



City of Westminster

Committee Agenda

Title: **Licensing Sub-Committee (1)**

Meeting Date: **Thursday 4th October, 2018**

Time: **10.00 am**

Venue: **Room 3.1, 3rd Floor, 5 Strand, London, WC2 5HR**

Members: **Councillors:**

Angela Harvey (Chairman)
Peter Freeman
Shamim Talukder

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda.

Admission to the public gallery is via a visitor's pass which is available from the main ground floor reception at 5 Strand from 9.30am. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Kisi Smith-Charlemagne, Senior Committee and Governance Officer.

Email: kscharlemagne@westminster.gov.uk Tel: 020 7641 2783

Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To report any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of any personal or prejudicial interests in matters on this agenda.

Licensing Applications for Determination

1. 136 SHAFTESBURY AVENUE, LONDON, W1D 5EZ

(Pages 1 - 40)

App No	Ward / Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
1.	St James's Ward/ West End Cumulative Impact Area	136 Shaftesbury Avenue, London, W1D 5EZ	New Premises Licence	18/09254/LIPN

2. CO-OPERATIVE, UNIT 1, PORTMAN SQUARE, LONDON, W1H 6AZ

(Pages 41 - 126)

App No	Ward / Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
2.	Marylebone High Street	Co-operative, Unit 1,	New Premises	18/09421/LIPN

	Ward/ Not In Cumulative Impact Area	Portman Square, London, W1H 6AZ	Licence	
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3. MURANO, GROUND FLOOR NORTH, MEADOWS HOUSE, 20 - 22 QUEEN STREET, W1J 5PR

(Pages 127 - 150)

App No	Ward / Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
3.	West End Ward/ Not In Cumulative Impact Area	Murano, Ground Floor North, Meadows House, 20 - 22 Queen Street, W1J 5PR	Premises Licence Variation	18/09370/LIPV

4. 40-42 WILLIAM IV STREET, LONDON, WC2N 4DD

(Pages 151 - 182)

App No	Ward / Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
4.	St James's Ward/ West End Cumulative Impact Area	40-42 William IV Street, London, WC2N 4DD	New Premises Licence	18/09429/LIPN

**Stuart Love
Chief Executive
28 September 2018**

In considering applications for premises licences under the Licensing Act 2003, the sub-committee is advised of the following:

POLICY CONSIDERATIONS

The Licensing Sub-Committee is required to have regard to the City of Westminster statement of Licensing Policy, effective from 7th January 2016.

GUIDANCE CONSIDERATIONS

The Licensing Sub-Committee is required to have regard to any guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003. The most recent version was published in April 2018.

CORE HOURS WHEN CUSTOMERS ARE PERMITTED TO BE ON THE PREMISES (As set out in the Council's Statement of Licensing Policy 2016)

- For premises for the supply of alcohol for consumption on the premises:

Friday and Saturday: 10:00 to midnight
Sundays immediately prior to Bank Holidays: Midday to midnight
Other Sundays: Midday to 22:30
Monday to Thursday: 10:00 to 23:30.

- For premises for the supply of alcohol for consumption off the premises:

Monday to Saturday: 08:00 to 23:00
Sundays: 10:00 to 22:30.

- For premises for the provision of other licensable activities:

Friday and Saturday: 09.00 to midnight
Sundays immediately prior to Bank Holidays: 09.00 to midnight
Other Sundays: 09.00 to 22.30
Monday to Thursday: 09.00 to 23.30.

Item No:	
Date:	4 October 2018
Licensing Ref No:	18/09254/LIPN - New Premises Licence
Title of Report:	136 Shaftesbury Avenue London W1D 5EZ
Report of:	Director of Public Protection and Licensing
Wards involved:	St James's
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Mrs Shannon Pring Senior Practitioner for Street Trading and Enforcement
Contact details	Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk

1. Application

1-A Applicant and premises			
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	7 August 2018		
Applicant:	Balta Limited		
Premises:			
Premises address:	136 Shaftesbury Avenue London W1D 5EZ	Ward:	St James's
		Cumulative Impact Area:	West End
Premises description:	The applicant proposes to operate the premises as a performance venue on the ground floor, and a bar and restaurant in the basement.		
Premises licence history:	This is a new premises licence application; however, the premises currently benefits from a premises licence (13/05563/LIPDPS). The full licence history can be found at Appendix 3.		
Applicant submissions:	There are no submissions from the applicant.		

1-B Proposed licensable activities and hours							
Regulated Entertainment: Performance of a Play, Exhibition of a Film, Performance of Live Music, Playing of Recorded Music, Performance of Dance and Anything of a similar description.				Indoors, outdoors or both			Indoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	09:00	09:00	09:00	09:00	09:00	09:00	10:00
End:	02:00	02:00	02:00	02:00	02:00	02:00	00:00
Seasonal variations:	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.						
Non-standard timings:	<p>On Sundays immediately prior to Bank Holidays or public holidays 12:00 - 03:00.</p> <p>On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities where the existing terminal hour for the activities ends after 01.00.</p>						

Late Night Refreshment:				Indoors, outdoors or both			Indoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
End:	02:00	02:00	02:00	02:00	02:00	02:00	00:00
Seasonal variations:		From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.					
Non-standard timings:		<p>On Sundays immediately prior to Bank Holidays or public holidays 23:00 - 03:00.</p> <p>On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities where the existing terminal hour for the activities ends after 01.00.</p>					

Sale by retail of alcohol				On or off sales or both:			On sales
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	10:00	10:00	10:00	10:00	10:00	10:00	12:00
End:	02:00	02:00	02:00	02:00	02:00	02:00	00:00
Seasonal variations:		From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.					
Non-standard timings:		<p>On Sundays immediately prior to Bank Holidays or public holidays 12:00 - 03:00.</p> <p>On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities where the existing terminal hour for the activities ends after 01.00.</p>					

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	09:00	09:00	09:00	09:00	09:00	09:00	10:00
End:	04:00	04:00	04:00	04:00	04:00	04:00	04:00
Seasonal variations:		From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.					
Non-standard timings:		<p>On Sundays immediately prior to Bank Holidays or public holidays 10:00 - 04:00.</p> <p>On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.</p>					
Adult Entertainment:		<p>Some theatrical performances may contain ancillary material of an adult nature. Appropriate age restrictions will be:</p> <p>(a) imposed;</p> <p>(b) advertised on all related marketing material;</p> <p>(c) made clear at the point of sale of tickets; and</p> <p>(d) enforced at the point of entry.</p>					

2. Representations

2-A Responsible Authorities	
Responsible Authority:	Licensing Authority
Representative:	Ms Daisy Gadd
Received:	03 September 2018

I write in relation to the application submitted for a New Premises Licence for 136 Shaftesbury Avenue.

As a responsible authority under section 13(4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011 the Licensing Authority have considered your application in full. The Licensing Authority has concerns in relation to this application and how the premises would promote the Licensing Objectives:

- Public Nuisance
- Prevention of Crime & Disorder
- Public Safety
- Protection of children from harm

The application seeks to permit the following licensable activities:

- Plays, Films, Live Music, Recorded Music, Dance and Anything of a Similar Description
 - Monday to Saturday: 09:00 to 02:00
 - Sunday: 10:00 to 00:00
- Late Night Refreshment
 - Monday to Saturday: 23:00 to 02:00
 - Sunday: 23:00 to 00:00
- Supply of Alcohol (on)
 - Monday to Saturday: 10:00 to 02:00
 - Sunday: 12:00 to 00:00

The premises is located within the West End Cumulative Impact Area and as such a number of policy points must be considered, namely CIP1, HRS1 and COMB1.

The premises currently has the benefit of a premises licence, reference number 13/05563/LIPDPS which currently permits the above licensable activities and operating hours, save for the performance of plays. Under premises licence 13/05563/LIPDPS, the premises traded as 'Walkabout' which is a bar/pub style of operation. The Licensing Authority encourages the applicant to provide further submissions into the proposed use of the premises, given that this application, in part, seeks to add the performance of plays to the licensable activities permitted.

Policy COMB1 states that "Where a premises proposes to operate as a 'combined use premises' applications will be considered on their merits with regard to each of the relevant policies e.g. Policies CD1, PS1, PN1 CH1, CIP1 and HRS1."

Policy CIP1 requires the applicant to demonstrate that the proposed operation of the premises will not add to cumulative impact in the Cumulative Impact Areas. In this case, the applicant will have to demonstrate how the inclusion of plays as a licensable activity permitted on the premises licence, coupled with the variation in conditions proposed by the applicant to

those on the current premises licence, will not add to cumulative impact in the West End Cumulative Impact Area.

Further discussions will be held with the applicant prior to the hearing and any further submissions will be forwarded on for Members information.

Please accept this as a formal representation to this application.

Responsible Authority:	Environmental Health Service
Representative:	Mr Dave Nevitt
Received:	03 September 2018

I wish to make Representations on the following grounds:
Representation is made in relation to the application, as the proposals are likely to increase Public Nuisance and may impact upon Public Safety.

Further correspondence from EH, received 13 September 2018:

EH will maintain a valid Representation because the premises is located in the West End CIA and the application for a new licence should be adjudicated by the Licensing Sub Committee at a Hearing. There are also representations from local residents.

The application does not seek to increase the hours of the issued Licence (13/05563/LIPDPS), and proposes a reduction of the capacity from 700 to 650 persons. The issued Licence does allow a 'night club' type use already and allows for 'vertical drinking'.

The applicant intends to carry out a major refurbishment of the premises. The benefit to the City Council is that the premises will be provided with modern public safety systems and greatly improved acoustic integrity so as to reduce the likelihood of noise breakout.

Environmental Health have commented on the conditions proposed by the Applicant and have proposed additional conditions which can be found in Appendix 4 of the report.

Responsible Authority:	Metropolitan Police Service
Representative:	PC Cheryl Boon
Received:	16 August 2018

Dear Mrs Burton,

With reference to the above application, I am writing to inform you that the Metropolitan Police, as a responsible authority, will be objecting to this application at this stage in the process. The venue is situated inside Westminster's Cumulative Impact Area and it is our belief that if granted the application would undermine the Licensing Objectives with regards to the prevention of crime and disorder.

I have looked through the application and would like to try and arrange a meeting with your client at the venue to discuss this fully and then look at the conditions as proposed by yourself. I have discussed this with Mr Dave Nevitt from Environmental Health and we would like to try and arrange a joint site visit if possible?

I look forward to hearing from you with your clients availability for this to take place.

2-B Other Persons	
Resident representation 1	
In support or opposed:	Opposed
Received:	28 August 2018
<p>Dear Sirs,</p> <p>Welsh Chapel, 136 Shaftesbury Avenue, London W1D 5EZ</p> <p>I am writing to register my objection to the application of a premises licence by Balta Ltd lc for 136, Shaftesbury Avenue, London W1D 5EZ.</p> <p>The reason for this opposition is that granting a licence for these premises will promote disorder in Soho area, particularly crime, disorder and antisocial behaviour.</p> <p>Granting a licence would provide a further source of alcohol within an area which already so heavily populated with licensed premises. Crime, disorder and public nuisance have already reached problem levels for the local police which I believe the local council has problem in policing already.</p> <p>It was a church previously and should remain as a church to save people. Church turns into night club, noise nuisance and antisocial behaviour at all hours of the day and night is not a wise action.</p> <p>They have endured this inconvenience since 2003 when the licensing legislation was first amended, and it is totally unacceptable to expect them to continue to do so, turning a nice area into a potential crime scene.</p> <p>I am church going person in China town [REDACTED] [REDACTED]</p> <p>In view of the above, I would urge the Licensing Authority to refuse the application but restore it as a church.</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	
Resident representation 2	
In support or opposed:	Opposed
Received:	03 September 2018
<p>I strongly object to the lateness of this licence application - this is an area of high saturation of noise and licensed premises. Public will be spilling out onto the street throughout the early hours. The entrance and exit to the premises is directly onto Charing Cross Road where you have at least 150 flats overlooking this street - we experienced very high level noise and drunkenness when this club was last opened. It will encourage more traffic as well - with uber and parking in the area. Strongly object</p>	

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:	
Policy HRS1 applies	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> <p><u>For premises for the supply of alcohol for consumption on the premises:</u> Monday to Thursday: 10:00 to 23:30 Friday and Saturday: 10:00 to midnight Other Sundays: Midday to 22:30 Sundays immediately prior to Bank Holidays: Midday to midnight</p> <p><u>For premises for the provision of other licensable activities:</u> Monday to Thursday: 09:00 to 23.30 Friday and Saturday: 09:00 to midnight Other Sundays: 09:00 to 22:30 Sundays immediately prior to Bank Holidays: 09:00 to midnight</p>
Policy CIP1 applies	<p>(i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.</p> <p>(ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.</p>
Policy COMB1 applies	<p>(i) Where a premises proposes to operate as a 'combined use premises' applications will be considered on their merits with regard to each of the relevant policies e.g. Policies CD1, PS1, PN1, CH1, CIP1 and HRS1.</p> <p>(ii) The Licensing Authority will take into account the current and proposed use of the premises when considering what weight is to be given to the relevant uses and policies. It will take into account what is the primary use of the premises, if any, and which licensable activities are proposed outside the core hours (see policy HRS1).</p> <p>(iii) It will consider any premises which include any pub or bar use or provide facilities for fast food and drink or for music and dancing primarily under the policies specific to those uses e.g. PB1 & PB2, FFP1 & FFP2, MD1 & MD2.</p>

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity

Report author:	Mrs Shannon Pring Senior Practitioner for Street Trading and Enforcement
Contact:	Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2016
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Licensing Authority	03 September 2018
5	Environmental Health Service	03 September 2018
6	Metropolitan Police Service	03 September 2018
7	Resident representation 1	28 August 2018
8	Resident representation 2	03 September 2018

Premises Plans**Appendix 1**

The premises licence plans submitted with the application are enclosed.

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REMARKS TO BE KEPT IN CONJUNCTION WITH ALL OTHER DESIGN, ARCHITECTURAL, STRUCTURAL, MECHANICAL, ELECTRICAL, ENGINEERING, AND SPECIALTY CONSULTANT DRAWINGS. THIS DRAWING IS THE PROPERTY OF IAN SPRINGFORD ARCHITECTS AND SHOULD NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF IAN SPRINGFORD ARCHITECTS.

Site boundary / licensable activities
 50 MIN FIRE RATING
 30 MIN FIRE RATING

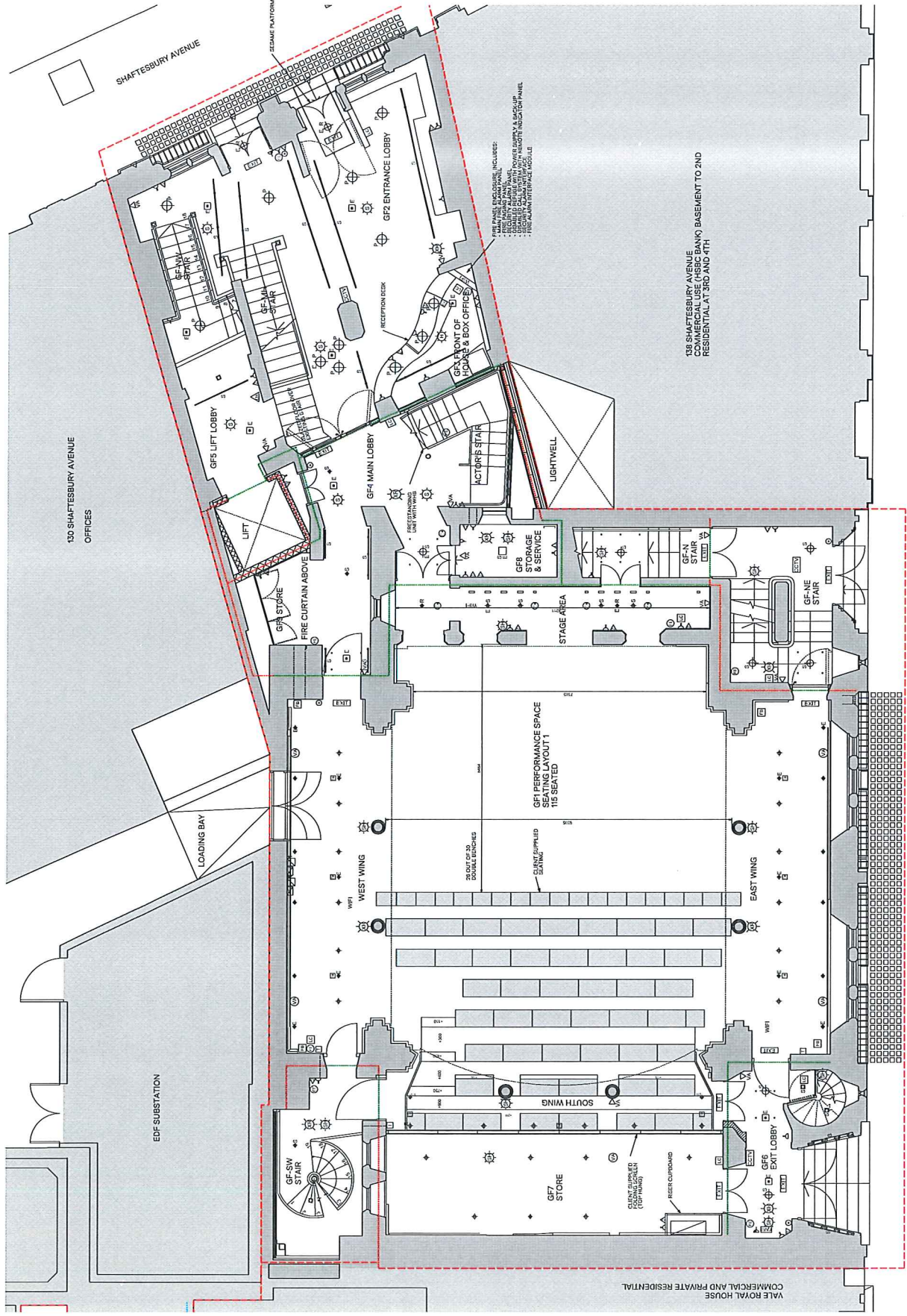
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 - ⊙ VOICE ALARM (WALL MOUNTED)
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 - ⊙ FIRE EXTINGUISHER
 - ⊙ SMOKE DETECTOR
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 - ⊙ HEAT DETECTOR
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 - ⊙ EMERGENCY LIGHT FIXTURE



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LEVEL 00 FLOOR PLAN

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- 60 MIN FIRE RATING
- 30 MIN FIRE RATING
- 90 MIN FIRE RATING

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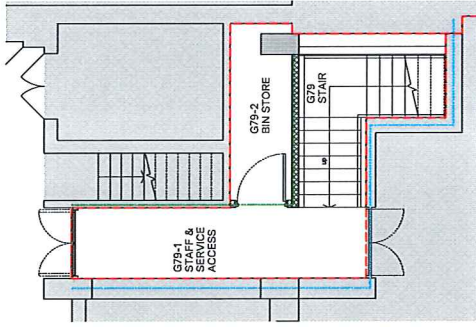
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- BADGE DETECTOR ON BEACON BASE
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- HEAT DETECTOR ON BEACON BASE
- COMBINED BADGE AND HEAT DETECTOR
- COMBINED BADGE AND HEAT DETECTOR ON BEACON BASE
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- CTV RECEIVER
- EMERGENCY LIGHT FIXTURE



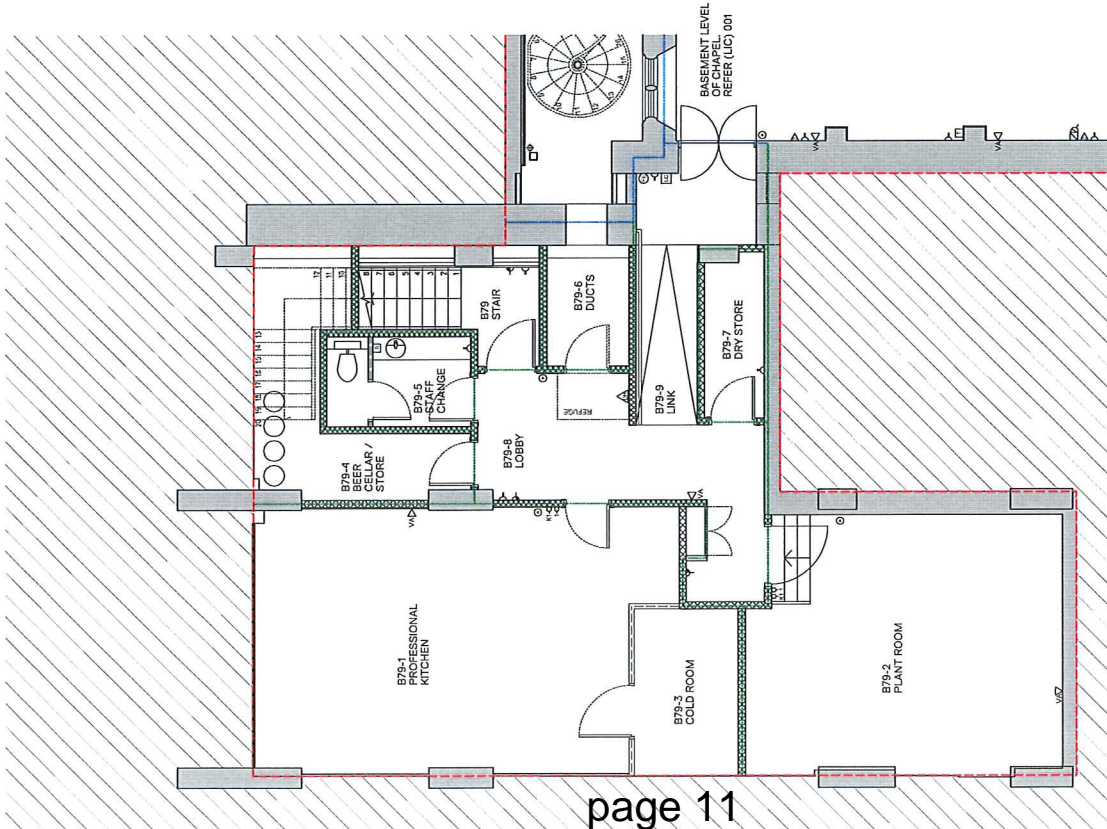
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LICENSING 1402 (LIC) 007

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GROUND LEVEL 79 CHARING CROSS ROAD



BASEMENT LEVEL 79 CHARING CROSS ROAD

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- ⊙ FIRE EXTINGUISHER
- ⊙ SMOKE DETECTOR
- ⊙ SMOKE DETECTOR ON BEACON BASE
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- ⊙ COMBINED SMOKE AND HEAT DETECTOR ON HIGH WALL/CEILING, MAX DETECTOR MOUNTING HEIGHT
- ⊙ CITY RECORDER
- ⊙ EMERGENCY LIGHT FIXTURE

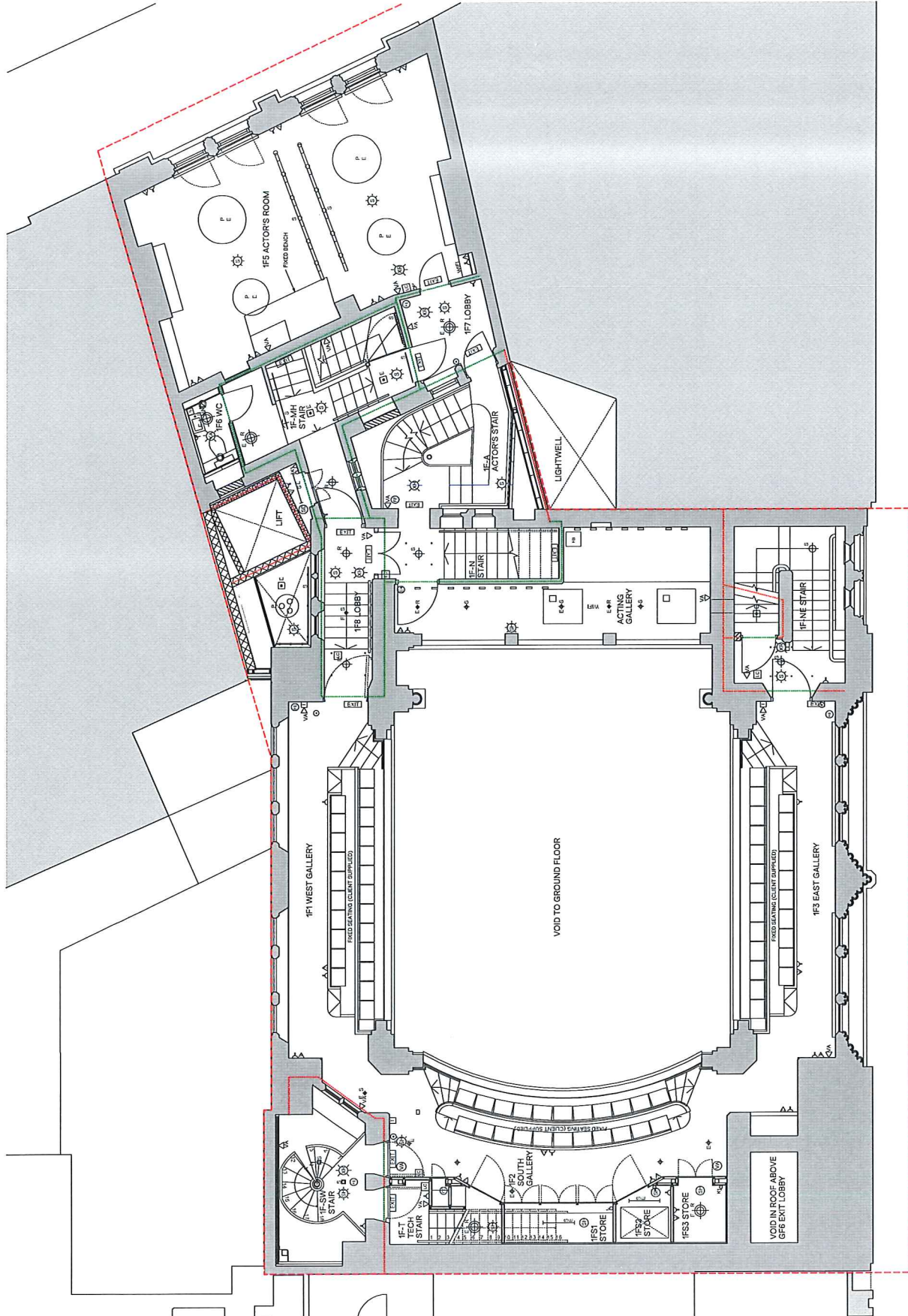
- Side boundary / fenceable activities
- 60 MIN FIRE RATING
- 30 MIN FIRE RATING



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LEVEL 01 FLOOR PLAN

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Site boundary/licensable activities

10 MIN FIRE RATING
30 MIN FIRE RATING

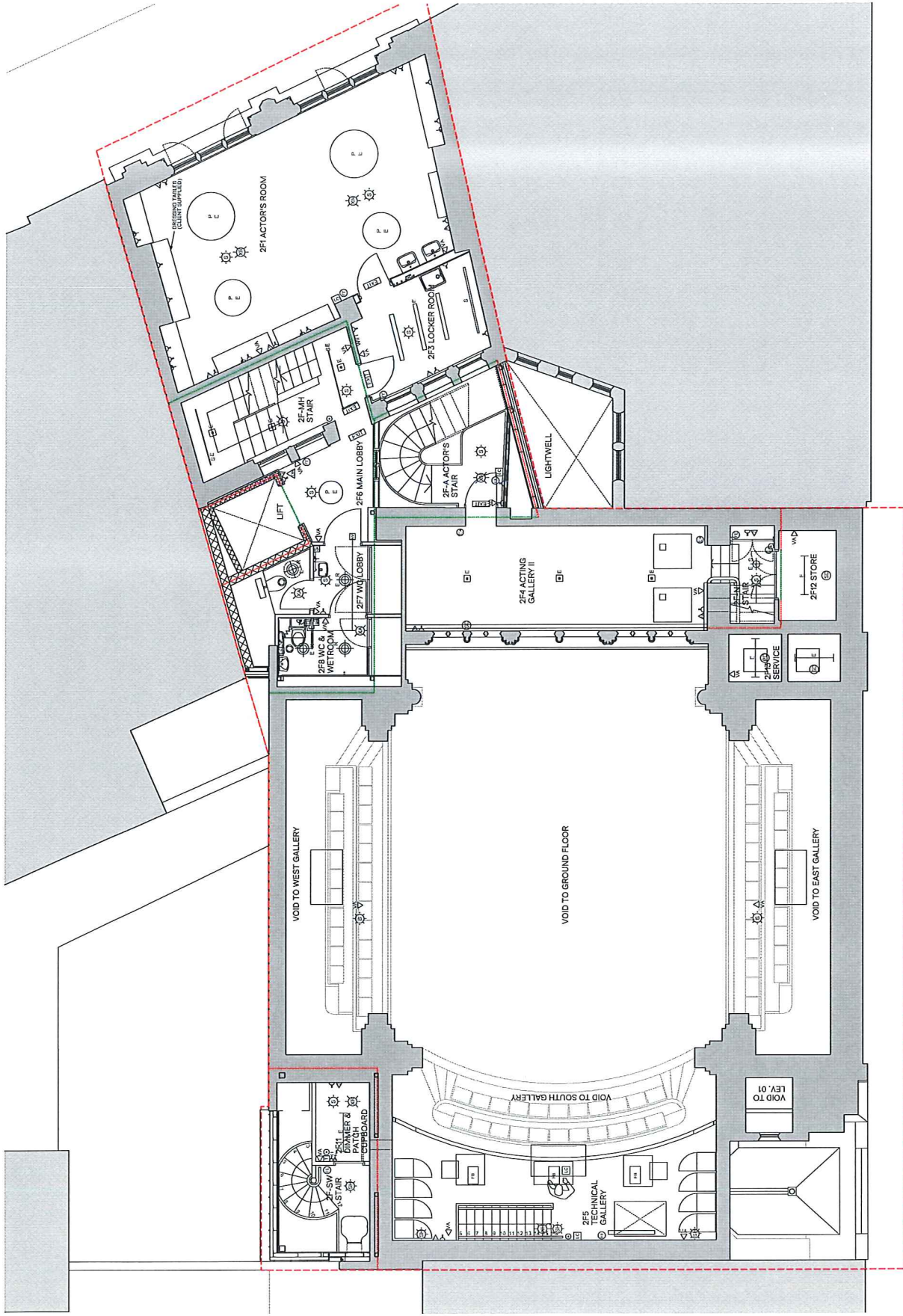
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 - SMOKE DETECTOR ON BEACON BASE
 - HEAT DETECTOR
 - HEAT DETECTOR ON BEACON BASE
 - COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
 - COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
 - HIGH INTENSITY, WIDE AREA ILLUMINATION
 - CITY RECORDER
 - EMERGENCY LIGHT FIXTURE



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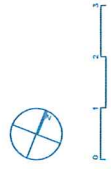
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KEY
 --- Site boundary/Inhabitable activities
 --- 60 MIN FIRE RATING
 --- 30 MIN FIRE RATING

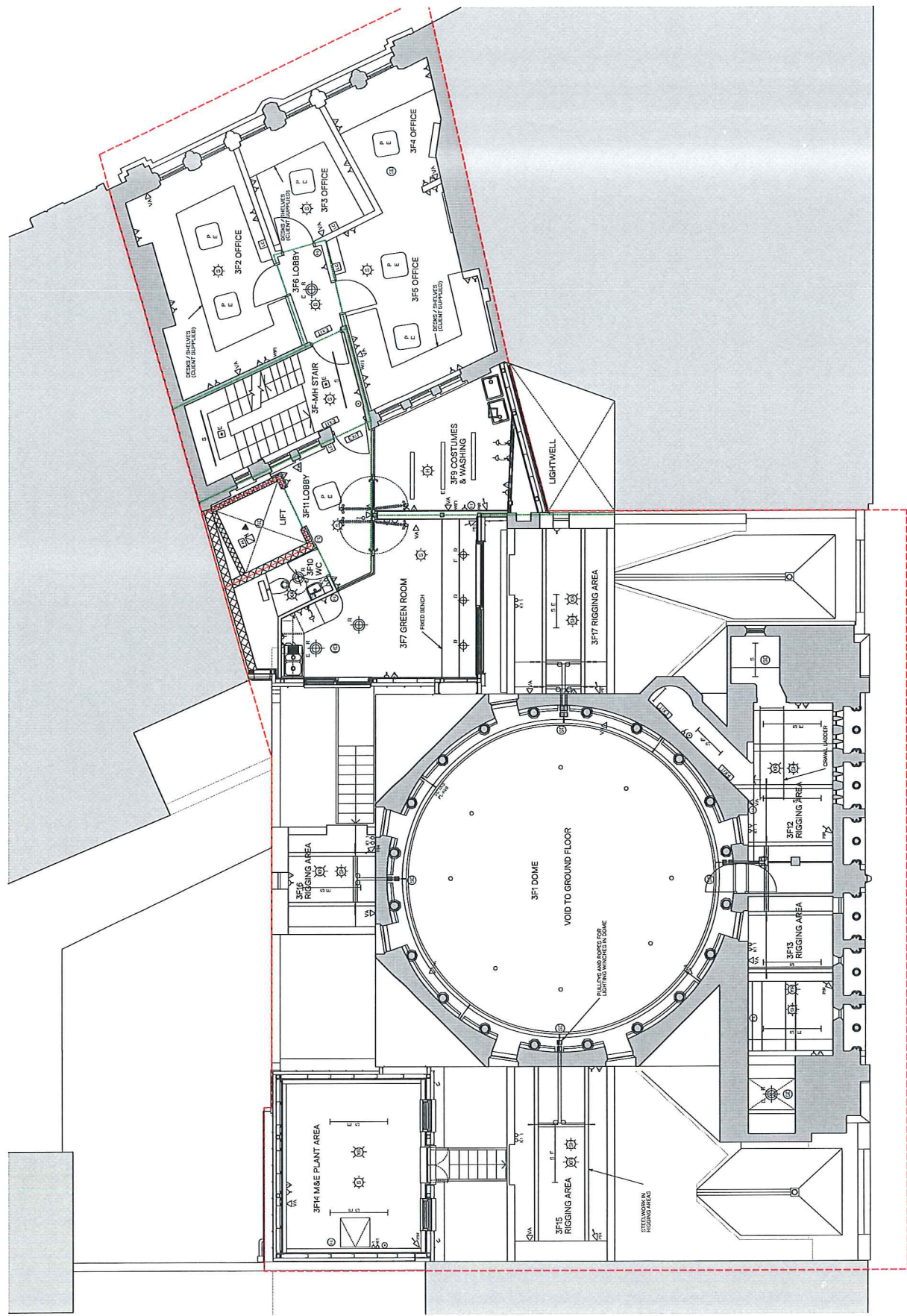
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- ⊙ HEAT DETECTOR
- ⊙ HEAT DETECTOR ON BEACON BASE
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- ⊙ SMOKE AND HEAT DETECTOR ON HIGH INTENSITY 'X' DETECTOR ARMED HIGH
- ⊙ CCTV RECORDER
- ⊙ EMERGENCY LIGHT FIXTURE



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ISSUED FOR PERMITTING PURPOSES ONLY
 DRAWN: DATE: CHECKED:
 PROJECT: PROJECT NO. 1402 (LIC) 005
 IAN SPRINGFORD ARCHITECTS
 1000 WEST 10TH AVENUE, SUITE 1000
 DENVER, CO 80202



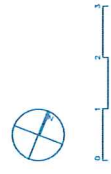
LEVEL 03 FLOOR PLAN

LICENSING

DESIGNED TO BE READ IN CONJUNCTION WITH ALL OTHER GENERAL, ADMINISTRATIVE, MECHANICAL, ELECTRICAL, PLUMBING, AND ELECTRICAL ENGINEERING DRAWINGS. THE ACCURACY OF ALL DIMENSIONS IS THE RESPONSIBILITY OF THE ARCHITECTS. DIMENSIONS NOT TO BE SCALED. THE ACCURACY OF ALL DIMENSIONS IS THE RESPONSIBILITY OF THE ARCHITECTS. ANY DIMENSIONS SHOWN TO BE APPROXIMATE TO THE ARCHITECTS' BEST KNOWLEDGE AND BELIEF.

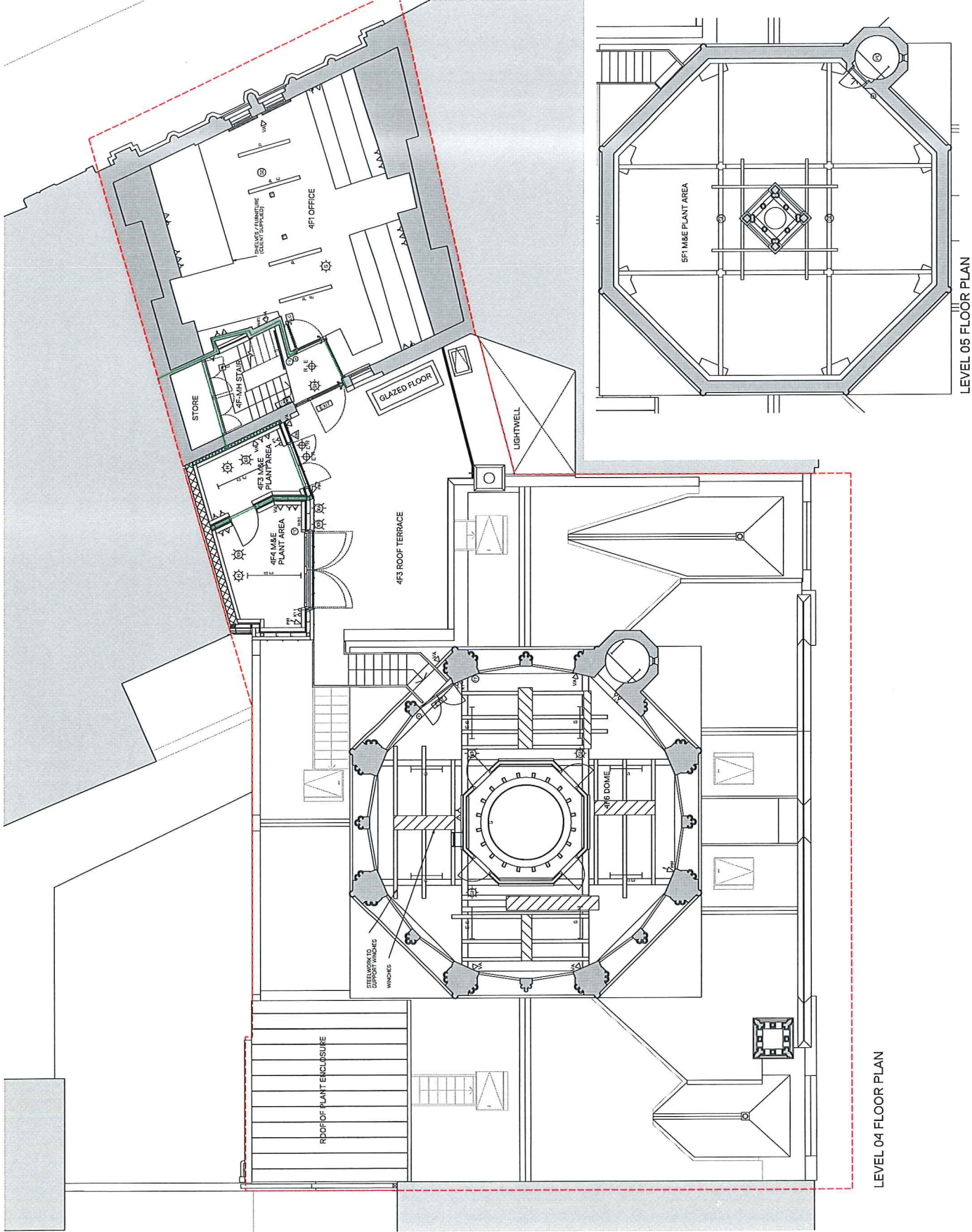
- SITE BOUNDARY/ACCESSIBLE ACTIVITIES
- 30 MINUTE RATING
- 60 MINUTE RATING
- 90 MINUTE RATING

- KEY
- ▲ SCALLOPED REFLECTOR POINT
 - ▲ FIRE ALARM CALL POINT
 - VOICE ALARM (CEILING MOUNTED)
 - VOICE ALARM (WALL MOUNTED)
 - ILLUMINATED EXIT SIGN
 - FIRE EXTINGUISHER
 - SMOKE DETECTOR
 - SMOKE DETECTOR ON BEACON BASE
 - HEAT DETECTOR
 - HEAT DETECTOR ON BEACON BASE
 - COMBINED SMOKE AND HEAT DETECTOR
 - COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
 - HIGH WATERTIGHT "X" DETECTOR
 - HIGH WATERTIGHT "X" DETECTOR AMBER/RED
 - CCTV RECORDER
 - EMERGENCY LIGHT FIXTURE



IAN SPRINGFORD ARCHITECTS
 LICENSING
 1402 (LIC) 006

ISSUE NO: 1
 DATE: DEC 8, 2010
 SCALE: AS SHOWN
 CHECKED: GC
 DRAWN: DCE & B
 PROJECT NO: 1402 (LIC) 006



LEVEL 04 FLOOR PLAN

LEVEL 05 FLOOR PLAN

LICENSING

DESIGNED TO BE USED IN CONJUNCTION WITH ALL OTHER RELEVANT REGULATORY REQUIREMENTS AND STANDARDS. THE ARCHITECT'S LIABILITY IS LIMITED TO THE ARCHITECTURAL DESIGN AND THE ARCHITECT'S PROFESSIONAL RESPONSIBILITY.

Site boundary/licensable activities
 30 MIN FIRE RATING
 60 MIN FIRE RATING

- KEY
- △ DOWNED REFUGE POINT
 - FIRE ALARM CALL POINT
 - VOICE ALARM (CEILING MOUNTED)
 - VOICE ALARM (WALL MOUNTED)
 - ILLUMINATED EXIT SIGN
 - FIRE EXTINGUISHER
 - SMOKE DETECTOR
 - SMOKE DETECTOR ON BEACON BASE
 - HEAT DETECTOR
 - HEAT DETECTOR ON BEACON BASE
 - COMBINED SMOKE AND HEAT DETECTOR
 - HIGH INTENSITY, W/ DOWN TO AMBER HIGH
 - HIGH INTENSITY, W/ DOWN TO AMBER HIGH
 - CITY RECORDER
 - EMERGENCY LIGHT FIXTURE

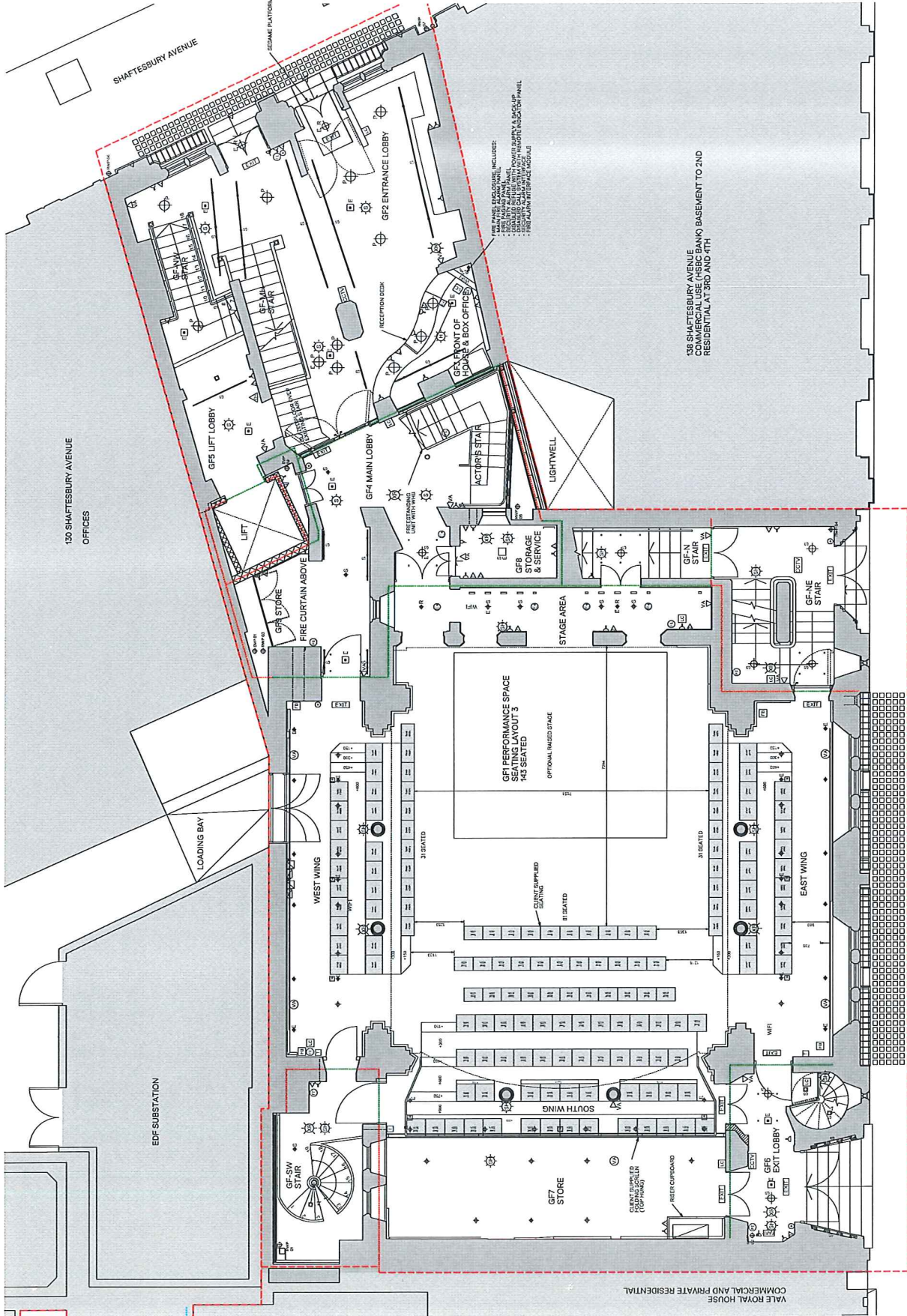


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IAN SPRINGFORD ARCHITECTS

LICENSING 1402 (LIC) 010

STYME WEST & SPRINGFORD ARCHITECTS
 PROJECT NO. 1402 (LIC) 010
 DRAWN: [Name] DATE: [Date] CHECKED: [Name]
 PROJECT NO. 1402 (LIC) 010



LEVEL 00 FLOOR PLAN

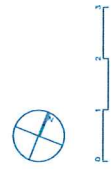
LICENSING

REMAIN TO BE IN COMPLIANCE WITH ALL OTHER LOCAL, MANAGERIAL, MECHANICAL, ELECTRICAL, PLUMBING, AND ELECTRICAL ENGINEERING REQUIREMENTS TO BE ISSUED BY THE AUTHORITY OF LICENSING OFFICERS ARCHITECTS

ANY INFORMATION, EITHER ON OMISSION TO BE ISSUED OR TO THE LICENSING AUTHORITY, MUST BE RECORDED IN THIS DRAWING.

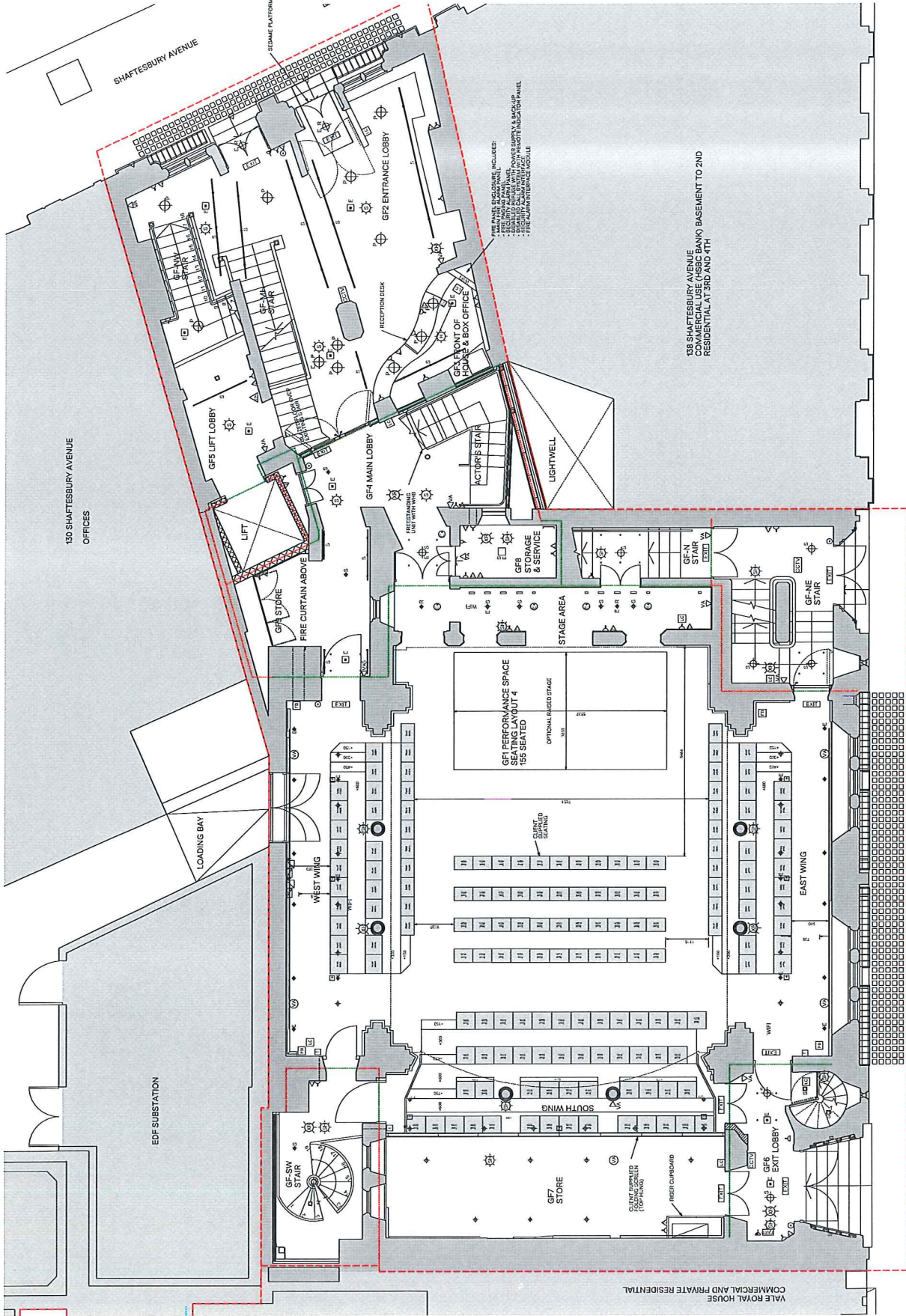
- - - Site boundary/ licensable activities
- 30 MIN FIRE RATING
- 60 MIN FIRE RATING

- KEY
- ▲ ESCALATOR RISE POINT
 - ▲ FIRE ALARM CALL POINT
 - VOICE ALARM (CEILING MOUNTED)
 - VOICE ALARM (WALL MOUNTED)
 - ILLUMINATED EXIT SIGN
 - FIRE EXTINGUISHER
 - SMOKE DETECTOR
 - SMOKE DETECTOR ON BEACON BASE
 - HEAT DETECTOR
 - HEAT DETECTOR ON BEACON BASE
 - COMBING SMOKE AND HEAT DETECTOR ON BEACON BASE
 - COMBING SMOKE AND HEAT DETECTOR ON BEACON BASE
 - HIGH SENSITIVITY SMOKE DETECTOR
 - HIGH SENSITIVITY SMOKE DETECTOR
 - CCTV RECEIVER
 - EMERGENCY LIGHT FIXTURE



IAN SPRINGFORD ARCHITECTS
 LICENSING
 1402 (LIC) 011

STONE MET. & ARCHITECTS
 PROJECT MANAGER
 DRAWING DATE: 15/06/2021
 CHECKED: CC
 SCALE: 1:500
 DRAWN: ELS & TOMMY
 DATE: 15/06/2021



LEVEL 00 FLOOR PLAN

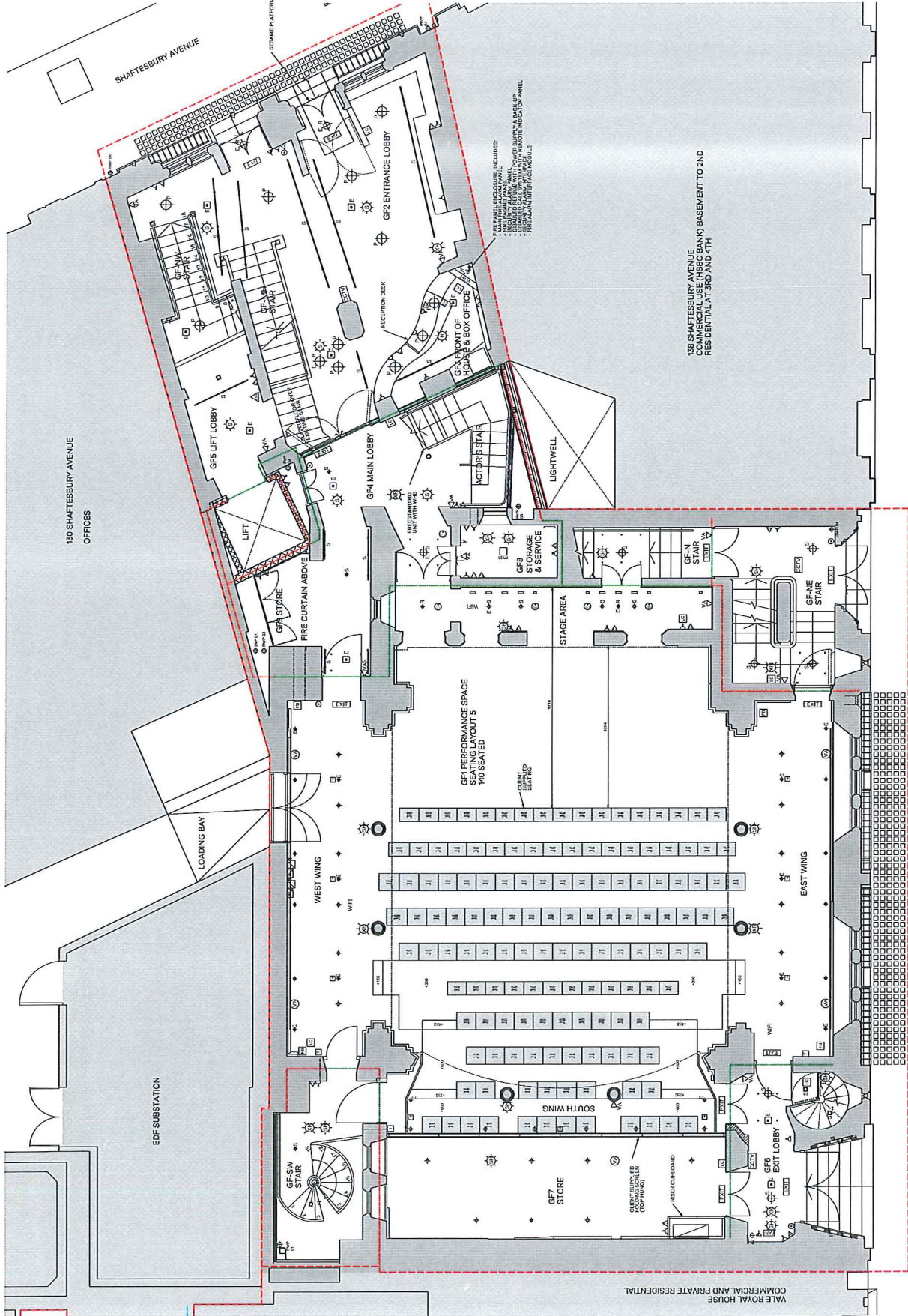
LICENSING

THESE PLANS HAVE BEEN PREPARED IN ACCORDANCE WITH ALL THE RELEVANT REGULATORY REQUIREMENTS OF THE BUILDING REGULATIONS 2010, MECHANICAL AND ELECTRICAL ENGINEERING REGULATIONS 2018 AND FIRE ALARMS REGULATIONS 2002. THE ACCURACY OF ELECTRICIAN'S WORK IS THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR. ANY DISCREPANCY, ERROR OR OMISSION TO BE REFERRED TO THE ARCHITECT IMMEDIATELY BY REVISION.

KEY

- Site boundary/licensable activities
- 60 MIN FIRE RATING
- 30 MIN FIRE RATING

- DOUBLE REFUGE POINT
- ALARM CALL POINT
- UNLABELED ALARM CALL POINT
- UNLABELED VOICE ALARM
- ILLUMINATED EXIT SIGN
- FIRE EXTINGUISHER
- SMOKE DETECTOR
- SMOKE DETECTOR ON BEACON BASE
- HEAT DETECTOR
- HEAT DETECTOR ON BEACON BASE
- COMBINED SMOKE AND HEAT DETECTOR
- COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
- HEAT DETECTOR ON BEACON BASE (WITH 'S')
- HEAT DETECTOR ON BEACON BASE (WITH 'H')
- HEAT DETECTOR ON BEACON BASE (WITH 'S' AND 'H')
- CITY RECORDER
- EMERGENCY LIGHT FIXTURE



SHAFTESBURY AVENUE

130 SHAFTESBURY AVENUE OFFICES

EDF SUBSTATION

LOADING BAY

WEST WING

GF7 STORE

SOUTH WING

GF6 EXIT LOBBY

GF5 LIFT LOBBY

GF4 MAIN LOBBY

STAGE AREA

GF1 PERFORMANCE SPACE 146 SEATED

EAST WING

CHARING CROSS ROAD

SHAFTESBURY AVENUE

RECEPTION DESK

GR FRONT OF HOUSE & BOX OFFICE

ACTORS STAIR

LIGHTWELL

GR STORE

GF1 PERFORMANCE SPACE 146 SEATED

STAGE AREA

GF4 MAIN LOBBY

GF5 LIFT LOBBY

GF6 EXIT LOBBY

GF7 STORE

SOUTH WING

EAST WING

SHAFTESBURY AVENUE

188 SHAFTESBURY AVENUE COMMERCIAL USE (BANK BASEMENT TO 2ND RESIDENTIAL USE) AND 0-1TH

CHARING CROSS ROAD



IAN SPRINGFORD ARCHITECTS

LICENSING 1402 (LIC) 012

STOMIE KEET PROJECT MANAGER/PROJECT LEAD
 PRODIGE CONSULTANTS ARCHITECTS
 DRAWING DATE: DEC '20
 CHECKED: DEC '20
 SCALE: 1:500
 TOWN: 1402
 DATE: DEC '20
 CHECKED: DEC '20

LEVEL 00 FLOOR PLAN

LICENSING

THIS DRAWING IS FOR INFORMATION ONLY AND DOES NOT REPRESENT A CONTRACT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSING.

KEY

- △ SIGNALLED REFUGED POINT
- 60 MIN FIRE RATING
- 30 MIN FIRE RATING
- 15 MIN FIRE RATING
- VOICE ALARM (CALL MOUNTED)
- ILLUMINATED EXIT SIGN
- FIRE EXTINGUISHER
- SMOKE DETECTOR
- SMOKE DETECTOR ON BEACON BASE
- HEAT DETECTOR
- HEAT DETECTOR ON BEACON BASE
- COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
- COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
- HIGH INTENSITY, X-RAY DETECTED AREA LIGHTING
- CCTV RECORDER
- EMERGENCY LIGHT FIXTURE

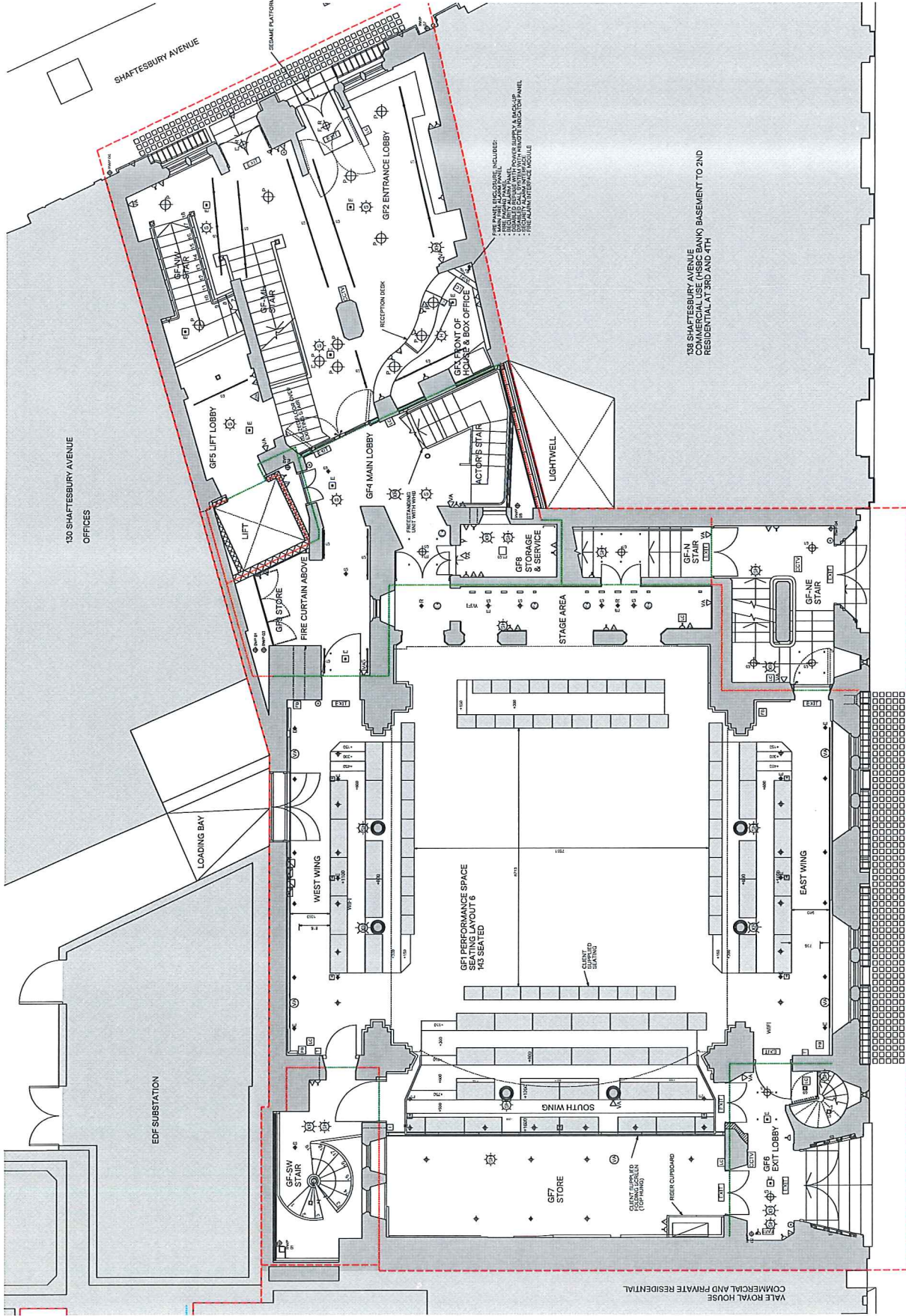


0 1 2

IAN SPRINGFORD ARCHITECTS

LICENSING 1402 (LIC) 013

STONE NEXT
 PROJECT MANAGER: JAMES
 ARCHITECT: IAN SPRINGFORD
 DRAWN: DATE: 10/2014
 CHECKED: DATE: 10/2014
 PROJECT NO: 1402 (LIC) 013

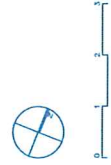


LEVEL 00 FLOOR PLAN

LICENSING

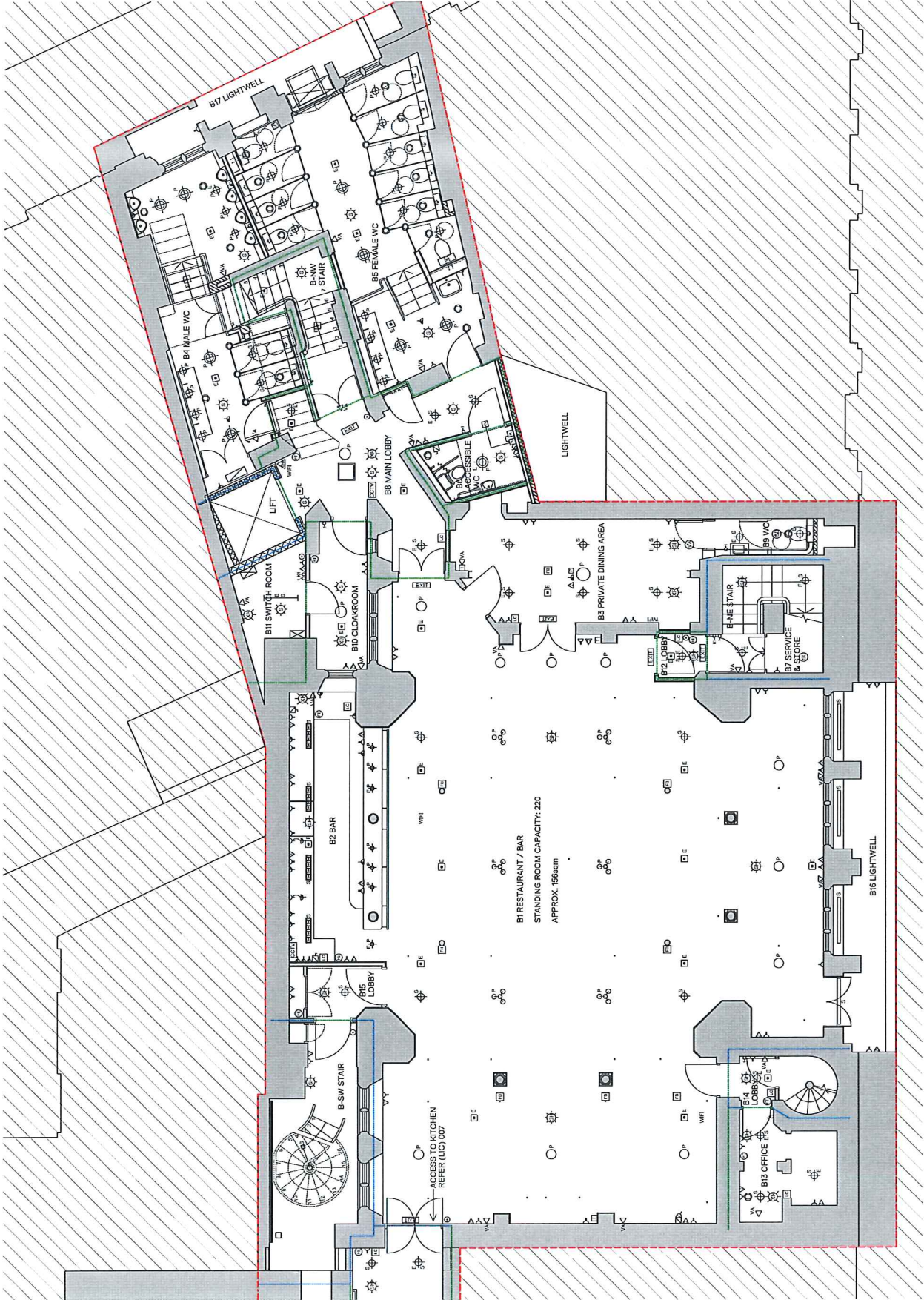
DESIGNED BY IAN SPRINGFORD ARCHITECTS
 WITH ALL OTHERS CONSULTANTS
 MECHANICAL AND ELECTRICAL ENGINEERING
 CONSULTANTS TO BE SEARED
 THE ACCURACY OF ELECTRONIC COPIES IS
 NOT GUARANTEED BY IAN SPRINGFORD
 ARCHITECTS
 ANY DISCREPANCY, ERROR OR OMISSION TO BE
 THE RESPONSIBILITY OF THE CLIENT

- KEY
- △ SIGNALLED REFUGER POINT
 - △ FIRE ALARM CALL POINT
 - VIBRO ALARM (CEILING MOUNTED)
 - VIBRO ALARM (WALL MOUNTED)
 - ILLUMINATED EXIT SIGN
 - FIRE EXTINGUISHER
 - SMOKE DETECTOR
 - SMOKE DETECTOR ON BEACON BASE
 - HEAT DETECTOR
 - HEAT DETECTOR ON BEACON BASE
 - COMBINED SMOKE AND HEAT DETECTOR
 - COMBINED SMOKE AND HEAT DETECTOR ON BEACON BASE
 - HIGH INTENSITY, WAF DENOTES MOUNT HIGH
 - HIGH INTENSITY, WAF DENOTES MOUNT HIGH
 - CCTV RECORDER
 - EMERGENCY LIGHT FIXTURE



IAN SPRINGFORD ARCHITECTS
 LICENSING
 1402 (LIC) 001

STATEMENT: IAN SPRINGFORD ARCHITECTS
 PREPARED FOR CLIENT: LICENSING
 DRAWING: DATE: SCALE: CHECKED:
 IAN SPRINGFORD ARCHITECTS
 1402 (LIC) 001



LEVEL -01 FLOOR PLAN

There are no supporting documents from the Applicant.

Licence & Appeal History – (WalkAbout - 13/05563/LIPDPS)

Application	Details of Application	Date Determined	Decision
09/02072/LIPN	Application for a new premises licence	02/07/2009	Granted under delegated authority
09/08135/LIPT	Application to transfer the premises licence	02/11/2009	Granted under delegated authority
09/09676/LIPT	Application to transfer the premises licence	09/12/2009	Application withdrawn
10/00597/LIPT	Application to transfer the premises licence	18/02/2010	Granted under delegated authority
10/10780/LIPD	Request for a duplicate of the premises licence	30/12/2010	Granted under delegated authority
11/08810/LIPT	Application to transfer the premises licence	19/09/2011	Granted under delegated authority
13/05563/LIPDPS	Application to transfer the premises licence	08/08/2013	Granted under delegated authority

There is no appeal history

Temporary Event Notice History

Notice reference	Duration of Event	Date Determined	Decision
17/03145/LITENN	19:00 – 23:00 on 27/04/2017	05/04/2017	Event allowed to proceed
17/07451/LITENP	11:00 09/12/2017 to 23:59 23/012/2017	18/12/2017	Event allowed to proceed
17/07444/LITENP	11:00 28/11/2017 to 23:59 02/12/2017	19/07/2017	Event allowed to proceed
17/13634/LITENP	11:00 05/12/2017 to 23:59 09/12/2017	13/12/2017	Event allowed to proceed

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.
10. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

Conditions consistent with the operating schedule

11. With the exception of the foyer bar when in use during performances, substantial food and non-intoxicating beverages, including drinking water, shall be available throughout the permitted hours in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

Alternative wording of condition 11 proposed by EH

Substantial food and non-intoxicating beverages, including drinking water, shall be available throughout the permitted hours in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

12. The sale of alcohol must be ancillary to the use of the premises for entertainment (including plays) and/or substantial refreshment.
13. Save as where incidental to a theatrical performance, no striptease, no nudity and all persons on the premises to be decently attired except when the premises are operating under the authority of a Sexual Entertainment Venue licence.
14. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

Condition 14 also requested by the Police

15. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

Alternative wording for condition 15 proposed by the Police

A staff member from the premises who is conversant with the operation of the CCTV system (***including where applicable any Body Worn Video system***) shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

16. A personal licence holder to be on the premises at all times after 23:00 hours when licensable activities are taking place.
17. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received concerning crime and disorder
 - d. any incidents of disorder
 - e. all seizures of drugs or offensive weapons
 - f. any faults in the CCTV system

- g. any refusal of the sale of alcohol
- h. any visit by a relevant authority or emergency service.

Condition 17 also requested by the Police

- 18. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
- 19. The highway in the vicinity of the premises is swept at regular intervals while customers are queuing to enter the premises and also at the close of business, and litter and sweepings collected, stored and disposed of in accordance with the approved refuse storage and disposal arrangements.
- 20. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
- 21. No collections of waste or recycling materials (including bottles) from the premises shall take place between (23:00) and (07:00) on the following day.
- 22. No deliveries to the premises shall take place between (23.00) and (07.00) on the following day.
- 23. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.

Condition 23 also requested by the Police

- 24. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
- 25. The premises licence holder shall ensure that any patrons drinking and/or smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.
- 26. No unauthorised advertisement of any kind (including placard, poster, sticker, flyer, picture, letter sign or other mark) is inscribed or affixed upon the surface of the highway street furniture, tree or any other property, or is distributed in the street to the public, that advertises or promotes the establishment, its premises or any of its events, facilities, goods or services.

Alternative wording for condition 26 proposed by the Police and EH

No advertisements of any kind (including placard, poster, sticker, flyer, picture, letter, sign or other mark) that advertises or promotes the establishment, its premises, or any of its events, facilities, goods or services shall be inscribed or affixed upon the surface of the highway, or upon any building, structure, works, street furniture, tree, or any other property, or be distributed to the public.

- 27. The number of persons accommodated at the premises shall not exceed following (excluding staff):
 - Basement TBC
 - Ground TBC (standing) or TBC (seated)
 - First floor gallery TBC
 - First floor function room TBC

with no more than 650 persons on the premises at any one time.

28. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
29. No loud speakers shall be located in the entrance lobby areas of Charing Cross Road.
30. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
31. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
32. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
33. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.
34. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
35. Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.
36. All fabrics, curtains, drapes and similar features including materials used in finishing and furnishing shall be either non-combustible or be durably or inherently flame-retarded fabric. Any fabrics used in escape routes (other than foyers), entertainment areas or function rooms, shall be non-combustible.
37. The licence will have no effect until the works have been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from this licence by the licensing authority.

Conditions proposed by the Police

38. After 23.00hrs a minimum of 2 SIA staff shall be deployed with Body Worn Video, capable of recording audio and video in any light condition as per the minimum requirements of the Westminster Police Licensing Team. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
39. From 23:00 hours, or such other time as agreed with the Police in writing (and a copy of any agreement to be made available upon request), a minimum of 5 SIA door supervisors shall be on duty at the premises. A minimum of 2 shall be deployed at the entrance, one shall wear a Body Worn Video Camera. Additional door supervisors shall be employed as determined by a documented management risk assessment, the risk assessment to be made available upon request. Prior to this SIA shall be on duty on a 1:75 customer ratio basis.
40. Body worn video systems used by the premises must be deployed immediately during any verbal altercation or use of force made by any member of staff

41. All staff engaged in the use of Body Worn Video shall receive relevant training to ensure they are confident in its use. A record will be kept on the premises of which staff have been trained. This record will be available to the relevant authority for inspection upon request
42. For any pre-booked event or occasion when a guest list is in operation, only a Director, the Premises Licence Holder, the Designated Premises Supervisor or the Duty Manager will be authorised to add additional names to the guest list. Any additions less than 48 hours before the pre-booked event or occasion must be legibly entered on the list and signed for by a Director, the Premises Licence Holder, the Designated Premises Supervisor or the Duty Manager. The list will be kept for a period of 31 days following the event and will be made available immediately for inspection upon the request by a Police Officer or Council Officer.
43. After 23:00hrs, or as agreed with the Police in writing (and a copy of any agreement to be held at reception), all security engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high visibility yellow jackets or vests
44. All externally promoted events held at the venue shall be notified to the Metropolitan Police Service. A form 696 (or their equivalent) will be completed and submitted within 14 days prior to the event, or such less time as agreed with the Police. When carrying out the risk assessment for the event and holding the event the venue will take into account any reasonable advice received from the Westminster Police Licensing Team and the central Clubs/Promoters Police Team who receive the form 696 (or their equivalent) and upon a reasonable request by Police the venue will not run the event.
45. After 21.00hrs any persons entering or re-entering the premises shall be searched by a SIA licensed member of staff and monitored by the premises CCTV system. Search wands will be used during all searches
46. All persons/bags entering or re-entering the premises after 21.00hrs shall be searched by a SIA licensed member of staff and monitored by the premises CCTV system.
47. There shall be no sales of alcohol for consumption off the premises after **23.00hrs**.
48. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall be limited to (X – discuss please) persons at any one time.
49. An attendant shall be on duty in the cloakroom during the whole time that it is in use
50. An attendant shall be on duty in the toilets during the whole time that they are in use
51. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.

Condition 51 also requested by EH

52. There shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under the authority of a Sexual Entertainment Venue licence.
53. A challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS hologram.

54. No person on behalf of the premises or on behalf of a person carrying or attempting to carry on a licensable activity shall cause, permit, employ or allow, directly or indirectly, whether on payment or otherwise, any person(s) to importune, solicit or tout members of the public on any public highway within the specified area outlined below for the purpose of bringing customers to the premises. The distribution of leaflets or similar promotional material is also prohibited within the specified area. For the purpose of this section, 'Directly' means:- employ, have control of or instruct. 'Indirectly' means allowing / permitting the service of or through a third party. 'Specified' Area' means the area encompassed within (insert name of boundary roads.)
55. The licence holder shall enter into an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.
56. Patrons permitted to temporarily leave and then re-enter the premises to smoke shall be restricted to a designated smoking area defined as (***specify location***).
57. After 23.00hrs the smoking area will be monitored by 1 member of SIA and will be covered by the venue's CCTV system.
58. In the event that a serious assault is committed on the premises (or appears to have been committed) the management will immediately ensure that:
 - (a) The police (and, where appropriate, the London Ambulance Service) are called without delay;
 - (b) All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;
 - (c) The crime scene is preserved so as to enable a full forensic investigation to be carried out by the police; and
 - (d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises
59. There shall be a Personal Licence Holder on duty on the premises at all times when the premises are authorised to sell alcohol.
60. After 23:00 hours, there should be no consumption of drinks (excluding hot drinks) from vessels other than polycarbonate vessels. This condition shall not apply to the serving and consumption of wine, sparkling wine, spirits or champagne bottles with a minimum size of 70cl and champagne flutes supplied by waiter/waitress service to tables. Staff shall clear all empty wine, spirit and champagne bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.

Alternative wording proposed by EH

- a. All drinking vessels used in the venue shall be polycarbonate. All drinks in glass bottles are to be decanted into polycarbonate containers or polycarbonate carafes prior to being served, with the exception of champagne or bottles of spirits with a minimum size of 70cl supplied by waiter/waitress service to tables. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.
- b. Notwithstanding a) above, with the written agreement of the Westminster Licensing Police, a copy of which will be held at the premises reception, glass drinking vessels may be used for private or pre-booked events within the (***specified area***).

OR:

No drinks shall be served in glass containers at any time.

61. All customers entering the premises from 22.00hrs until close every Thursday, Friday and Saturday nights and Sunday nights before a Bank Holiday will have legitimate ID scanned on entry save for a maximum number of 25 guests per night who may be admitted at the manager's discretion without ID being scanned and recorded, and that a legible record of these people's names and photograph shall be retained on the premises for inspection by the licensing authority and police for a period of 31 days. The name of the manager authorising the entrance without scanning will also be recorded.

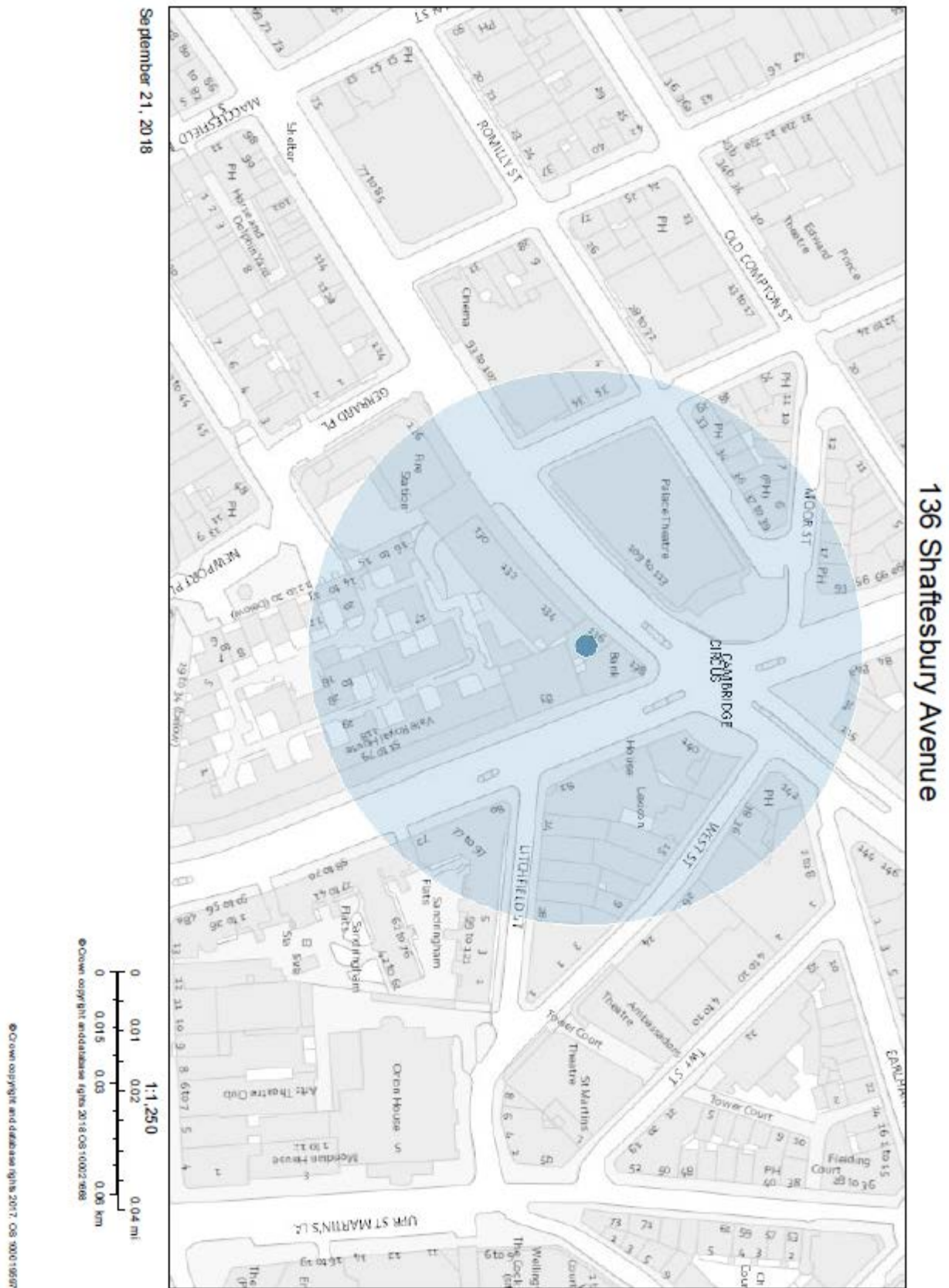
Notwithstanding this condition, any customer who has provided legitimate identification and had their finger print saved within the premises ID Scan system on a previous visit need not be re-scanned. In the event that the equipment stops working, then the Metropolitan Police Service will be notified immediately, but the condition above will no longer apply for a period of 48 hours from the system ceasing to work to allow the Premises Licence Holder the opportunity to repair the machine or system.

62. All licensable activities shall cease at 02:00 hours with a last entry time of 01:00 hours.

Conditions proposed by Environmental Health

63. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
64. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
65. The premises licence holder shall ensure that any patrons drinking and/or smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.
66. Queuing outside the premises shall be restricted to a designated area located at (*specify location*)
67. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the premises. The following special effects will only be used on 10 days prior notice being given to the licensing authority where consent has not previously been given.
- dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances.
 - real flame.
 - strobe lighting.
68. No licensable activities shall take at the premises until the capacity of the premises has been determined by the Environmental Health Consultation Team and the licensing authority has replaced this condition on the licence with a condition detailing the capacity so determined.
69. A Challenge 21 or Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic

identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.



Resident count: 82

Licensed Premises within 75 metres of 136 Shaftesbury Avenue				
Licence Number	Trading Name	Address	Premises Type	Time Period
13/05563/LIPDPS	Walkabout	136 Shaftesbury Avenue London W1D 5EZ	Pub or pub restaurant with lodge	Monday to Saturday; 09:00 - 04:00 Sunday; 10:00 - 04:00
18/00145/LIPN	Wingstop Restaurants	Basement To Second Floor 138 Shaftesbury Avenue London W1D 7EA	Restaurant	Monday to Saturday; 10:00 - 23:30 Sunday; 10:00 - 22:30
17/08981/LIPVM	Palace Theatre	Palace Theatre 109- 113 Shaftesbury Avenue London W1D 5DZ	Theatre	Monday to Sunday; 09:00 - 00:00
17/09550/LIPV	Shake Shack	1 Cambridge Circus London WC2H 8PA	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
10/10268/LIPT	Subway	82 Charing Cross Road London WC2H 0BA	Shop	Monday to Saturday; 08:00 - 06:00 Sunday; 08:00 - 00:00

08/06532/LIPN	Karine Jackson Hair Beauty	24 Litchfield Street London WC2H 9NJ	Hairdresser or beauty salon	Monday; 10:00 - 19:00 Tuesday; 10:00 - 21:00 Wednesday; 10:00 - 20:00 Thursday; 10:00 - 21:00 Friday; 10:00 - 19:00 Saturday; 09:00 - 18:00
16/05349/LIPDPS	L'Atelier De Joel Robuchon	13-15 West Street London WC2H 9NE	Restaurant	Monday to Saturday; 09:00 - 02:00 Sunday; 12:00 - 22:30
16/04565/LIPT	Le Beaujolais Restaurant Club	25 Litchfield Street London WC2H 9NJ	Wine bar	Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 23:00
16/04558/LIPT	Le Beaujolais Wine Bar	25 Litchfield Street London WC2H 9NJ	Wine bar	Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00
17/12519/LIPV	The Spice Of Life	37-39 Romilly Street London W1D 5NA	Pub or pub restaurant with lodge	Monday to Thursday; 09:00 - 23:30 Friday to Saturday; 09:00 - 00:00 Sunday; 09:00 - 23:00 Sundays before Bank Holidays; 09:00 - 00:00 New Year's Eve; 00:00 - 00:00

12/11305/LIPDPS	The Spice Of Life	37-39 Romilly Street London W1D 5NA	Pub or pub restaurant with lodge	Monday to Saturday; 09:00 - 23:30 Sunday; 09:00 - 23:00
17/09476/LIPRW	London Grace	11 West Street London WC2H 9NE	Hairdresser or beauty salon	Monday to Wednesday; 09:00 - 21:00 Thursday to Friday; 09:00 - 22:00 Saturday; 09:00 - 20:00 Sunday; 10:00 - 16:00
09/01988/LIPD	Souk Restaurant	Ground 27 Litchfield Street London WC2H 9NJ	Cafe	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
12/05007/LIPVM	The Club At The Ivy	9 West Street London WC2H 9NE	Shop	Monday to Saturday; 08:00 - 02:30 Sunday; 10:00 - 23:00
11/06024/LIPT	Coach & Horses Public House	29 Greek Street London W1D 5DH	Pub or pub restaurant with lodge	Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:50 Sundays before Bank Holidays; 12:00 - 00:00

16/09212/LIPDPS	The Cambridge Hotel	93 Charing Cross Road London WC2H 0DP	Public house or pub restaurant	Monday to Thursday; 07:00 - 23:30 Monday to Saturday; 07:00 - 00:30 Friday to Saturday; 07:00 - 00:00 Sunday; 07:00 - 00:00 Sunday; 07:00 - 22:50 Sundays before Bank Holidays; 07:00 - 00:00
18/09016/LIPDPS	Z Hotel	The Z Hotel Soho 17 Moor Street London W1D 5AP	Hotel, 4+ star or major chain	Monday to Sunday; 00:01 - 00:00
06/06018/WCCMAP	Y Ming	35 - 36 Greek Street London W1D 5DL	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
16/11180/LIPN	Maison Berteaux	28 Greek Street London W1D 5DQ	Food store (large)	Monday to Sunday; 08:00 - 23:00
18/07826/LIPDPS	La Bodega Negra	Basement And Ground Floor 16 Moor Street London W1D 5AP	Restaurant	Monday to Sunday; 00:00 - 00:00
15/11904/LIPT	Restaurant	Basement And Ground Floor 8-9 Moor Street London W1D 5ND	Not Recorded	Monday to Thursday; 08:00 - 00:30 Friday to Saturday; 08:00 - 01:00 Sunday; 08:00 - 23:00

16/07722/LIPV	The Ivy	1 - 7 West Street London WC2H 9NG	Restaurant	Monday to Saturday; 08:00 - 01:30 Sunday; 08:00 - 01:00
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Item No:	
Date:	4 October 2018
Licensing Ref No:	18/09421/LIPN - New Premises Licence
Title of Report:	Co-operative Unit 1 10 Portman Square London W1H 6AZ
Report of:	Director of Public Protection and Licensing
Wards involved:	Marylebone High Street
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Miss Sam Eaton Senior Licensing Officer
Contact details	Telephone: 020 7641 2700 Email: seaton@westminster.gov.uk

1. Application

1-A Applicant and premises			
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	10 August 2018		
Applicant:	Co-operative Group Food Limited		
Premises:	Co-operative		
Premises address:	Unit 1 10 Portman Square London W1H 6AZ	Ward:	Marylebone High Street
		Cumulative Impact Area:	None
Premises description:	The application form describes the premises as a Convenience store open seven days a week, selling groceries, sundry items and alcohol for consumption off the premises.		
Premises licence history:	This is an application for a new premises licence and as such there is no previous licence history for the premises.		
Applicant submissions:	None.		

1-B Proposed licensable activities and hours							
Sale by retail of alcohol				On or off sales or both:			Off the premises
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	08:00	08:00	08:00	08:00	08:00	08:00	10:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	22:30
Seasonal variations/ Non-standard timings:			None.				

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	07:00	07:00	07:00	07:00	07:00	07:00	07:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:			None.				

2. Representations

2-A Responsible Authorities	
Responsible Authority:	Environmental Health Service
Representative:	Mrs Sally Fabbricatore
Received:	28 th August 2018
<p>I refer to the application for a new Premises Licence for the above premises.</p> <p>This representation is based on the Operating Schedule and the ground floor plan of the premises, which is titled with the address.</p> <p>The applicant is seeking the following on the ground floor:</p>	

1. To allow the Supply of Alcohol 'off' the premises Monday to Saturday 08:00-23:00 hours and Sunday 10:00-22:30 hours.

I wish to make the following representation in relation to the above application:

1. The provision of the Supply of Alcohol may cause an increase in Public Nuisance in the area.

The applicant has proposed conditions within the operating schedule which are being considered. Further conditions may be proposed by Environmental Health in order to help prevent Public Nuisance.

The granting of the new Premises Licence as presented would have the likely effect of causing an increase in Public Nuisance in the area.

Should you wish to discuss the matter further please do not hesitate to contact me.

On 18th September the Environmental Health Service proposed the following conditions:

1. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.
2. No more than 15 % of the sales area to be used at any one time for the sale, exposure for sale, or display of alcohol.
3. No super-strength beer, lagers or ciders of 5.5% ABV (alcohol by volume) or above shall be sold at the premises except for premium beers, lagers or ciders, sold in glass bottles.
4. There shall be no self service of spirits on the premises except for spirit mixtures below 5.5% Alcohol by Volume.
5. Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display, and at the point of sale.
6. Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that all alcohol within the premises (including alcohol behind the counter) is secured in a locked store room or behind locked grilles, locked screens or locked cabinet doors so as to prevent access to the alcohol by both customers and staff.
7. A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
8. All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.
9. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.
10. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

11. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
12. No waste or recyclable materials, including bottles, shall be moved, removed or placed in outside areas between 23.00 hours and 07.00 hours.
13. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
14. The Licence will have no effect until the premises have been assessed as satisfactory by the Environmental Health Consultation Team and this condition has been removed from the Licence.

Responsible Authority:	Metropolitan Police Service
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Representative:	PC Adam Deweltz
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Received:	18 th August 2018
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With reference to the above, I am writing to inform you that the Metropolitan Police, as a Responsible Authority, will be making a representation against this application.

It is our belief that if granted the application would undermine the Licensing Objectives in relation to The Prevention of Crime and Disorder.

Please find attached the conditions the Police would like on the Premises Licence. I have slightly amended some of the conditions you submitted to bring them in line with Westminster City Council's basket of Model Conditions.

If these are agreed to I would be willing to withdraw my representation:

Metropolitan Police Proposed Conditions:

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
3. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
4. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - (a) all crimes reported to the venue

- (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) any faults in the CCTV system
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
5. No super-strength beer, lagers, ciders or spirit of 5.5% ABV (alcohol by volume) or above shall be sold at the premises.
 6. No more than (15) % of the sales area shall be used at any one time for the sale, exposure for sale, or display of alcohol.
 7. There shall be no self-service of spirits on the premises, save for spirit mixtures less than 5.5% ABV.
 8. Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that all alcohol within the premises (including alcohol behind the counter) is secured in a locked store room or behind locked grilles, locked screens or locked cabinet doors so as to prevent access to the alcohol by both customers and staff.
 9. All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.
 10. No miniature bottles of spirits of 20 cl or below shall be sold from the premises.
 11. No single cans or bottles of beer or cider or spirit mixtures shall be sold at the premises.
 12. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.

2-B Other Persons	
Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED]
Received:	16 th August 2018
<p>I would like to make a representation regarding application no: 18/09421/LIPN.</p> <p>I gather the Co-Op wish to extend opening hours for an hour from the existing closing time of Little Waitrose (i.e. from 10pm until 11pm).</p> <p>I live in the mews behind, with a young family and I along with a few other residents will object to this. Presently there is a great deal of noise around 10pm when Waitrose is closing. Banging glass etc. and if the Co-Op is allowed to open until 11pm this noise will continue much later.</p> <p>Will you be changing the allowable opening times of the loading bay at the back of their building - which directly effects us?</p> <p>On 25 September 2018, further submissions were provided by this interested party:</p> <p>Attached are various planning authority documents in relation the loading bay at the back of 10 Portman Square (formerly 2-14 Baker Street). I live in Bakers Mews and traffic effects my living</p>	

condition. Throughout the documents it states that there are on average 40+ deliveries per day and that deliveries have to be made between the hours of 07:30 and 19:00. Currently the loading bay is closed from 19:00 every evening and is opened at 07:30 every morning, meaning that no deliveries can be made during those hours, i.e. evening to morning.

I am not too concerned about the terminal hour for the premises changing to 23:00. Indeed my understanding is that Waitrose is/was allowed to open until 23:00, but chooses to close at 22:00.

My concern is that the licensing application will inadvertently change the already enforced rule (and planning rule) that states loading/ deliveries can only be made up to 7pm. I do not wish for this to happen and will be very concerned if it does.

The servicing condition cannot be made changed to 23:00 and as such I would strongly be in favour of the pre-existing condition to remain at 19:00. There are residents on the street with young children. Bakers Mews is quiet in the evening; there are no fumes from articulated lorries and delivery drivers – and especially from those waiting to getting in the loading bay while a lorry is busy unloading (which happens throughout the day) and the noise associated with loading and unloading can be above acceptable levels – something I have had Westminster Noise Team to have to deal with (on a number of occasions).

I would like the licence condition to reflect the current planning conditions on servicing – i.e. ensure the loading bay is closed for deliveries from 19:00 until 07:30.

Attached are the various documents and the case reference number is: 14/05476/ADFULL.

The documents referred to above can be found at Appendix 6 of the report.

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:

Policy HRS1 applies:	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> <p>For premises for the supply of alcohol for consumption off the premises:</p> <p>Monday to Saturday: 08:00 to 23:00 Sundays: 10:00 to 22:30</p>
Policy OS1 applies:	Applications will generally be granted and reviews determined subject to the relevant criteria in Policies CD1, PS1, PN1 CH1 and HRS1 and other policies in this Statement.

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity
Appendix 6	Interested party support documents

Report author:	Miss Sam Eaton Senior Licensing Officer
Contact:	Telephone: 020 7641 2700 Email: seaton@westminster.gov.uk

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2016
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Representation – Environmental Health Service	28 th August 2018
5	Representation – Metropolitan Police Service	15 th August 2018
6	Representation	16 th August 2018

The main floor plan shows a large rectangular layout with several rooms. At the top are two 'CUSTOMER ENTRANCE ONLY' areas. The central area contains a 'SERVICE' counter, 'CASHIER' stations, and 'SALES' counters. To the right is a 'RESTROOM' and 'STAIRS'. The bottom left features a 'BACK OF HOUSE' area with a 'KITCHEN' and 'STORAGE'. A large 'ELEVATOR' shaft is located in the center. The plan is annotated with numerous dimensions, notes, and technical specifications.

ORDNANCE SURVEY MAP (NTS)

ELEVATIONS

BACK OF HOUSE - 1:100

BASEMENT - 1:100

SHOP FLOOR - 1:50

PROJECT INFORMATION

Project Name: [REDACTED]
 Project No.: [REDACTED]
 Client: [REDACTED]
 Designer: [REDACTED]
 Date: [REDACTED]

REVISIONS

NO.	DATE	DESCRIPTION
1	10/15/2023	ISSUED FOR PERMIT

TECHNICAL SPECIFICATIONS

- 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2021 INTERNATIONAL RESIDENTIAL CODE (IRC).
- 2. ALL MATERIALS SHALL BE APPROVED BY THE LOCAL BUILDING DEPARTMENT.
- 3. THE DESIGNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
- 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS AND CONDITIONS ON SITE.

PROJECT DATA

Project Name	[REDACTED]
Project No.	[REDACTED]
Client	[REDACTED]
Designer	[REDACTED]
Date	[REDACTED]

NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2021 INTERNATIONAL RESIDENTIAL CODE (IRC).
2. ALL MATERIALS SHALL BE APPROVED BY THE LOCAL BUILDING DEPARTMENT.
3. THE DESIGNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS AND CONDITIONS ON SITE.

PERMITS AND REGULATIONS

APPLICABLE PERMITS: [REDACTED]
 REGULATORY AGENCIES: [REDACTED]

APPENDIX 1 - SURVEY OVERLAY

DATE: 10/15/2023
 DRAWN BY: [REDACTED]
 CHECKED BY: [REDACTED]
 PROJECT NO.: [REDACTED]

The applicant has provided documentation detailing age matters policy, a copy of the current Waitrose licence and photographs of the front and rear of the premises.

Strictly Private and Confidential

Michelle Steward
Licensing Officer
Public Protection and Licencing
Westminster City Council
22nd Floor
Portland House
Bressenden Place
Victoria
London
SW1E 5RS

Your Ref:
Our Ref: (L)RXA.LKD.COO238.596
Document No: wh21864863v1
Date: 24 September 2018
Direct Line: +44 (0) 191 204 4269

Direct Fax: +44 (0) 191 204 4385

Email Address: richard.arnot@wardhadaway.com

Dear Michelle

Our Client: Co-op, Unit 1, 10 Portman Square (18/09421/LIPN)

We represent the above and further to Sam's e-mail to us of 21 September 2018 we enclose five copies of our client's core colleague welcome pack, age matters information, a copy of the current Waitrose licence for the premises and photographs of the front and rear of the building.

We would be grateful if the above could be circulated within the agenda.

We are hoping to communicate with the residential objector in an attempt to assuage their concerns and discuss the proposed conditions further with Environmental Health and Police. We will let you know what progress, if any, is made.

In the meantime please accept this letter as formal Regulation 8 notification of our intention to attend on 4 October 2018. We would anticipate being accompanied by our client's local area manager, Ben Reeve.

Yours sincerely

Richard

Richard Arnot
Partner

Enclosures

Ward Hadaway Solicitors

Sandgate House, 102 Quayside, Newcastle upon Tyne NE1 3DX
Tel: +44 (0)191 204 4000 Fax: +44 (0)191 204 4001 DX: 730360 Newcastle upon Tyne 30
Email: legal@wardhadaway.com Web: www.wardhadaway.com

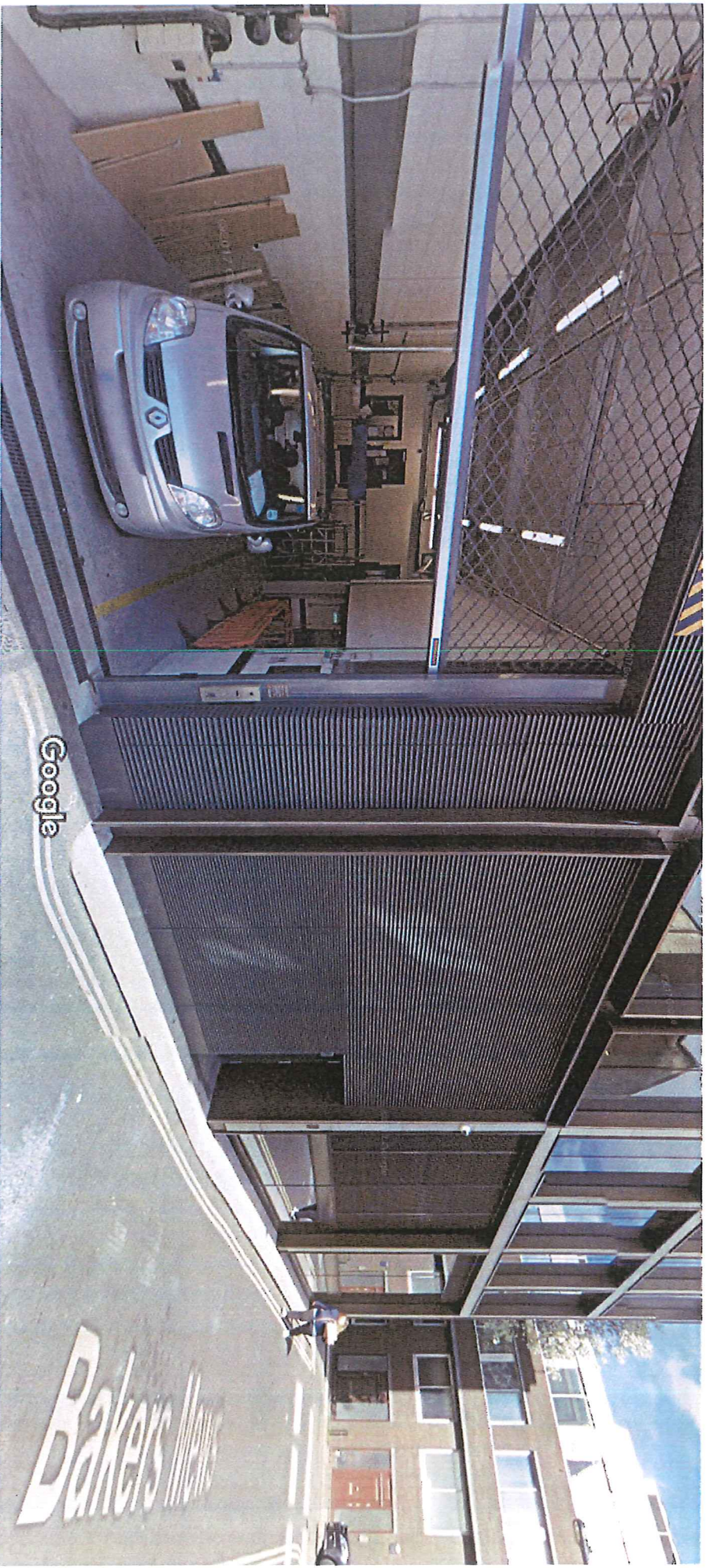
Also at: Leeds and Manchester

page 50

Authorised and Regulated by the Solicitors Regulation Authority
(Registration Number 204387) A list of Partners is available at all offices.



Google Maps Baker's Mews



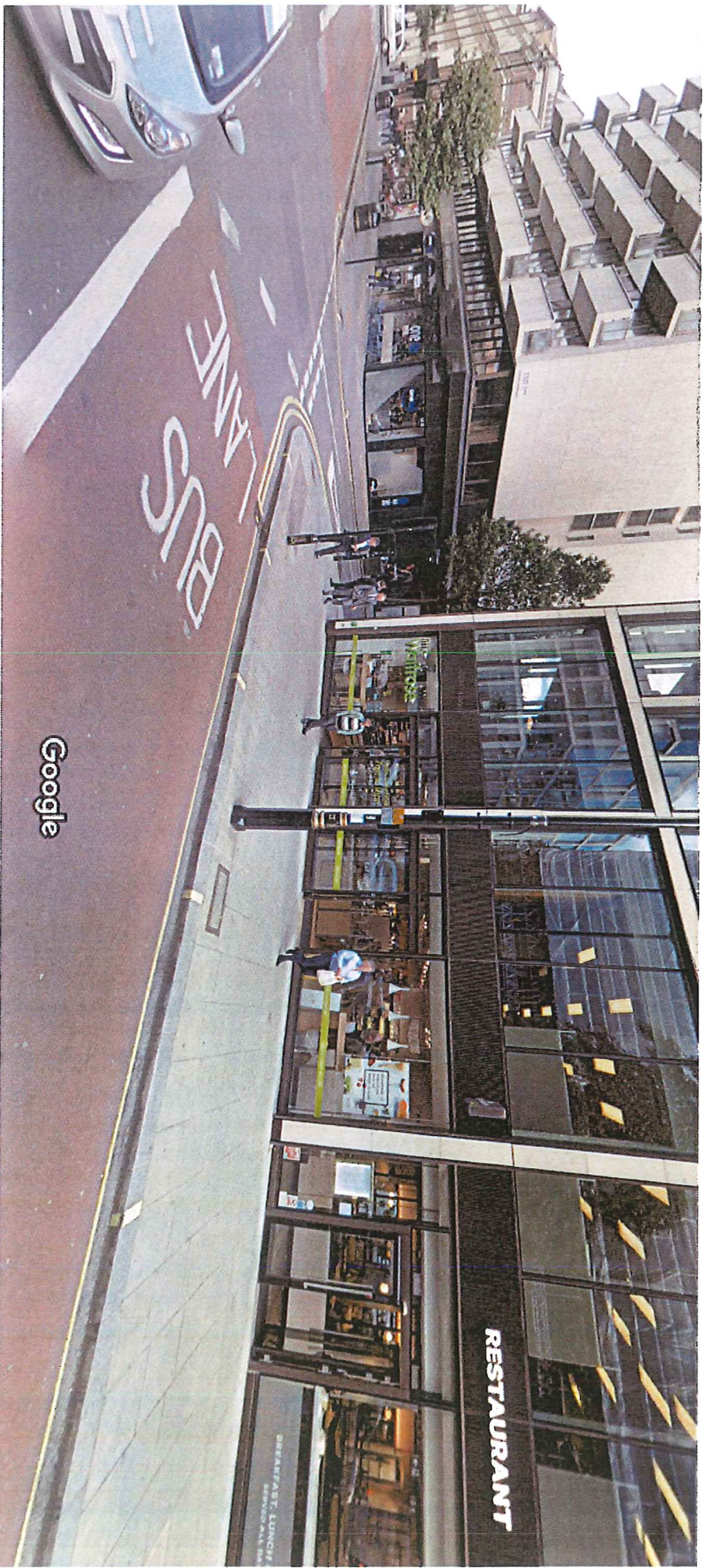
London, England

Google, Inc.

Street View - Mar 2017

Image capture: Mar 2017 © 2018 Google

Google Maps 5 A41



London, England

Google, Inc.

Street View - Sep 2017

Image capture: Sep 2017 © 2018 Google



City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part A

WARD: Marylebone High
Street
UPRN: 010033620757

Premises licence

Regulation 33, 34

Premises licence number:

16/04195/LIPDPS

Original Reference:

14/04685/LIPN

Part 1 – Premises details

Postal address of premises:

Waitrose
10 Portman Square
London
W1U 3BP

Telephone Number: Not Supplied

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Sale by Retail of Alcohol

Monday to Saturday:	08:00 to 23:00 (Off Sales)
Monday to Saturday: Dining Room/Respite area)	10:00 to 23:00 (On Sales - Basement -
Sunday:	10:00 to 22:30 (Off Sales)
Sunday: Dining Room/Respite area)	12:00 to 22:30 (On Sales - Basement -

The opening hours of the premises:

Monday to Sunday: 07:00 to 23:00

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption both on and off the Premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Waitrose Ltd
171 Victoria Street
London
SW1E 5NN
Business Phone Number : 01344424680

Registered number of holder, for example company number, charity number (where applicable)

99405

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name: Jasper Richard Kolbe

Please note: It is the policy of the Licensing Authority not to display the address details of a designated premises supervisor.

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Licence Number: 11/00442/LAPER
Licensing Authority: Sevenoaks District Council

Date: 20th May 2016

This licence has been authorised by Miss Aisha George on behalf of the Director - Public Protection and Licensing.

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

7. The responsible person must ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating Schedule

9. No more than 15 % of the sales area to be used at any one time for the sale, exposure for sale, or display of alcohol.
10. The sale and supply of alcohol for consumption on the premises shall only be to partners of the John Lewis Partnership and their bona fide guests and restricted to the respite area located in the basement.
11. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed in the premises.
12. No super-strength beer, lagers or ciders of 5.5% ABV (alcohol by volume) or above shall be sold at the premises except for premium beers, lagers or ciders, sold in glass bottles.
13. There shall be no self service of spirits on the premises except for spirit mixtures below 6.5% ABV.
14. Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display and at the point of sale.
15. A Challenge 25 proof of age scheme shall be operated at the premises where only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS hologram.
16. Challenge 25 notices are to be displayed on the shop floor in prominent positions.
17. All cashiers are fully trained in licensing before they work on a till. Training records are electronically recorded and refresher training takes place every 6 months. Training is supported with training cards and "think 25" posters in the staff areas.
18. Any cashier under the age of 18 is required to page a supervisor (all of whom are over the age of 18) to authorise the sale of alcohol and the supervisor must adopt challenge 25 policy in deciding whether to authorise the sale.
19. All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.
20. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised Officer of the City Council at all times whilst the premises are open.
21. No noise shall emanate from the premises nor the vibration be transmitted through the structure of the premises which gives rise to a nuisance.
22. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
23. No waste or recyclable materials, including bottles shall be moved, removed or placed in outside areas between 23:00 and 07:00 hours.

24. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises and that this area shall be swept and or washed and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
25. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised Officer throughout the preceding 31 day period.
26. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to show a Police or authorised Council Officer recent data or footage with the absolute minimum of delay when requested.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Plans

Attached

COPYRIGHT ©

As the architect, you are responsible for ensuring that the proposed design complies with all applicable building regulations and standards. It is your responsibility to ensure that the proposed design is safe and sound. All work is subject to the approval of the relevant authorities. The architect is not responsible for any errors or omissions in the drawings or specifications. The architect is not responsible for any damage to property or persons. The architect is not responsible for any loss of profit or business. The architect is not responsible for any other consequences of the proposed design.

DATE:	15/05/2011	BY:	MB
PROJECT:	PROPOSED WAITROSE CONVENIENCE STORE	SCALE:	AS SHOWN
CLIENT:	WAITROSE	NO. OF SHEETS:	1 OF 1
DESIGNER:	MB	DATE OF ISSUE:	15/05/2011
DATE OF ISSUE:	15/05/2011	PROJECT NO.:	11712-AD-G01

ALL FIRE ESCAPE SIGNS ON SALES FLOOR TO BE HUNG

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CONSTRUCTION

little Waitrose

NO.	REV.	DATE	DESCRIPTION
1			ISSUED FOR PERMITTING
2			FOR PERMITTING
3			FOR PERMITTING
4			FOR PERMITTING
5			FOR PERMITTING
6			FOR PERMITTING
7			FOR PERMITTING
8			FOR PERMITTING
9			FOR PERMITTING
10			FOR PERMITTING

PROJECT: PROPOSED WAITROSE CONVENIENCE STORE
10 PORTMAN SQ
LONDON
W1H

CLIENT: WAITROSE

ARCHITECT: MB

DATE: 15/05/2011

PROJECT NO.: 11712-AD-G01

SCALE: AS SHOWN

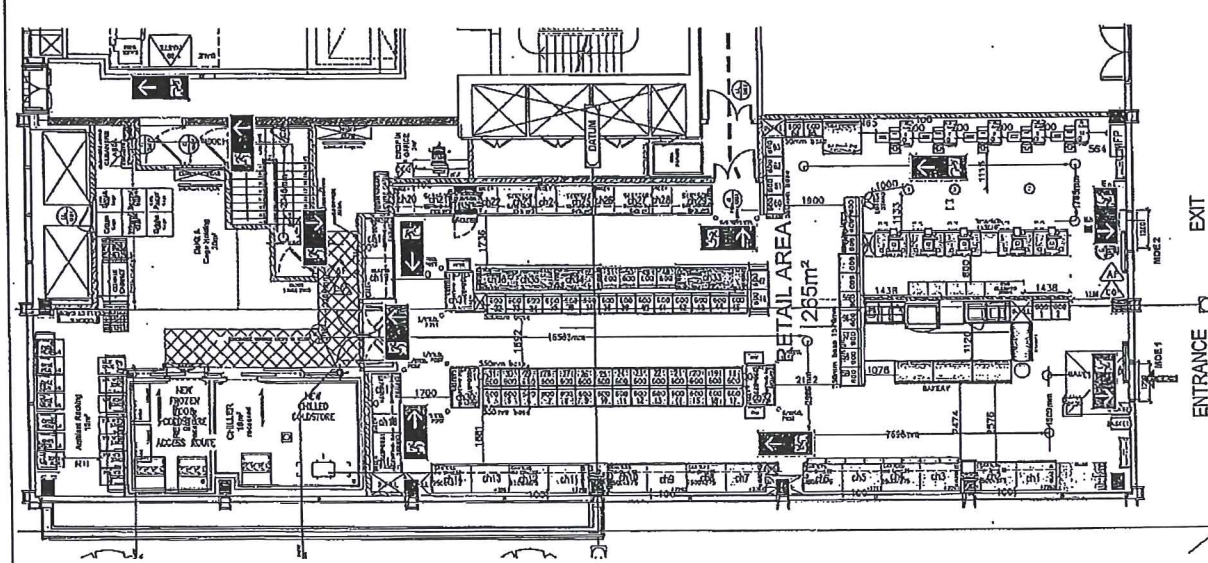
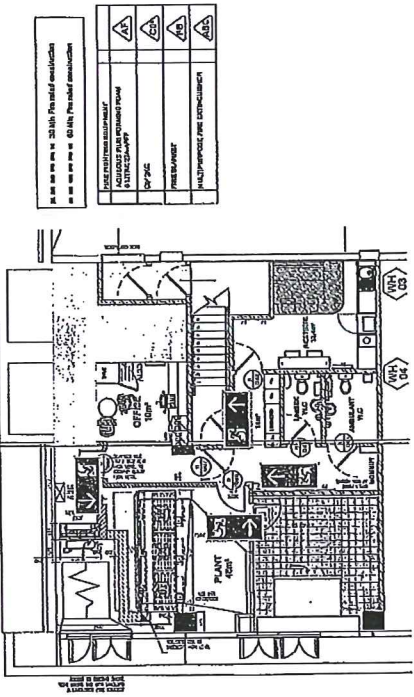
DATE OF ISSUE: 15/05/2011

REVISION	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMITTING	15/05/2011	MB
2	FOR PERMITTING	15/05/2011	MB
3	FOR PERMITTING	15/05/2011	MB
4	FOR PERMITTING	15/05/2011	MB
5	FOR PERMITTING	15/05/2011	MB
6	FOR PERMITTING	15/05/2011	MB
7	FOR PERMITTING	15/05/2011	MB
8	FOR PERMITTING	15/05/2011	MB
9	FOR PERMITTING	15/05/2011	MB
10	FOR PERMITTING	15/05/2011	MB

TO BE READ IN CONJUNCTION WITH TENDERS REPORT

GENERAL NOTES:

1. All work to be carried out in accordance with the Building Regulations 2010 and the Building Regulations 2010 (Approved Documents).
2. The proposed design is based on the information provided by the client. The architect is not responsible for any errors or omissions in the drawings or specifications.
3. The proposed design is subject to the approval of the relevant authorities. The architect is not responsible for any damage to property or persons.
4. The proposed design is not responsible for any loss of profit or business.
5. The proposed design is not responsible for any other consequences of the proposed design.





City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part B

WARD: Marylebone High
Street
UPRN: 010033620757

Premises licence
summary

Regulation 33, 34

Premises licence number:

16/04195/LIPDPS

Part 1 – Premises details

Postal address of premises:

Waitrose
10 Portman Square
London
W1U 3BP

Telephone Number: Not Supplied

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Sale by Retail of Alcohol

Monday to Saturday:	08:00 to 23:00 (Off Sales)
Monday to Saturday: Dining Room/Respite area)	10:00 to 23:00 (On Sales - Basement -
Sunday:	10:00 to 22:30 (Off Sales)
Sunday: Dining Room/Respite area)	12:00 to 22:30 (On Sales - Basement -

The opening hours of the premises:

Monday to Sunday: 07:00 to 23:00

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption both on and off the Premises.

Name and (registered) address of holder of premises licence:

Waitrose Ltd
171 Victoria Street
London
SW1E 5NN

Registered number of holder, for example company number, charity number (where applicable)

99405

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol:

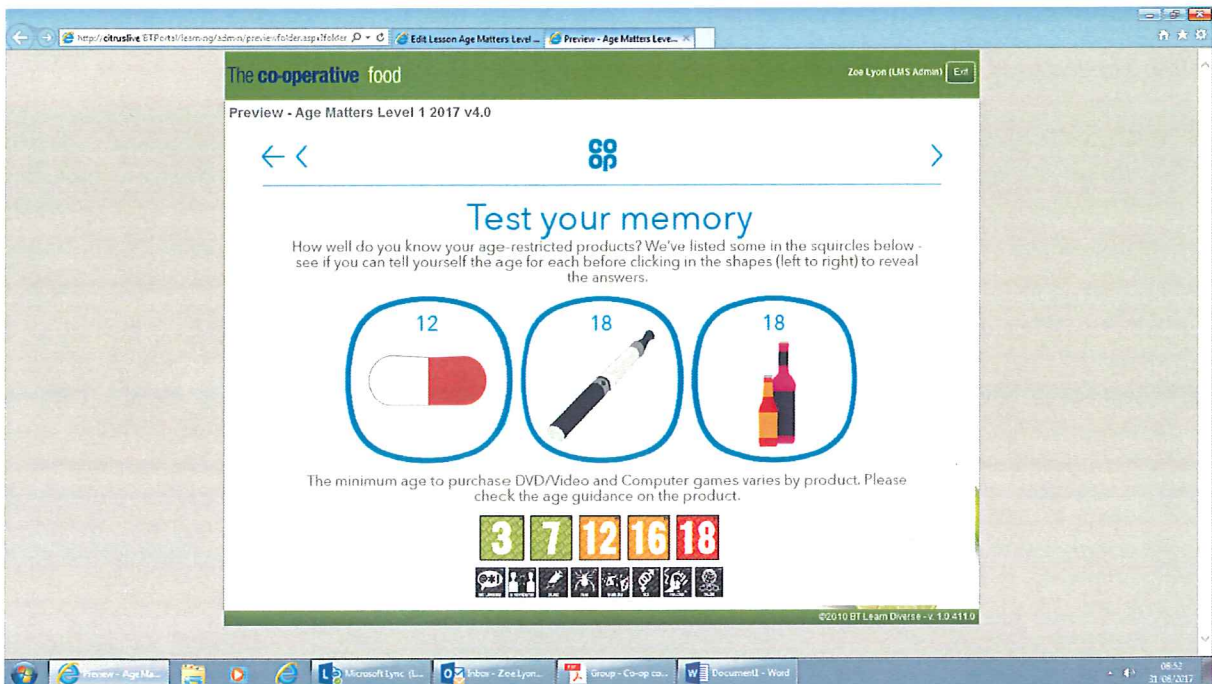
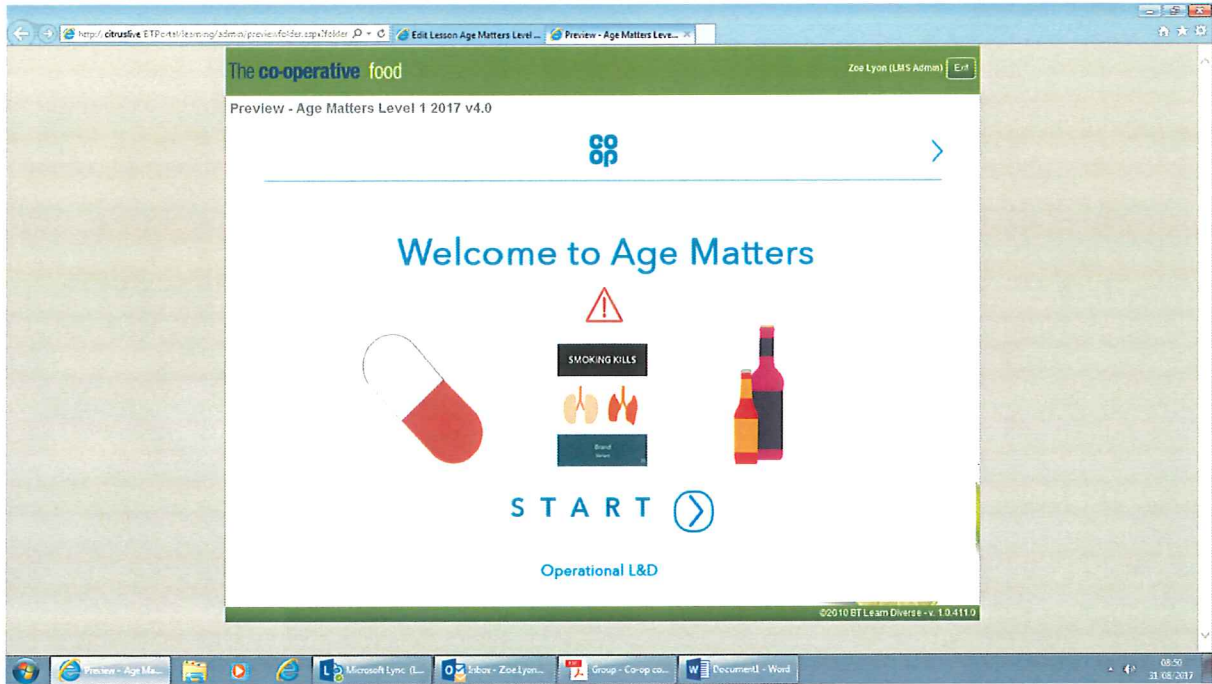
Name: Jasper Richard Kolbe

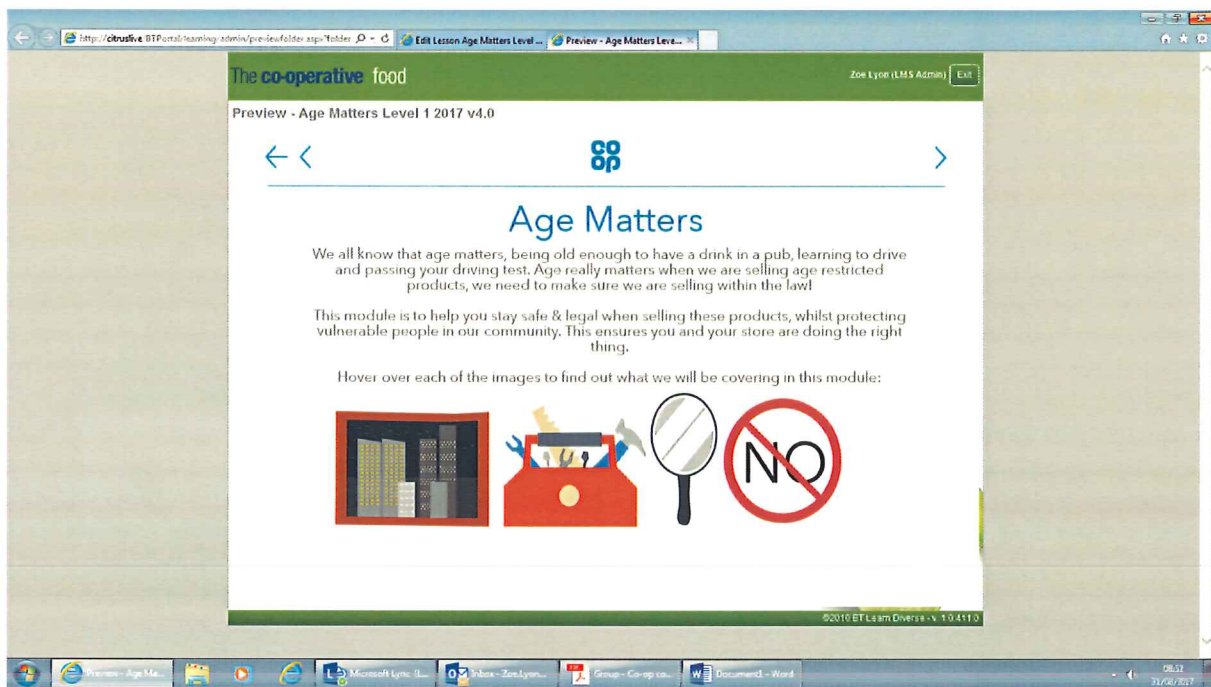
State whether access to the premises by children is restricted or prohibited:

Restricted

Date: 20th May 2016

This licence has been authorised by Miss Aisha George on behalf of the Director - Public Protection and Licensing.





The Bigger Picture – The impact of selling products to under age people

The Toolkit – What tools are there to help you

How old do I look? – Challenge 25, the when and how

Just say no – Refusing a sale

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The co-operative food Zoe Lyon (LMS Admin) [Exit]

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Checks are ramping up

Recently there has been an increased emphasis on stores that sell Knives, Hair Dyes and Solvents. Click the squirrels to reveal more info:

- Knives** For stores that sell kitchen knives, due to police and community concerns over knife crime we will see increased test purchases on these.
- Solvents** The law has recently changed on solvents - there is now no minimum age for restricting their sale. You need to use your best judgement - refuse the sale if you believe a customer is buying with the intention of using them to get 'high'. Have you read the Solvents factsheet which explains more? This can be found in the Age Restricted Sales area of CITRUS Policy.
- Hair Dyes** Stores that sell these must read and understand the new associated document. This can also be found in the Age Restricted Sales area of CITRUS policy.

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06:58 31/08/2017

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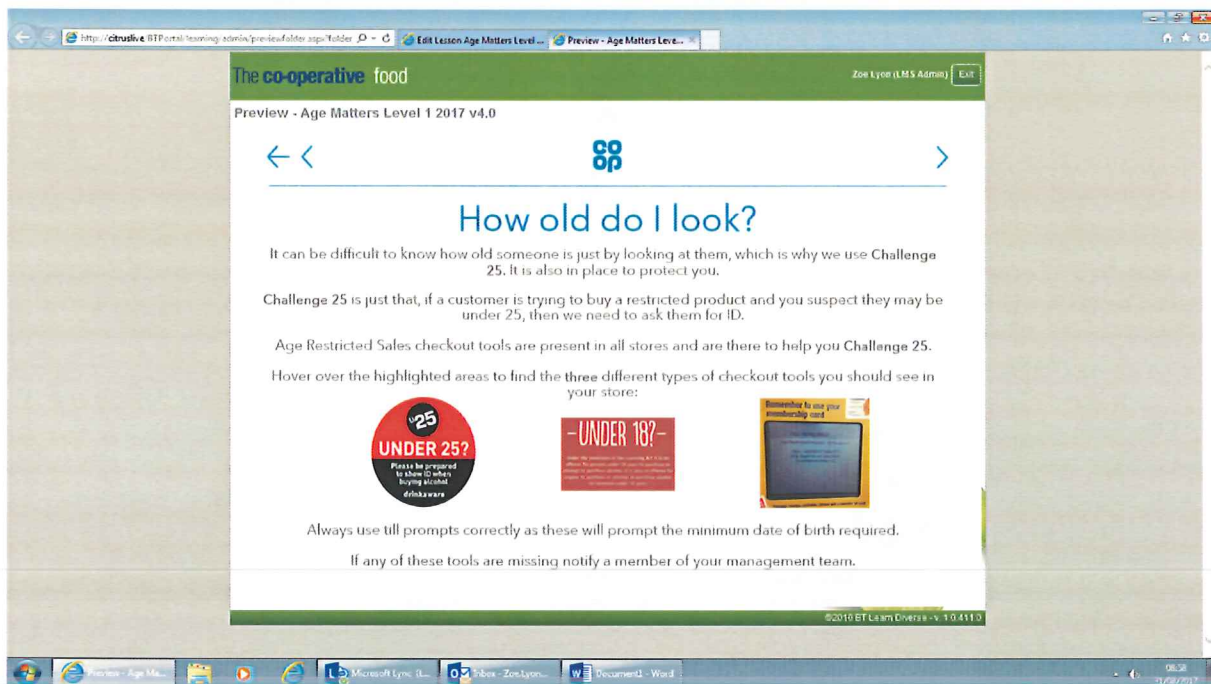
Challenge 25 - What does it mean?

You're told to abide by 'Challenge 25' - but what does that actually mean? Hover over your choice from below (read them carefully!):

- A** If you think a customer buying alcohol or other related products is under the age of 25, you are advised to ask for ID to see if they are old enough to do so.
- B** If you think a customer buying alcohol or other related products is under the age of 25, you should inform a colleague that you are selling an age-related product.

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06:58 31/08/2017

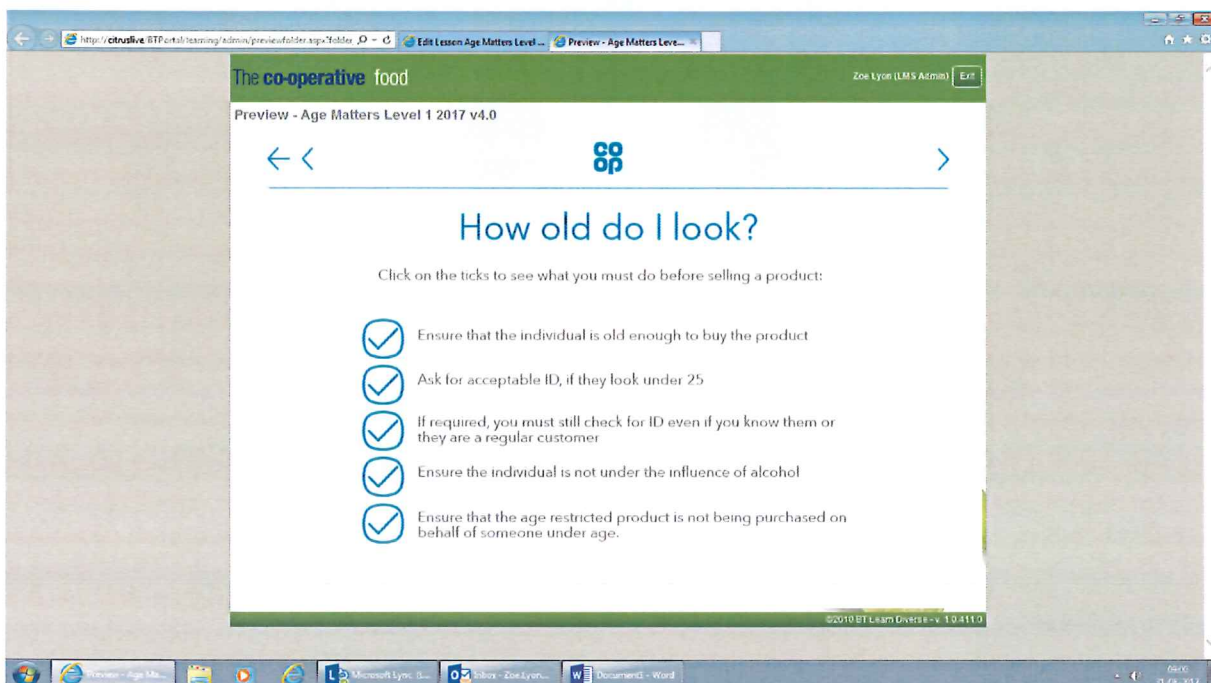


Hover overs

Challenge 25 Badge

Age restricted Point of Sale

Customer facing till screen



The co-operative food Zoe Lyon (LMS Admin) [Edit]

Preview - Age Matters Level 1 2017 v4.0

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How old do I look?

From time to time the police and other enforcement officers will conduct test purchases to check our systems and procedures work in preventing under age sales. Therefore it is vital that the Challenge 25 policy is being used.

If you are notified you have failed a Test Purchase (FTP), then you must notify your manager immediately.

Please remember that the same process for following Challenge 25 will need to apply when supervising a self-checkout (AST). Before you authorise the purchase you need to be confident that they are old enough to purchase the product.

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The co-operative food Zoe Lyon (LMS Admin) [Edit]

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How old do I look?

When checking someone's ID, it can be hard to tell if it is genuine, just by looking at it. Hover over the ID for some tips to help spot a fake ID. There are 5 key areas to find.

Compare the customer to the ID. Does the person presenting the ID actually resemble the picture?

Or does he resemble the picture too closely?

Here's what to look for:

- If the customer is wearing exactly the same clothing and hairstyle as the photo on the ID, be suspicious. The ID might have been made hours before.
- Look for slight differences in facial features. People often present the IDs of close family members as their own.

Look for signs of anxiety. If the customer is avoiding eye contact, or looking nervous, be suspicious.

If you're still unsure, smile at the customer and say, "I think I need my manager to take a look at this." If it's fake, the customer will want it back immediately, and you can hand it back and refuse the sale. If it's real, he or she will probably be fine with having a second set of eyes on the ID.

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The co-operative food Zoe Lyon (LMS Admin) Exit

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How old do I look?

When checking someone's ID, it can be hard to tell if it is genuine, just by looking at it.
Hover over the ID for some tips to help spot a fake ID. There are 5 key areas to find.



Ask the customer for information from the ID such as their date of birth. If he or she has stolen someone else's ID, they might not remember smaller details.

If the customer cannot give their personal information without hesitation then it may be a fake or stolen ID.

If in doubt ask for additional photo ID. A lot of fake IDs are legitimate IDs that were lost, stolen or transferred. If that's the case, the customer won't have any additional ID as backup.

Look for signs of anxiety. If the customer is avoiding eye contact, or looking nervous, be suspicious.

If you're still unsure, smile at the customer and say, "I think I need my manager to take a look at this." If it's fake, the customer will want it back immediately, and you can hand it back and refuse the sale. If it's real, he or she will probably be fine with having a second set of eyes on the ID.

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The co-operative food Zoe Lyon (LMS Admin) Exit

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How old do I look?

Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.
The till will always prompt you when selling age related products.
Hover over the images below to see which ID's can be accepted in our stores:



Please note that any of the above identification can only be accepted if there is a photo included.

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Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.
The till will always prompt you when selling age related products.
Hover over the images below to see which ID's can be accepted in our stores:

Any photo Passport (UK or Foreign) is acceptable.

As with any ID you are shown, be sure that it is genuine before accepting.

Please note that any of the above identification can only be accepted if there is a photo included.

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The co-operative food Zoe Lyon (LMS Admin) Edit





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How old do I look?

Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.
The till will always prompt you when selling age related products.
Hover over the images below to see which ID's can be accepted in our stores:

Any photo Driving Licence, provisional included (UK or Foreign) is acceptable as long as you are sure that it is genuine.

Please note that any of the above identification can only be accepted if there is a photo included.

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The co-operative food Zoe Lyon (LMS Admin) Exit

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How old do I look?

Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.

The till will always prompt you when selling age related products.


Hover over the images below to see which ID's can be accepted in our stores:






Isle of Man (IOM) Stores - local relevant ID cards can be accepted.

The main ID card used in IOM for alcohol is 'Proof of ID' card





Please note that any of the above identification can only be accepted if there is a photo included.

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How old do I look?


Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.

The till will always prompt you when selling age related products.

Hover over the images below to see which ID's can be accepted in our stores:








Proof of Age Card which carries the PASS hologram. There are many variations of the PASS card including 12+, 16+ and 18+. Check your CITRUS policy to find out more.

Please note PASS cards cannot be accepted in the Isle of Man.



Please note that any of the above identification can only be accepted if there is a photo included.

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The co-operative food

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The till will always prompt you when selling age related products.

Hover over the images below to see which ID's can be accepted in our stores:



Please note that any of the above identification can only be accepted if there is a photo included.

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Taskbar: Preview - Age Ma..., Microsoft Lync (...), Inbox - Zoe Lyon..., Document1 - Word, 09:03 31/08/2017

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The co-operative food

Preview - Age Matters Level 1 2017 v4.0

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The Bigger Picture

There are many repercussions to under age selling.

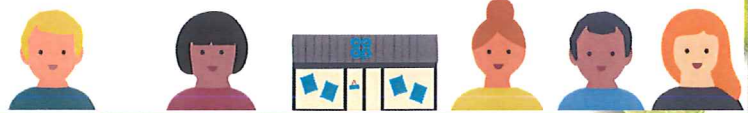
Failing to uphold your responsibilities can have serious consequences to you and your store.

Hover over each picture below to find out more:

You:

1. On the spot fine of £90 (Scotland £200)
2. Potential disciplinary process and job at risk
3. Taken into custody, fingerprinted and DNA swab taken
4. Court proceedings, with an unlimited fine, formal caution or imprisonment.

Remember to always ask for an acceptable form of ID. The challenge 25 Policy is there to protect you.




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The Bigger Picture

There are many repercussions to under age selling.
Failing to uphold your responsibilities can have serious consequences to you and your store.
Hover over each picture below to find out more:

The Customer:

1. An unlimited fine if caught buying a restricted product for someone under age
2. Embarrassment
3. Possible criminal record
4. Could impact career prospects.




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The co-operative food Zoe Lyon (LMS Admin) [Exit]

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The Bigger Picture

There are many repercussions to under age selling.
Failing to uphold your responsibilities can have serious consequences to you and your store.
Hover over each picture below to find out more:

The Store:

1. Licence could be suspended or revoked
2. Right to sell selected or any restricted products could be removed
3. Loss of sales
4. The incident could also be reported in the media, resulting in bad press and poor local reputation.



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Windows taskbar: Microsoft Lync, Outlook - Zoe Lyon..., Word - Document1 - Word, 09:04 21 Feb 2017

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The co-operative food

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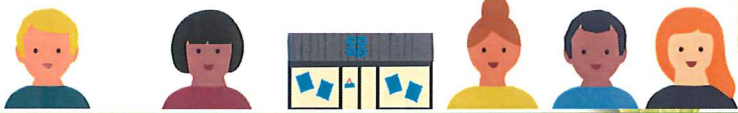
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The Bigger Picture

There are many repercussions to under age selling.
Failing to uphold your responsibilities can have serious consequences to you and your store.
Hover over each picture below to find out more:

The Wider Community:

1. Alcohol abuse accounts for 47% of violent crimes committed each year
2. 33,000 people die from excessive drinking each year
3. There is 1 death a week from solvent abuse.



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The co-operative food

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The Bigger Picture



The People in Our Community

When selling restricted products, we also need to pay attention to **who** we are selling to.

Not only do we need to ensure the customer is old enough to purchase the item, we also need to ensure they are not intoxicated. This can be seen in various physical elements, such as:

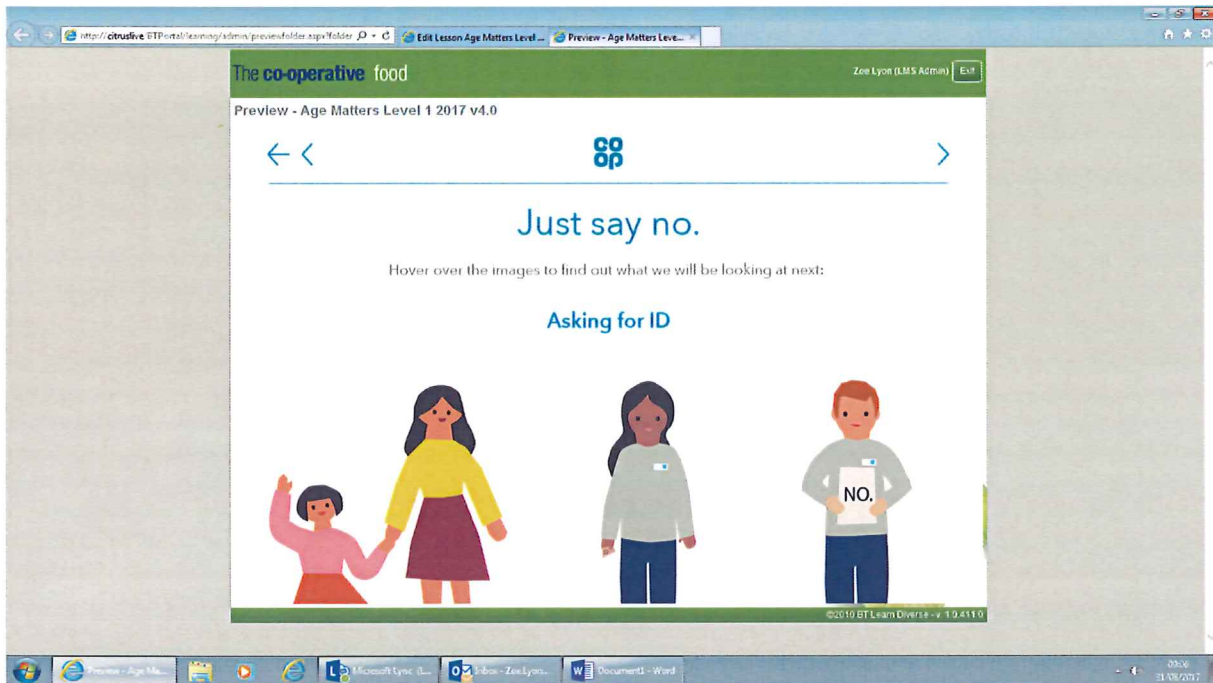
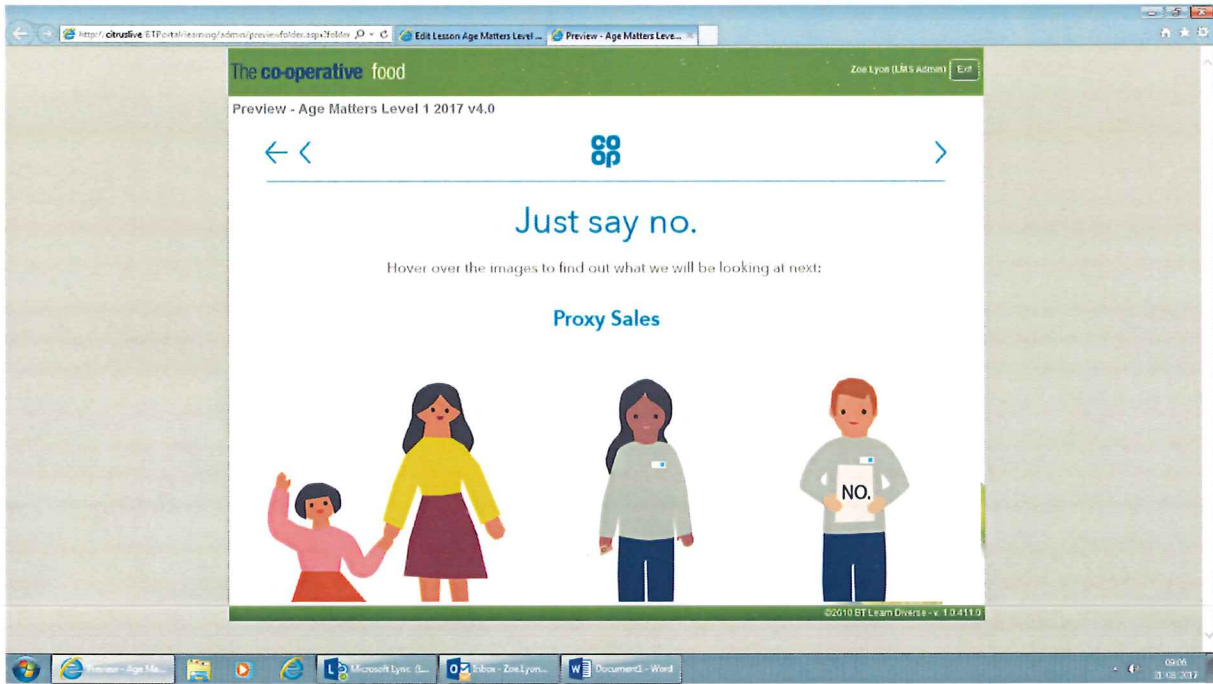
- Slurred speech
- Stumbling or swaying
- Flushed face
- Dropping things/difficulty picking them up
- Smell of alcohol on the person

The above elements could also be a sign of illness rather than intoxication. This can be a difficult call to make. There is no reason for us not to sell to someone who is unwell. However we do have a responsibility to make sure they do not come to any harm. If you need more advice then speak to your manager.

This is a good example of thinking about and looking out for the people in your community.

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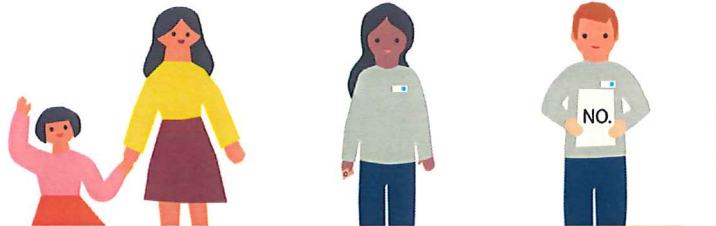
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Just say no.

Hover over the images to find out what we will be looking at next:

Refusing a Sale



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The co-operative food Zoe Lyon (LMS Admin) Edit

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The Licensing Objectives

As a responsible retailer we need to ensure we are upholding the licensing objectives.

These are set out by the licensing authority.

These are (click the numbers):

- 1 The prevention of crime and disorder
- 2 Public safety
- 3 Prevention of public nuisance
- 4 The protection of children from harm
- 5 Additionally in Scotland, protecting and improving public health

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Just say no - Proxy Sales


We can support the 'Prevention of children from harm' licensing objective by ensuring we are not selling any age related products to people underage. If you believe an age restricted product is being bought for someone under-age you have a responsibility to refuse the sale. This is known as a proxy sale.

There are common things to look out for, if you believe a proxy sale is taking place.


Click on the images to find out what these are:




Young people loitering outside the store, speaking to different customers.



Products that appeal to young people e.g. Alcopops, Vodka, cheap wines, cider and lager.



Purchases made using lots of small change.



Alcohol only sales.

Customers may also be unaware that purchasing alcohol for someone under age is an offence and they could be fined up to £5,000.

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Just say no

In spite of the previous points it can be very difficult to know if a proxy sale is taking place. Lets take a look at 2 scenarios. Click the scenario you think could be the proxy sale:



• Martin comes in with four of his mates
• Martin has ID to show that he is 19
• He is buying a 24 pack of beer.



• Barbara comes into the shop with her two grandchildren aged 11 and 14
• She comes in to buy a bottle of wine.

This could be a proxy sale. It is unlikely that Martin is going to drink all 24 himself! As he came in with others we would need to ask if the beer was for them too. If so we would need to ID them also.

This doesn't look like a proxy sale. It is most likely that Barbara has bought the bottle of wine for herself to take home or maybe to a friend.

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

- A) 'ID Please'
- B) 'Can I see some ID please'
- C) 'We have a under 25 policy here so would you mind showing me some ID'
- D) 'ID now!'

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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The co-operative food

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

- A) 'ID Please'
- B) 'Can I see some ID please'
- C) 'We have a under 25 policy here so would you mind showing me some ID'
- D) 'ID now!'

Incorrect: This is a little short and could be worded better. Choose another option.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

- A) 'ID Please'
- B) 'Can I see some ID please'
- C) 'We have a under 25 policy here so would you mind showing me some ID'
- D) 'ID now!'

Short but covers the necessary points and is professional.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

- A) 'ID Please'
- B) 'Can I see some ID please'
- C) 'We have a under 25 policy here so would you mind showing me some ID'
- D) 'ID now!'

This is good as its offers a full explanation in a clear and concise way.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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Preview - Age Matters Level 1 2017 v4.0

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

- A) 'ID Please'
- B) 'Can I see some ID please'
- C) 'We have a under 25 policy here so would you mind showing me some ID'
- D) 'ID now!'

Incorrect: This one we definitely wouldn't use, could come across as rude and unprofessional. Choose another option.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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The co-operative food Zoe Lyon (LMS Admin) [Exit](#)

Preview - Age Matters Level 1 2017 v4.0

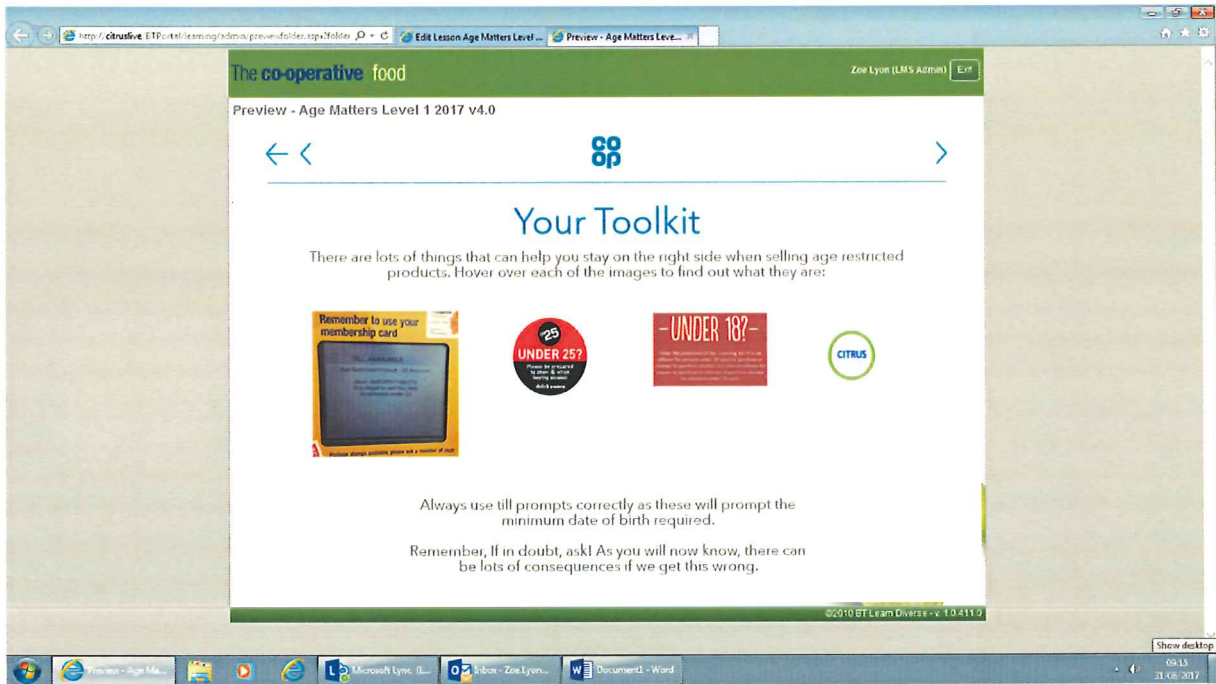
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Just say no

Click on the numbers to reveal the 7 behaviours which can help when refusing a sale:

- 1 PROFESSIONAL
It is so important to be professional at all times, especially when a customer isn't happy.
- 2 EYE CONTACT
Sounds so easy right? Make sure you make eye contact with the customer when talking to them.
- 3 RESPECT
Always show respect to the customer. You can do this by letting them have their say and listening attentively.
- 4 CLEAR
When you are speaking to the customer you need to be clear and concise at all times. This means being aware of how fast you are talking and ensuring that they can hear you.
- 5 LISTEN
It is quite a skill to really listen to what someone is saying; it also involves listening to how they are saying it. This could really show what a customer is feeling or thinking.
- 6 POSITIVE
Always be positive and show this in your body language, tone of voice and eye contact.
- 7 WARM
Your tone of voice and body language should be warm and non-defensive.

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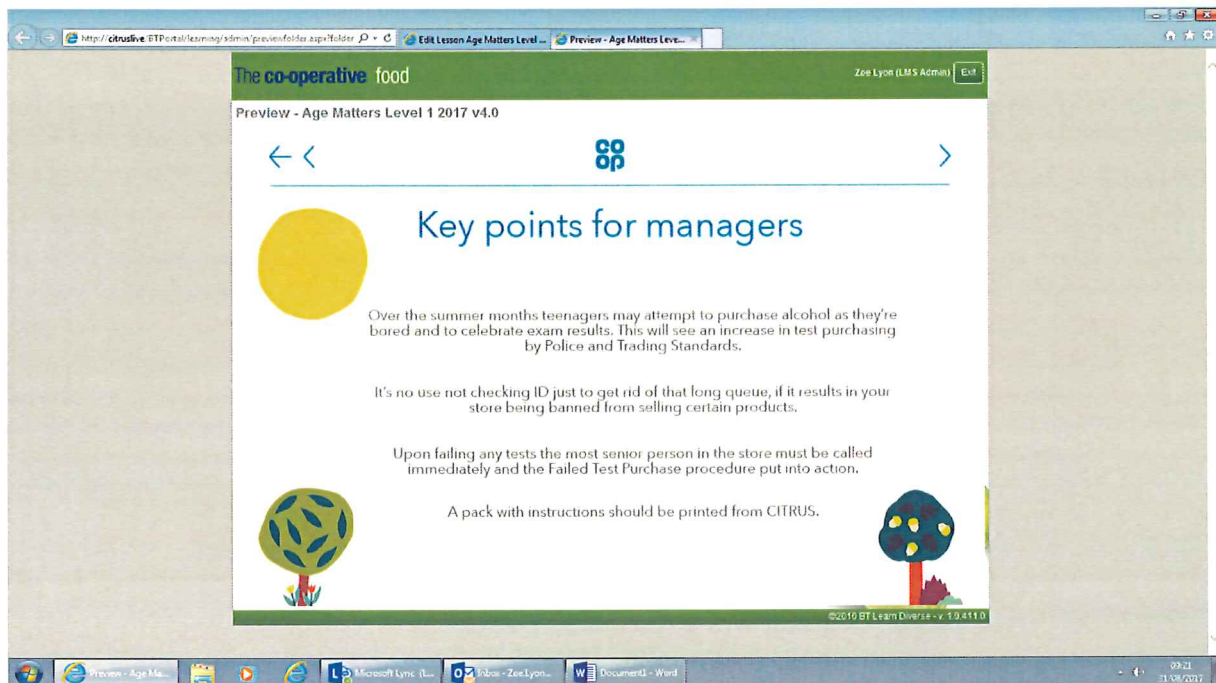


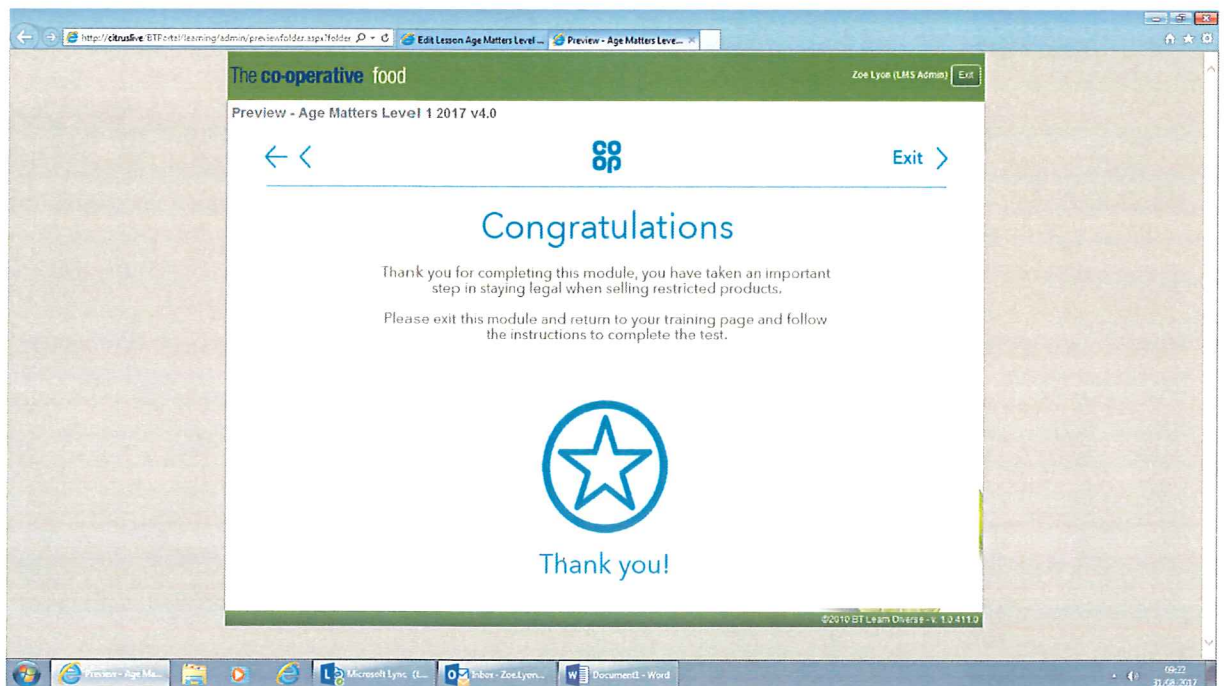
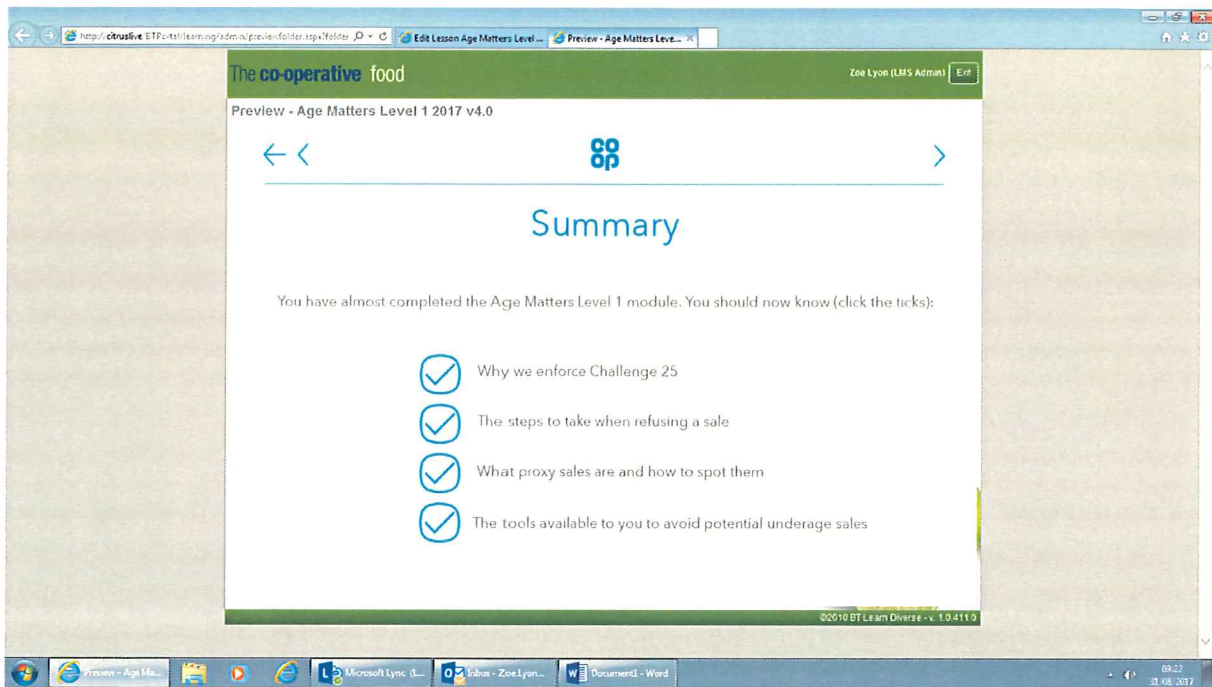
Customer Facing Till Screen

Challenge 25 badge

Age restricted Point of Sale

CITRUS Policies





There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule:

9. A CCTV system shall be installed and maintained at the premises which gives coverage of all areas, including the entrance and exit, to which the public have access.

10. The CCTV system shall be recording at all times the licensable activities are taking place at the premises.
11. The CCTV system shall provide clear images at all times.
12. The CCTV footage shall be retained for a minimum of 31 days.
13. A member of staff must be present at the premises at all times when open to the public who can operate the CCTV system and provide copies of images on request to the Police or an authorised Officer of the Council.
14. CCTV images shall record the correct date and time, such information shall be checked regularly to ensure accuracy.
15. CCTV images must be retained in an easily downloadable format.

The Metropolitan Police Service have proposed to replace conditions 9 – 15 with the following:

The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

16. The premises shall operate an age verification scheme, such as Challenge 25, whereby any person attempting to buy alcohol who appears to be under the relevant age shall be asked for identification.
17. The only forms of identification which shall be acceptable for the purposes of age verification shall be a valid passport, a UK driving licence with photograph, photographic military identification or a Proof of Age card bearing the PASS hologram or any other form of identification from time to time approved by the Secretary of State.

The Metropolitan Police Service and Environmental Health Service have proposed to replace conditions 16 & 17 with the following:

A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

18. An incident log (whether kept in written or electronic form) shall be retained at the premises and shall be made available on request to the Police or an authorised Officer of the Council.

Environmental Health have proposed to replace condition 18 with the following:

A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.

19. Incidents must be recorded in the log within 24 hours of their occurrence.
20. The incident log shall record:
 - all crimes reported to the premises
 - any faults in the CCTV system
 - any refusal to sell alcohol ; and
 - any visit by a Responsible Authority in connection with the licensable activity conducted the premises.

The Metropolitan Police Service have proposed to replace conditions 18 - 20 with the following:

An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:

- (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) any faults in the CCTV system
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
21. No beer, lager or cider with an ABV of 5.5% or more shall be sold at the premises save that this prohibition shall not apply to premium beer, lager or cider.

The Metropolitan Police Service have proposed to replace condition 21 with the following:

No super-strength beer, lagers, ciders or spirit of 5.5% ABV (alcohol by volume) or above shall be sold at the premises.

Environmental Health have proposed to replace condition 21 with the following:

No super-strength beer, lagers or ciders of 5.5% ABV (alcohol by volume) or above shall be sold at the premises except for premium beers, lagers or ciders, sold in glass bottles.

22. All relevant staff shall be trained in relation to their responsibilities under the Licensing Act 2003.
23. Training Records shall be correct and made available for inspection upon receipt of request from the Police or an Authorised Officer of the Licensing Authority.
24. No more than 15% of the sales area shall be used at any one time for the sale or display of alcohol.

The Metropolitan Police Service and Environmental Health have proposed to replace condition 24 with the following:

No more than (15) % of the sales area shall be used at any one time for the sale, exposure for sale, or display of alcohol.

25. There shall be no self-service of spirits on the premises save that this prohibition shall not apply to spirit mixtures.

The Metropolitan Police Service and Environmental Health have proposed to replace condition 25 with the following:

There shall be no self-service of spirits on the premises, save for spirit mixtures less than 5.5% ABV.

26. Outside of the hours permitted for the sale of alcohol, and whilst the premises are open to the public, the Premises Licence Holder shall ensure that all alcohol on display in the premises is secured behind locked screens or cabinet doors so as to prevent access by customers.

The Metropolitan Police Service and Environmental Health have proposed to replace condition 26 with the following:

Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that all alcohol within the premises (including alcohol behind the counter) is secured in a locked store room or behind locked grilles, locked screens or locked cabinet doors so as to prevent access to the alcohol by both customers and staff.

27. On the Sunday and Monday of the Notting Hill Carnival the following conditions will apply:

- (i) There shall be no sale of alcohol in glass bottles, save that this prohibition shall not apply to wine.
- (ii) There shall be no external advertising of alcohol promotions at the premises.
- (iii) The sale of alcohol shall cease at 20:00hrs.

28. A notice must be displayed in the premises explaining that it is an offence for persons under the age of 18 to purchase alcohol.

29. A panic alarm and system shall be installed and maintained at the premises.

30. A burglar alarm system shall be installed and maintained at the premises.

31. An electronic till prompt system shall be installed and maintained at the premises which reminds staff to ask for age verification.

The Metropolitan Police Service and Environmental Health have proposed to replace condition 31 with the following:

All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.

32. No spirit measures of less than 20cl shall be sold at the premises, save that this prohibition shall not apply to mixed spirits.

The Metropolitan Police Service have proposed to replace condition 32 with the following:

No miniature bottles of spirits of 20 cl or below shall be sold from the premises.

33. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance.
34. No deliveries to the premises shall take place between 23:00 and 07:00 on the following day save that this restriction does not apply to newspapers and magazines or diary or bakery products.
35. No licensable activity shall be permitted at the premises until the premises have been inspected by the Environmental Health Consultation Team and they have confirmed that policies and procedures are in place which enables the Premises Licence Holder to fulfil the conditions attached to this licence.

Environmental Health have proposed to replace condition 35 with the following:

The Licence will have no effect until the premises have been assessed as satisfactory by the Environmental Health Consultation Team and this condition has been removed from the Licence.

36. The inspection of the premises shall be concluded within 3 working days of EHCT being notified by the Premises Licence Holder that the premises is about to open.
37. EHCT shall notify the Premises Licence Holder that they are so satisfied, or what steps need to be taken to rectify any inadequacies, within 24 hours of the inspection taking place.
38. If EHCT do not fulfil the requirements of 36 and 37 then the Premises Licence Holder may, in any event, conduct licensable activities.

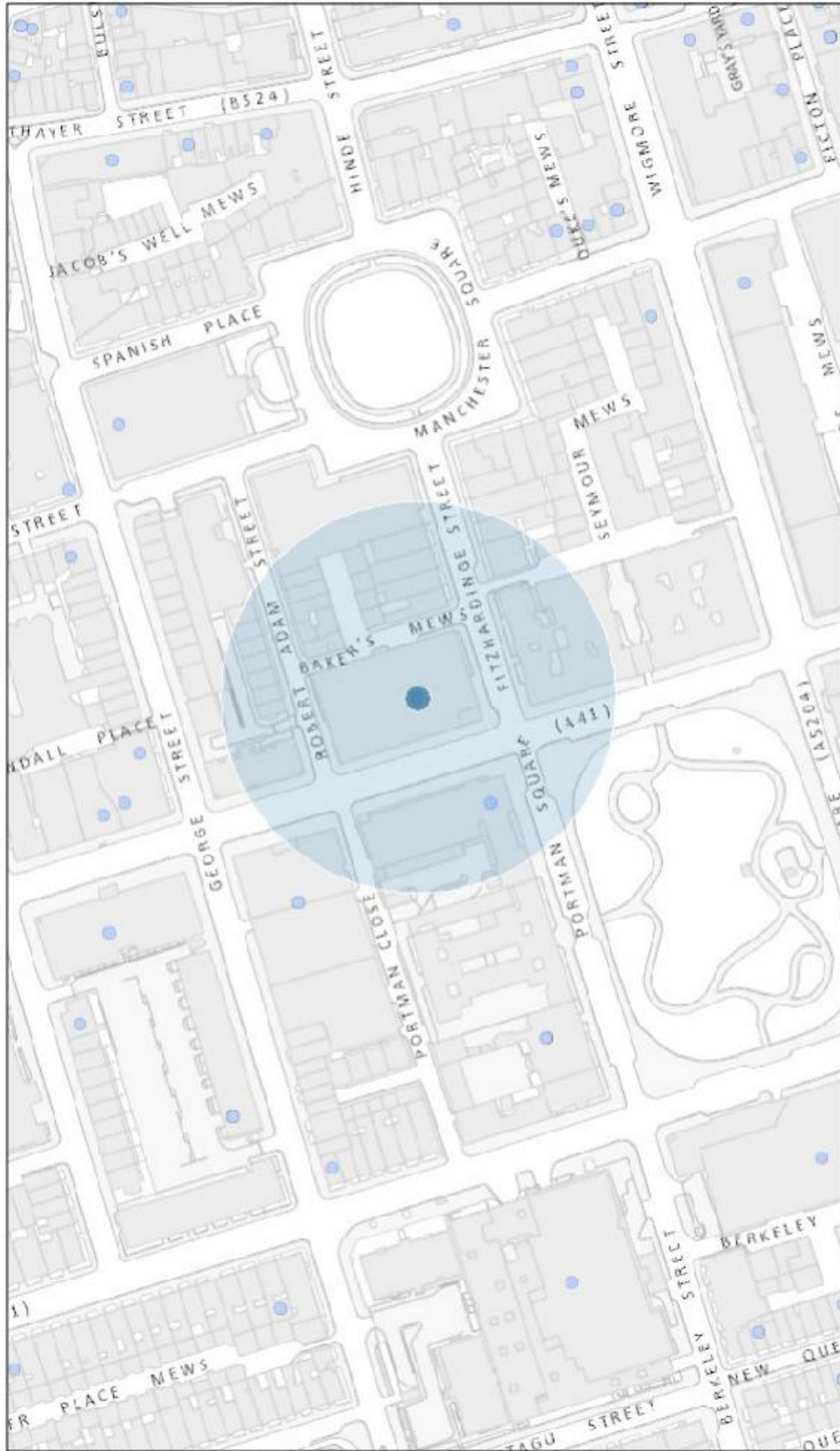
Additional conditions proposed by the Environmental Health Service:

39. Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display, and at the point of sale.
40. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
41. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
42. No waste or recyclable materials, including bottles, shall be moved, removed or placed in outside areas between 23.00 hours and 07.00 hours.
43. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.

Additional conditions proposed by the Metropolitan Police Service:

44. No single cans or bottles of beer or cider or spirit mixtures shall be sold at the premises.
45. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.

Co-operative, Unit 1, 10 Portman Square



Resident count = 155

Premises within 70 metres of: Co-Operative, Unit 1, 10 Portman Square, London			
Ref	Name of Premises	Premises Address	Licensed Hours
16/04195/LIPDPS	Waitrose	10 Portman Square London W1U 3BP	Monday to Sunday; 07:00 - 23:00
16/09070/LIPDPS	Maison Kayser, Unit 2	8 Baker Street London W1U 3BS	Monday to Thursday; 06:30 - 23:30 Friday to Saturday; 06:30 - 00:00 Sunday; 06:30 - 22:30 Sundays before Bank Holidays; 06:30 - 00:00
18/04673/LIPV	The Barracuda	1D Baker Street London W1U 8ED	Monday to Sunday; 00:00 - 00:00

Item No.

Variation of Conditions 20 and 23 of planning permission dated 16 March 2009 (08/10830) subject to a Non Material Amendment agreed on 1 June 2011 (11/03542/NMA) for redevelopment of 2-14 Baker Street to provide a mixed use development comprising retail (Class A1, A2 and A3) at part basement and part ground floor, offices (Class B1) at part basement, part ground and the upper seven floors. Plant at roof level and parking within basement: namely, to allow the use of Jura Limestone and to allow for minor material amendments to the terraces, rooftop plant and cleaning gantry (Application under Section 73).

Application Permitted 6 January 2012

Considerations:

The Servicing Management Plan is acceptable and the condition can be discharged.

Servicing is to take place via a loading bay located on Bakers Mews. It is estimated there will be 41 servicing trips made daily and 3 waste collections (a week). Servicing of the retail and restaurant units will take place between 07.30 and 23.00.

It is noted that the condition has been previously discharged on the 15.02.2013 but the condition on this restricted the servicing to between 07:30 - 23:00 Monday to Saturday. As the retail unit is now proposed to be open on Sundays permission is sought to extend the hours. It is also considered necessary to use slightly longer lorries than previously. This is considered acceptable subject to consultation.

Recommendation:

Grant approval of details.

Case Officer or Morning Meeting Officer:	Matthew Giles	Date:	16 June 2014
Reason (if over 8/13 wk deadline):			

DRAFT DECISION LETTER

Address: 12 - 14 Baker Street, London, W1U 3BU,

Proposal: Approval of details pursuant to Condition 19 of planning permission dated 5 January 2012 (RN: 11/06469) for the variation of Conditions 20 and 23 of planning permission dated 16 March 2009 (08/10830) subject to a Non Material Amendment agreed on 1 June 2011 (11/03542/NMA) for redevelopment of 2-14 Baker Street to provide a mixed use development comprising retail (Class A1, A2 and A3) at part basement and part ground floor, offices (Class B1) at part basement, part ground and the upper seven floors. Plant at roof level and parking within basement; namely, to allow the use of Jura Limestone and to allow for minor material amendments to the terraces, rooftop plant and cleaning gantry (Application under Section 73); namely the submission of a Servicing Management Plan.

Plan Nos: Servicing Management Plan dated May 2014.

Case Officer: Ken Powell

Direct Tel. No. 020 7641 2927

Recommended Condition(s) and Reason(s) or Reason(s) for Refusal:

- 1 All servicing must take place between the hours of 07.30 and 19.00. Servicing includes loading and unloading goods from vehicles and putting rubbish outside the building.

Reason:

To avoid blocking the surrounding streets and to protect the environment of people in neighbouring properties as set out in S42 of Westminster's City Plan: Strategic Policies adopted November 2013 and STRA 25, TRANS 20 and TRANS 21 of our Unitary Development Plan that we adopted in January 2007. (R23AC)



Your ref: NJB/NLR/J5326
My ref: 11/06469/FULL

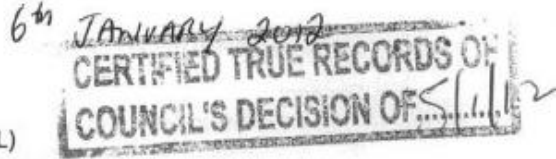
Please reply to: Kathryn Moran
Tel No: 020 7641 5974
Email: centralplanningteam@westminster.gov.uk

Mrs Natalie Rowland
Gerald Eve
72 Welbeck Street
London
W1G 0AY

Development Planning
Westminster City Hall
64 Victoria Street
London SW1E 6QP

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990
PERMISSION FOR DEVELOPMENT (CONDITIONAL)



The City Council has considered your application and permits the development referred to below subject to the conditions set out and in accordance with the plans submitted.

Unless any other period is stated in the Schedule below or by conditions attached; this consent, by virtue of Section 91(1) of the Town and Country Planning Act 1990 (as amended), is granted subject to the condition that the development shall be commenced within 3 years of the date of this decision.

Your attention is drawn to the enclosed Statement of Applicant's Rights and General Information.

SCHEDULE

Application No:	11/06469/FULL	Application Date:	08.07.2011
Date Received:	11.07.2011	Date Amended:	11.07.2011
Plan Nos:	2361-JW-108 P04; 109 P03; 115 P03; 116 P03; 117 P03; 118 P04; 150 P05; 151 P05; 152 P06; 153 P05; 140 P04; 141 P05; 142 P04; 143 P0; Samples of Sandblasted Jura Bed 24 limestone; Mill Finished Standing Seam Roof profile;; Dichroic glass; High Performance Solar Control Double Glazing; Aluminium Eave Soffit Panel		

Address: 2-14 Baker Street, London, W1U 6RN,

Proposal: Variation of Conditions 20 and 23 of planning permission dated 16 March 2009 (08/10830) subject to a Non Material Amendment agreed on 1 June 2011 (11/03542/NMA) for redevelopment of 2-14 Baker Street to provide a mixed use development comprising retail (Class A1, A2 and A3) at part basement and part ground floor, offices (Class B1) at part basement, part ground and the upper seven floors. Plant at roof level and parking within basement; namely, to allow the use of Jura Limestone and to allow for minor material amendments to the terraces, rooftop plant and cleaning gantry (Application under Section 73).

See next page for conditions/reasons.

Yours faithfully


Rosemarie MacQueen
Strategic Director Built Environment

Condition(s):

- 1 You must carry out any building work which can be heard at the boundary of the site only:
- * between 08.00 and 18.00 Monday to Friday;
 - * between 08.00 and 13.00 on Saturday; and
 - * not at all on Sundays, bank holidays and public holidays.

Noisy work must not take place outside these hours. (C11AA)

Reason:

To protect the environment of neighbouring residents. This is as set out in CS28 and CS31 of our Core Strategy that we adopted in January 2011 and ENV 6 of our Unitary Development Plan that we adopted in January 2007. (R11AC)

- 2
- (1) Where noise emitted from the proposed plant and machinery will not contain tones or will not be intermittent, the 'A' weighted sound pressure level from the plant and machinery (including non-emergency auxiliary plant and generators) hereby permitted, when operating at its noisiest, shall not at any time exceed a value of 10 dB below the minimum external background noise, at a point 1 metre outside any window of any residential and other noise sensitive property, unless and until a fixed maximum noise level is approved by the City Council. The background level should be expressed in terms of the lowest LA90, 15 mins during the proposed hours of operation. The plant-specific noise level should be expressed as LAeqTm, and shall be representative of the plant operating at its maximum.
- (2) Where noise emitted from the proposed plant and machinery will contain tones or will be intermittent, the 'A' weighted sound pressure level from the plant and machinery (including non-emergency auxiliary plant and generators) hereby permitted, when operating at its noisiest, shall not at any time exceed a value of 15 dB below the minimum external background noise, at a point 1 metre outside any window of any residential and other noise sensitive property, unless and until a fixed maximum noise level is approved by the City Council. The background level should be expressed in terms of the lowest LA90, 15 mins during the proposed hours of operation. The plant-specific noise level should be expressed as LAeqTm, and shall be representative of the plant operating at its maximum.
- (3) Following installation of the plant and equipment, you may apply in writing to the City Council for a fixed maximum noise level to be approved. This is to be done by submitting a further noise report confirming previous details and subsequent measurement data of the installed plant, including a proposed fixed noise level for approval by the City Council. Your submission of a noise report must include:
- (a) A schedule of all plant and equipment that formed part of this application;
 - (b) Locations of the plant and machinery and associated: ducting; attenuation and damping equipment;
 - (c) Manufacturer specifications of sound emissions in octave or third octave detail;
 - (d) The location of most affected noise sensitive receptor location and the most affected window of it;

Note:

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- (e) Distances between plant & equipment and receptor location/s and any mitigating features that may attenuate the sound level received at the most affected receptor location;
- (f) Measurements of existing LA90, 15 mins levels recorded one metre outside and in front of the window referred to in (d) above (or a suitable representative position), at times when background noise is at its lowest during hours when the plant and equipment will operate. This acoustic survey to be conducted in conformity to BS 7445 in respect of measurement methodology and procedures;
- (g) The lowest existing L A90, 15 mins measurement recorded under (f) above;
- (h) Measurement evidence and any calculations demonstrating that plant and equipment complies with the planning condition;
- (i) The proposed maximum noise level to be emitted by the plant and equipment.

Reason:

Because existing external ambient noise levels exceed WHO Guideline Levels, and as set out in ENV 6 (1), (6) and (8) and ENV 7 (A)(1) of our Unitary Development Plan that we adopted in January 2007, so that the noise environment of people in noise sensitive properties is protected, including the intrusiveness of tonal and impulsive sounds; and as set out in CS31 of our Core Strategy that we adopted in January 2011, by contributing to reducing excessive ambient noise levels. Part (3) is included so that applicants may ask subsequently for a fixed maximum noise level to be approved in case ambient noise levels reduce at any time after implementation of the planning permission.

- 3 No vibration shall be transmitted to adjoining or other premises and structures through the building structure and fabric of this development as to cause a vibration dose value of greater than 0.4m/s (1.75) 16 hour day-time nor 0.26 m/s (1.75) 8 hour night-time as defined by BS 6472 (2008) in any part of a residential and other noise sensitive property.

Reason:

As set out in ENV6 (2) and (6) of our Unitary Development Plan that we adopted in January 2007, to ensure that the development is designed to prevent structural transmission of noise or vibration.

- 4 You must provide the waste store shown on drawing 2361-JW-109 P02 before anyone moves into the property. You must clearly mark it and make it available at all times to everyone using the premises. You must store waste inside the property and only put it outside just before it is going to be collected. You must not use the waste store for any other purpose. (C14DC)

Reason:

To protect the environment and provide suitable storage for waste and materials for recycling as set out in CS43 of our Core Strategy that we adopted in January 2011 and ENV 12 of our Unitary Development Plan that we adopted in January 2007. (R14CC)

- 5 The storage area for bicycles shown on drawing No. 2115-0101 P06 shall be provided before any of the uses in the building commence and thereafter permanently maintained and made available to occupiers of the building.

Reason:

To provide cycle parking spaces for people using the development as set out in TRANS 10 of our Unitary Development Plan that we adopted in January 2007.

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6 No works shall commence on site until details have been submitted to and approved by us in writing as local authority of appropriate arrangements to secure the following:

- i) The provision of 24 residential flats including five affordable housing units at 95-99 Baker Street and 4-6 Durweston Mews in accordance with planning permission dated 26 February 2009 RN: 08/10831/FULL;
- ii) Public realm works in accordance with the SPG on Planning Obligations;
- iii) CCTV in accordance with the SPG on Planning Obligations.

Reason:

To make sure that the development provides the planning benefits that have been agreed, as set out in CS32 of our Core Strategy that we adopted in January 2011 and in H4 of our Unitary Development Plan that we adopted in January 2007. (R19AC)

7 You must hang all doors or gates so that they do not open over or across the road or pavement. (C24AA)

Reason:

In the interests of public safety and to avoid blocking the road as set out in CS40 of our Core Strategy that we adopted in January 2011 and TRANS 2 and TRANS 3 of our Unitary Development Plan that we adopted in January 2007. (R24AC)

8 You must apply to us for approval of details of the proposed management of the car park via a traffic light system. The details must be approved by the City Council and then implemented prior to the occupation of the offices and retained thereafter.

Proposals must be contained within the property boundary of the developer.

Reason:

To avoid blocking the surrounding streets and to protect the environment of people in neighbouring properties as set out in CS41 of our Core Strategy that we adopted in January 2011 and STRA 25, TRANS 20 and TRANS 21 of our Unitary Development Plan that we adopted in January 2007. (R23AC)

9 The plant shall only operate at any time between the hours of 07.00 and 23.00 inclusive. If any plant is required to operate in night time hours (23.00-07.00) a supplementary acoustic report for individually specified plant items shall be submitted for our approval. As part of the approval the applicant must install an automated program / switch to ensure that only the specified plant items are able to run during night time hours (23.00-07.00).

Reason:

To safeguard the amenity of occupiers of noise sensitive properties and the area generally by ensuring that the plant/machinery hereby permitted is not operated at hours when external background noise levels are quietest thereby preventing noise and vibration nuisance as set out in CS31 of our Core Strategy that we adopted in January 2011 and ENV 6 and ENV 7 of

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our Unitary Development Plan that we adopted in January 2007.

- 10 There shall be no more than 490m² of Class A3 (Restaurant) floorspace within the completed development. This shall be primarily at basement level with an entrance at ground floor level on Baker Street.

Reason:

We cannot grant planning permission for unrestricted use in this case because it would not meet TACE 8 of our Unitary Development Plan that we adopted in January 2007. (R05AB)

- 11 Prior to the occupation of the A3 units hereby approved, you must apply to us for approval of detailed drawings of the layouts of these units in plan form at a scale of 1:200.

Reason:

To ensure compliance with the City Council's policies as set out in TACE 8 of our Unitary Development Plan adopted in 2007.

- 12 Outside the following times, you must not open the Class A3 uses hereby approved to customers and you must not allow customers on the premises: between 0800 and 2400 hours Mondays to Saturdays and between 1000 and 2300 on Sundays.

Reason:

To protect the environment of people in neighbouring properties as set out in CS23, CS28 and CS31 of our Core Strategy that we adopted in January 2011 and ENV 6, ENV 7 and TACE 8 of our Unitary Development Plan that we adopted in January 2007. (R12AC)

- 13 You must apply to us for approval of details, for the A3 unit hereby approved, of the ventilation system to get rid of cooking smells, including details of how it will be built and how it will look. You must not begin the A3 use allowed by this permission until we have approved what you have sent us and you have carried out the work according to the approved details.

Reason:

To protect the environment of people in neighbouring properties as set out in ENV 5; ENV 6 and ENV 7 of our Unitary Development Plan adopted in 2007.

- 14 There shall be no more than 364m² of Class A2 floorspace within the completed development.

Reason:

We cannot grant planning permission for unrestricted use in this case because it would not meet SS5 of our Unitary Development Plan adopted in 2007.

- 15 You must provide the environmental sustainability features outlined in your Environmental Performance Statement and Assessment of Energy Demand and Carbon Emissions before you start to use any part of the development, as set out in your application. You must not remove any of these features, unless we have given you our permission in writing.

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In particular, a total photovoltaic modules area of at least 150sq.m, should be installed on the building roof to deliver at least a 1% carbon emissions saving. The implementation of the ground source heat pumps should also follow the initial guidelines detailed in the energy strategy assessment of energy demand and carbon (Faber Maunsell and Caldwell Consulting 2 December 2008) which set out at least a 4% carbon saving from this technology.

Reason:

To make sure that the development provides the environmental sustainability features included in your application as set out in CS39 or CS27, or both, of our Core Strategy that we adopted in January 2011. (R44AC)

16 You must apply to us for approval of detailed drawings (at scales 1:20 and 1:5) of the following parts of the development 2

- a. Typical facade bays at all floor levels, including the roof
- b. Shopfronts
- c. Ground floor entrances
- d. Service bay doors
- e. Public art

You must not start any work on these parts of the development until we have approved what you have sent us.

You must then carry out the work according to these detailed drawings. (C26DB)

Reason:

To make sure that the appearance of the building is suitable and that it contributes to the character and appearance of the area. This is as set out in CS27 of our Core Strategy that we adopted in January 2011 and DES 1 and DES 5 or DES 6 or both of our Unitary Development Plan that we adopted in January 2007. (R26AD)

17 You must apply to us for approval of samples of all facing materials including glazing. You must not start any work on these parts of the development until we have approved what you have sent us. You must then carry out the work according to these samples

Reason:

To make sure that the appearance of the building is suitable and that it contributes to the character and appearance of the area. This is as set out in CS27 of our Core Strategy that we adopted in January 2011 and DES 1 and DES 5 or DES 6 or both of our Unitary Development Plan that we adopted in January 2007. (R26AD)

18 You must not put any machinery or associated equipment, ducts, tanks, satellite or radio aerials on the roof, except those shown on the approved drawings. (C26PA)

Reason:

Because these would harm the appearance of the building, and would not meet CS24 or CS27, or both, of our Core Strategy that we adopted in January 2011 and DES 1 and DES 5 of our Unitary Development Plan that we adopted in January 2007. (R26HC)

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- 19 You must apply to us for approval of a Servicing Management Plan to show how you will prevent noise from deliveries causing nuisance for people in the area, including people who live in nearby buildings prior to the occupation of the A1, A2 and A3 units at ground and basement level. You must not start the A1, A2 and A3 uses until we have approved what you have sent us. You must then carry out the measures included in the management plan at all times that any of the A1, A2 and A3 units are occupied, unless otherwise agreed in writing with the City Council.

Reason:

To protect neighbouring residents from noise nuisance, as set out in CS23, CS28 and CS31 of our Core Strategy that we adopted in January 2011 and ENV 6 and ENV 7 of our Unitary Development Plan that we adopted in January 2007. (R13FB)

- 20 The external stonework shall be natural Jura stone as shown on the approved drawings. You must carry out the work in accordance with the approved drawings unless otherwise agreed in writing with the local authority.

Reason:

To make sure that the appearance of the building is suitable and that it contributes to the character and appearance of the area. This is as set out in CS27 of our Core Strategy that we adopted in January 2011 and DES 1 and DES 5 or DES 6 or both of our Unitary Development Plan that we adopted in January 2007. (R26AD)

- 21 Prior to the occupation of the office use hereby approved, details of a Construction Logistics Plan shall be submitted to and approved by the City Council as local planning authority in consultation with the Greater London Authority.

Reason:

To avoid blocking the surrounding streets and to protect the environment of people in neighbouring properties as set out in CS41 of our Core Strategy that we adopted in January 2011 and STRA 25, TRANS 20 and TRANS 21 of our Unitary Development Plan that we adopted in January 2007. (R23AC)

- 22 Prior to the occupation of the office use hereby approved, details of a Travel Plan shall be submitted to and approved by the City Council as local planning authority, in consultation with Greater London Authority. The use shall thereafter be carried out in accordance with the terms of the Travel Plan thus approved.

Reason:

To ensure that the proposed use is sustainable and meets the City Council's sustainable development objectives as set out in TRANS 1 of the Unitary Development Plan that we adopted in January 2007.

- 23 The development hereby permitted shall be carried out in accordance with the drawings and other documents listed on this decision letter, and any drawings approved subsequently by the City Council as local planning authority pursuant to any conditions on this decision letter.

Reason:

For the avoidance of doubt and in the interests of proper planning.

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Informative(s):

- 1 SUMMARY OF REASONS FOR GRANTING PLANNING PERMISSION - In reaching the decision to grant planning permission the City Council has had regard to the relevant policies in the Draft National Planning Policy Framework July 2011, the London Plan July 2011, the City of Westminster Core Strategy adopted January 2011, and the City of Westminster Unitary Development Plan adopted January 2007, as well as relevant supplementary planning guidance, representations received and all other material considerations.

The City Council decided that the proposal is acceptable in design, amenity, transportation and land use terms

In reaching this decision the following policies of the City of Westminster Core Strategy and the Unitary Development Plan were of particular relevance:
COM 2; CENT 3; ENV 1; ENV 6; ENV 7; ENV 13; TRANS 10. TRANS 20; TRANS 22; CS 43; CS 32; CS40; CS 41; CS 39; CS 27; CS 23; CS 28; CS 31

- 2 You are advised that informatives attached to the decision 08/10830/FULL still apply.
- 3 It is noted that conditions 6, 16 (a,b,c and d) and 21 have already been discharged and therefore you do not need to apply to discharge these conditions.
- 4 With regards to condition 17 you are advised that that samples submitted to the City Council on 28 November 2011 are acceptable and therefore this condition has been discharged.

Note - As the requirements of the Building Regulations may impact on the design of the proposed development, our Building Control team can offer advice and guidance at an early stage. If you would like to take advantage of this free service please contact 020 7641 7230 to arrange a preliminary discussion.

Note:

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Westminster City Council

Westminster City Hall
64 Victoria Street
London SW1E 6QP

020 7641 6500
westminster.gov.uk



City of Westminster

Your ref: BRITISH LAND COMPANY PLC
My ref: 14/05476/ADFULL

Please reply to:
Tel No:

Ken Powell
020 7641 2927

Mr Gary Brook
Gerald Eve LLP
72 Welbeck Street
London
W1G 0AY

Development Planning
Westminster City Hall
64 Victoria Street
London SW1E 6QP

24 July 2014

CERTIFIED TRUE RECORDS OF
COUNCIL'S DECISION OF 24/7/14

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990

The City Council has considered the application referred to below and APPROVES (CONDITIONALLY) the reserved matters which you have submitted pursuant to the original planning permission as detailed below:

SCHEDULE

Application No: 14/05476/ADFULL **Application Date:** 09.06.2014
Date Received: 09.06.2014 **Date Amended:** 17.06.2014

Plan Nos: Servicing Management Plan dated May 2014.

Address: 12 - 14 Baker Street, London, W1U 3BU,

Proposal: Approval of details pursuant to Condition 19 of planning permission dated 5 January 2012 (RN: 11/06469) for the variation of Conditions 20 and 23 of planning permission dated 16 March 2009 (08/10830) subject to a Non Material Amendment agreed on 1 June 2011 (11/03542/NMA) for redevelopment of 2-14 Baker Street to provide a mixed use development comprising retail (Class A1, A2 and A3) at part basement and part ground floor, offices (Class B1) at part basement, part ground and the upper seven floors. Plant at roof level and parking within basement; namely, to allow the use of Jura Limestone and to allow for minor material amendments to the terraces, rooftop plant and cleaning gantry (Application under Section 73); namely the submission of a Servicing Management Plan.

Schedule 1: Approved development:

Variation of Conditions 20 and 23 of planning permission dated 16 March 2009 (08/10830) subject to a Non Material Amendment agreed on 1 June 2011 (11/03542/NMA) for redevelopment of 2-14 Baker Street to provide a mixed use development comprising retail (Class A1, A2 and A3) at part basement and part ground floor, offices (Class B1) at part basement, part ground and the upper seven floors. Plant at roof level and parking within basement; namely, to allow the use of Jura Limestone and to allow for minor material amendments to the terraces, rooftop plant and cleaning gantry (Application under Section 73).

See next page for conditions/reasons.

Yours faithfully

Rosemarie MacQueen
Strategic Director Built Environment

Note - As the requirements of the Building Regulations may impact on the design of the proposed development, our Building Control team can offer advice and guidance at an early stage. If you would like to take advantage of this free service please contact 020 7641 7230 to arrange a preliminary discussion.

02076412927

Condition(s):

- 1 All servicing must take place between the hours of 07.30 and 19.00. Servicing includes loading and unloading goods from vehicles and putting rubbish outside the building.

Reason:

To avoid blocking the surrounding streets and to protect the environment of people in neighbouring properties as set out in S42 of Westminster's City Plan: Strategic Policies adopted November 2013 and STRA 25, TRANS 20 and TRANS 21 of our Unitary Development Plan that we adopted in January 2007. (R23AC)

Note:

- The Plain English Crystal Mark applies to those conditions, reasons and informatives in this letter which have an associated reference number with the prefix C, R, X or I.
- The terms 'you' and 'your' include anyone who owns or occupies the land or is involved with the development.
- The terms 'us' and 'we' refer to the Council as local planning authority.





2 - 14 Baker Street,
London



Servicing Management Plan

May 2014

McAler & Rushe Group



2 - 14 Baker Street,
London

Servicing Management Plan

May 2014

McAleer & Rushe Group

17 - 19 Dungannon Road
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Issue and revision record

Revision	Date	Originator	Checker	Approver	Description	Standard
A	November 2012	JM Hazell	CN Jolley	SZ Chaudhry	First Issue	
B	April 2014	JM Hazell	CN Jolley	SZ Chaudhry	Draft – amended to include revised service vehicle dimensions	
C	May 2014	JM Hazell	CN Jolley	SZ Chaudhry	Amended to include additional client comments	

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Executive Summary

Mott MacDonald has been commissioned by the McAleer & Rushe Group to produce a Servicing Management Plan for the development at 2 – 14 Baker Street. The Servicing Management Plan details how the development will be serviced and considers access arrangements for service vehicles. A delivery schedule should be developed prior to site operation which will help manage servicing access to the building.

1 General Information

The development at 2 – 14 Baker Street is located in Central London towards the south of Baker Street in close proximity to Oxford Street. The site is bounded by Baker Street to the west, Robert Adam Street to the north, Fitzhardinge Street to the south and Bakers Mews to the east. Bakers Mews is a courtyard to the rear of the development and provides access to a small number of residential properties and servicing access to an office on Manchester Square.

The development will comprise 10,575m² of office space spread over seven floors and 1,858m² of retail space spread across four units on the ground floor fronting onto Baker Street and Robert Adam Street.

Map 1.1: Site Location Plan



Source: www.100ordmansquare.com accessed November 2012.

1 245194/EST/NED/14/C May 2014
<http://pims01/pims/lisapi.dll/open/1557629579>

2 Servicing and Delivery Proposals

2.1 Existing Site Information

Bakers Mews is a small courtyard to the rear of the development and is bounded by a small number of residential properties to the east and west. A loading bay for servicing to the office at 20 Manchester Court is located on the northern side of the courtyard.

Access into Bakers Mews is off Baker Street via either Robert Adam Street or Fitzhardinge Street. Both Robert Adam Street and Fitzhardinge Street feature on street parking for permit holders with no loading permitted between 08:30 and 18:30 on weekdays.

No loading is permitted on Baker Street between the hours of 08:00 to 19:00 Monday to Saturday. In addition waiting is prohibited between the times of 07:00 to 19:00 Monday to Saturday. It is expected that deliveries to the retail units on Baker Street during these times will use the servicing access point on Bakers Mews.

Bakers Mews is currently served by a twice weekly waste collection by the City of Westminster on Tuesdays and Fridays between the hours of 11:00 to 13:00. A recycling collection is carried out on Tuesdays between 08:00 and 12:00.

2.2 Proposed Servicing Arrangements

The site will be serviced by a single loading bay located at the rear of the site on Bakers Mews. Access to the loading bay will be controlled by a roller shutter door. The waste and recycling area is to be situated adjacent to the service vehicle loading bay. Goods lift access from the loading bay will be available to all floors via a dock loader. This layout is shown on the architect's drawing included in Appendix A.

The proposed loading bay has been designed to accommodate a medium servicing vehicle with a length of approximately 9.4m, width of 2.6m and height of 3.9m. Due to the site location within central London servicing by articulated heavy goods vehicles is not expected. The proposed vehicle servicing route would be via Baker Street with vehicles turning at the priority junction into Robert Adam Street then turning right into Bakers Mews. To access the loading bay vehicles will need to pull forward into the Bakers Mews courtyard and reverse into the loading bay.

A swept path analysis has been undertaken using AutoTrack software and is included in Appendix B. The swept path diagrams indicate that a 9.4m length box lorry would be able to access the servicing area by entering the site in forward gear via Robert Adam Street, turning within Bakers Mews and reversing into the loading bay. Service vehicles would exit the loading bay pulling forward into Bakers Mews reversing to the right and pulling forward to access Robert Adam Street.

2.3 Service Vehicle Trip Generation

The estimated number of trips to the site by servicing vehicles is shown below in Table 1.1 based on the Gross Floor Area of the development. For the retail development a delivery trip generation rate of 0.502 trips per 100m² GFA has been assumed. This is based on the average trip rates for light goods vehicles (LGVs) at retail London sites listed in the TRICS Servicing Vehicle Requirements Technical Note published in August 2006.

For the office development a lower delivery generation rate has been assumed of 0.300 trips per 100m² GFA based on Central London TRAVL sites.

Table 2.1: Service Vehicle Trip Generation

Land Use	AM Peak 08:00 – 09:00	PM Peak 17:00 – 18:00	Total Daily Trips
Office – 10,498m ²	5	2	32
Retail – 1858m ²	1	1	9
Total	6	3	41
Waste Collection	1 weekly	0	3 weekly

The table indicates that a total of 41 daily servicing trips will access the development

It is considered that the two land use types will exhibit different trip patterns. Trips related to the office development will be spread throughout the working day ie. 09:00 to 17:00. It is considered that retail servicing trips will be limited throughout business hours eg couriers, with the majority of retail servicing trips likely to fall outside business hours during off peak times.

2.4 Servicing Strategy

2.4.1 Introduction

This section outlines the overarching measures and initiatives included within the Servicing Management Plan which are applicable to the development site. This Servicing Management Plan will specifically aim to ensure that servicing of the development can be carried out efficiently whilst minimising any effects on the local highway network, residents and commercial occupiers within and surrounding the site, and the environment.

2.4.2 Objectives

Delivery and Servicing Plans developed through the planning process seek to support sustainable development. They are drafted within the context of the guidance provided within the London Freight Plan and TfL's best practice guidance.

This Servicing Management Plan is to achieve the following objectives:

- Demonstrate that goods and services can be delivered and waste removed in a safe, efficient and environmentally friendly way;
- Identify deliveries that could be reduced, re-timed or even consolidated, particularly during busy periods;
- Improve the reliability of deliveries to the site;
- Reduce the operating costs of building occupants and freight companies; and
- Reduce the impact of freight activity on local residents and the environment.

2.4.3 Mitigation Measures

This section details measures for consideration to minimise the potential impact of service vehicles at the proposed development and on the local road network:

- A site delivery schedule should be established to manage the movement of servicing vehicles to and from the site.
- The deliveries of the retail and office units should be coordinated to ensure that deliveries are separated. This will reduce demand for the single loading bay and the potential for service vehicles waiting within Bakers Mews and on connecting streets.
- The delivery schedule should be organised by the site management team, Broadgate Estates Limited. This could be organised through service companies booking a timed slot in advance through the site management team. The implementation of time slots up to 60 minutes in duration would manage the dwell times of service vehicles allowing the most efficient use of the single loading bay.
- Vehicles arriving outside of their allocated time may be refused by the servicing area supervisor until the next free slot becomes available. If the vehicle cannot be accommodated immediately it will have to leave until the next free slot. Given the predicted levels of servicing to the development this is considered to be an unlikely occurrence.
- The delivery schedule should also take account of local waste collection times to reduce conflict with other vehicles servicing the development.
- Broadgate Estates Limited will be responsible for providing funding and time resources for all of their site based staff to receive appropriate training relating to the processes and procedures in the operation on the development site.
- No loading is permitted on Baker Street, Robert Adam Street and Fitzhardinge Street during business hours as indicated by local road signs. Deliveries during these times will be via the loading bay on Bakers Mews.
- Waste and recycling storage are to be located adjacent to the loading bay on the ground floor. This is to be serviced by the local council.
- The majority of retail deliveries will be during the off peak period to reduce the impact for residents on Bakers Mews.
- Special deliveries to the site such as plant maintenance vehicles will need to be pre-arranged. The delivery time and duration will be negotiated with the site management office to minimise the impact on routine servicing. Deliveries should be encouraged outside of peak times where possible.
- Procurement process should demonstrate an awareness of all vehicle activity associated with the site, its impacts and appropriate measures to reduce it. This will be undertaken by site management.

4 245194/EST/NED/14/C May 2014
<http://pims01/pims/lisapi.dll/open/1557629579>

- If necessary a delivery survey could be undertaken by Broadgate Estates Limited after occupation of all units. This would provide a benchmark review of servicing access to the development and identify areas for improvement and further monitoring.

2.4.4 Conclusion

Servicing arrangements for the development at 2-14 Baker Street will feature a single loading bay located on Bakers Mews. This can accommodate service vehicles in size up to a 9.4m in length.

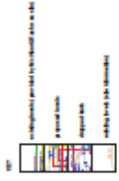
It is estimated that the development will generate 41 daily servicing trips. It is considered that delivery trips to the retail and office elements of the development will exhibit different patterns throughout the day. Restrictions on local roads will ensure that the majority of servicing will be undertaken on site at the designated loading bay on Bakers Mews.

A servicing strategy should be developed by the management team of 2-14 Baker Street to schedule and coordinate deliveries to the site, this will minimise conflict with other road users and reduce the impact upon local residents.

Appendices

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Appendix A. Site Layout Drawing

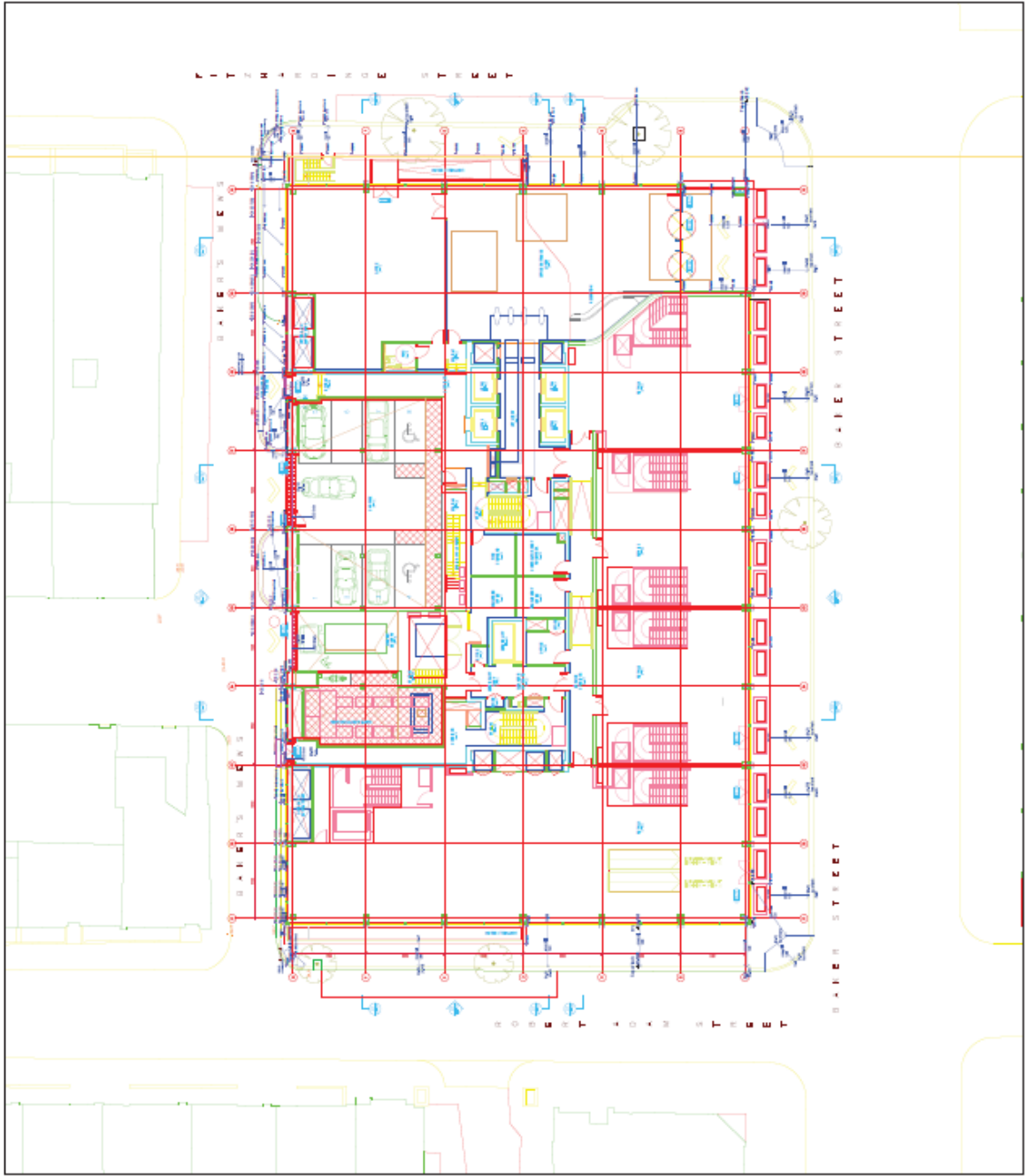


Code	Description	Date
101	FOUNDATION	
201	STRUCTURE	
301	MECHANICAL	
401	ELECTRICAL	
501	PLUMBING	
601	PAINT	
701	GLASS	
801	LANDSCAPE	
901	OTHER	

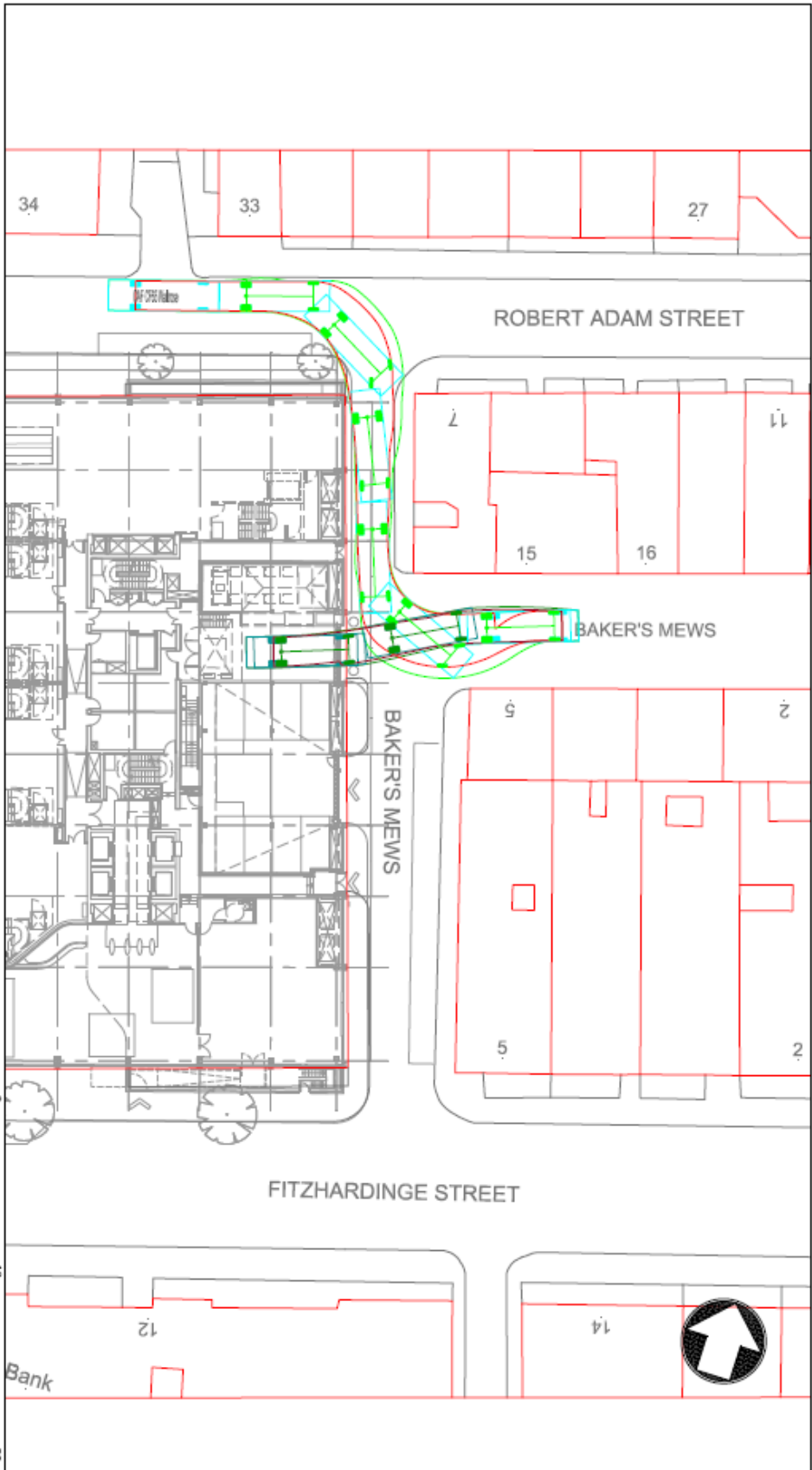


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Client: McLeer & Ruhe Group
 Job: 2-14 Silver Street
 Title: Structural Levels
 Proj No: 0391 Dep: Mr. OSE
 Scale: 1:100 Date: 10/10/2012
 Drawn By: cs Checked By: ds



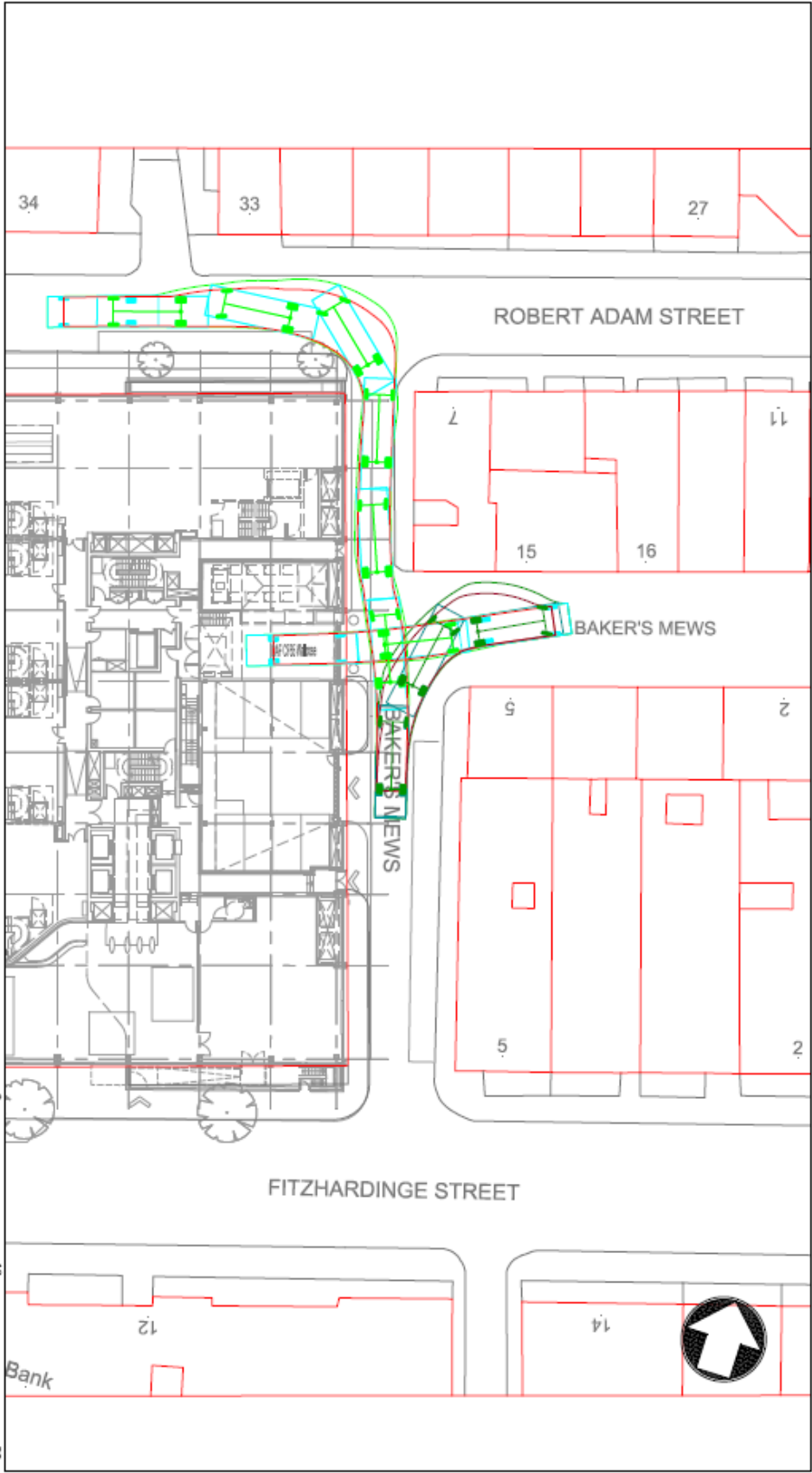
Appendix B. Swept Path Diagrams





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		McAlister & Ruske GROUP PREMIER ENVIRONMENTAL CONSULTANTS	
St Ann's Street 112 Clarendon Newcastle on Tyne, NE1 5DX United Kingdom T +44 (0)191 281 0886 F +44 (0)191 281 1100 www.mcdonalds.com		Drawing Number MMD-245194-C-DR-00-XX-0052	
Rev Date Drawn SW Checked JH Approved CH	Description Pathway Issue	Title 2 - 14 Baker Street AutoTrack Manoeuvres 9.4m Vehicle In	Drawn S Weston Checked J Heald Approved CH JH Scale at A3 1:200
Security STD		Status PRE	Rev P1

C:\Users\jheald\Documents\194-C-DR-00-XX-0052.dwg May 8, 2014 4:25:34 PM 1:200



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		St Arns Quay 172 Quayle Newcastle on Tyne, NE1 1DX United Kingdom T +44 (0)191 261 0866 F +44 (0)191 261 1100 W www.mottmac.com							
		Client The 2 - 14 Baker Street Auto Track Manoeuvres 9.4m Vehicle Out							
Rev	Date	Drawn	Description	Checked	Approved	Drawing Number MMD-245194-C-DR-00-XX-0053	Drawn	Checked	Scale
01	02/05/14	SW	Pre-Party Issue	JH	CW		3 Weston	J Heall	1:2000
							Approved	C.N. J. W.	State
							STD	PRE	Rev
									P1

Project: MMD-245194-C-DR-00-XX-0053 May 9, 2014 - 05:00 AM w222016



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City of Westminster

Licensing Sub-Committee Report

Agenda Item 3

Item No:	
Date:	4 October 2018
Licensing Ref No:	18/09370/LIPV - Premises Licence Variation
Title of Report:	Murano Ground Floor North Meadows House 20 - 22 Queen Street W1J 5PR
Report of:	Director of Public Protection and Licensing
Wards involved:	West End
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Shannon Pring Senior Practitioner for Street Trading and Enforcement
Contact details	Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk

1. Application

1-A Applicant and premises			
Application Type:	Variation of a Premises Licence, Licensing Act 2003		
Application received date:	9 August 2018		
Applicant:	Angela Hartnett (Queen Street) Limited		
Premises:	Murano		
Premises address:	Ground Floor North Meadows House 20 - 22 Queen Street London W1J 5PR	Ward:	West End
		Cumulative Impact Area:	No
Premises description:	The premises currently operates as a restaurant.		
Variation description:	<p>The variation application seeks to:</p> <ol style="list-style-type: none"> 1. Relax the requirement for the consumption of alcohol to be ancillary to food by deleting conditions 9 and 10 attached to the premises licence. 2. Extend the permitted hours for the sale of alcohol and the provision of late night refreshment until 01:00 and 01:30 respectively on Sundays, in line with the permitted hours for the rest of the week. 3. Allow the sale and consumption of alcohol on the private external forecourt by including the area within the red line defining the licensed premises and by deleting condition 15 attached to the premises licence. 4. Delete conditions 11, 12, 13, 17 and 19. 5. Add additional conditions proposed by the applicant. 		
Premises licence history:	The premises currently benefits from a premises licence (17/04547/LIPDPS). Full details of the premises licence history can be found at Appendix 3.		
Applicant submissions:	There are no submissions from the applicant.		

1-B Current and proposed licensable activities, areas and hours						
Regulated Entertainment						
Playing of Recorded Music and Private Entertainment consisting of dancing, music or other entertainment of a like kind for consideration and with a view to profit						
	Current Hours		Proposed Hours		Licensable Area	
	Start:	End:	Start:	End:	Current:	Proposed:
Monday	Unrestricted		No change		Unrestricted	No change
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Seasonal variations:	Current:				Proposed:	
	None				No change	

Non-standard timings:	Current:	Proposed:
	None	No change

Late night refreshment						
Indoors, outdoors or both			Current :		Proposed:	
			Unknown		Indoors	
	Current Hours		Proposed Hours		Licensable Area	
	Start:	End:	Start:	End:	Current:	Proposed:
Monday	23:00	01:30	23:00	01:30	Whole premises	No change
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday	23:00	00:00				
Seasonal variations/ Non-standard timings:	Current:				Proposed:	
	The terminal hour for late night refreshment on New Year's Eve is extended to 05:00 on New Year's Day.				Delete condition	

Sale by Retail of Alcohol						
On or off sales			Current :		Proposed:	
			Both		On Sales	
	Current Hours		Proposed Hours		Licensable Area	
	Start:	End:	Start:	End:	Current:	Proposed:
Monday	10:00	01:00	10:00	01:00	Within and outside of the red line of the current plan that accompanies the licence	Within the red line on the plan that accompanies the application
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday	12:00	23:30	12:00	01:00		
Seasonal variations/ Non-standard timings:	Current:				Proposed:	
	Alcohol may be sold or supplied: <ul style="list-style-type: none"> (a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve from 10:00 to 01:00. (b) On Sundays, other than Christmas Day or New Year's Eve, and on Good Friday: 12:00 to 23:30. (c) On Christmas Day: 12:00 to 22:30; (d) On New Year's Eve, except on a Sunday, 10:00 to 23:00. (e) On New Year's Eve on a Sunday, 12:00 to 22:30. 				Delete condition	

	<p>(f) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).</p>	
--	--	--

Hours premises are open to the public

	Current Hours		Proposed Hours		Premises Area	
	Start:	End:	Start:	End:	Current:	Proposed:
Monday	10:00	01:30	10:00	01:30	Whole premises	No change
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday	10:00	00:00	12:00	01:30		
Seasonal variations/ Non-standard timings:	Current:				Proposed:	
	None				None	
	None				None	

1-C Layout alteration

The applicant proposes to amend the plans to extend the red line to include the private forecourt to enable the sale of alcohol and consumption of alcohol on the premises.

1-D Conditions being removed

Condition

Condition 9

Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary to his meal.

Condition 10

Suitable beverages other than intoxicating liquor (including drinking water) shall be equally available with or otherwise as an ancillary to meals served in the licensed premises.

Condition 11

Alcohol may be sold or supplied:

- (a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve from 10:00 to 01:00.
- (b) On Sundays, other than Christmas Day or New Year's Eve, and on Good Friday: 12:00 to 23:30.
- (c) On Christmas Day: 12:00 to 22:30;
- (d) On New Year's Eve, except on a Sunday, 10:00 to 23:00.
- (e) On New Year's Eve on a Sunday, 12:00 to 22:30.

(f) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

NOTE - The above restrictions do not prohibit:

- (a) during the first thirty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (b) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking table meals there if the alcohol was supplied for consumption as ancillary to the meals;
- (c) the sale or supply of alcohol to or the consumption of alcohol by any person residing in the licensed premises;
- (d) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (e) the sale of alcohol to a trader or registered club for the purposes of the trade or club;
- (f) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (g) the taking of alcohol from the premises by a person residing there;
- (h) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
- (i) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

In this condition, any reference to a person residing in the premises shall be construed as including a person not residing there but carrying on or in charge of the business on the premises.

Condition 12

Alcohol shall not be sold or supplied unless the premises have been structurally and bona fide used, or intended to be used, for the purposes of habitually providing the customary main meal at midday or in the evening, or both, for the accommodation of persons frequenting the premises.

Condition 13

The terminal hour for late night refreshment on New Year's Eve is extended to 05:00 on New Year's Day.

Condition 15

No consumption of Alcohol shall be permitted outside the premises.

Condition 17

No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

Condition 19

The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, is swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.

1-E Conditions being added	
Condition	
The supply of alcohol shall be by waiter or waitress service only.	
The supply of alcohol shall only be supplied to customers seated at the premises (including the outside area).	
All outside tables and chairs shall be rendered unusable by (23.00) each day.	
The capacity of the outside area shall be limited to TBC customers.	
Alcohol consumed outside the premises building shall only be consumed by patrons seated at tables.	
Substantial food and non-intoxicating beverages, including drinking water shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.	
The premises may remain open for the sale of alcohol, the provision of regulated entertainment and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.	
No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.	
During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.	

2. Representations

2-A Responsible Authorities	
Responsible Authority:	Environmental Health Service
Representative:	Sally Fabbricatore
Received:	05 September 2018
<p>I refer to the application for variation of a Premises Licence (17/04547/LIPV), issued under the Licensing Act 2003.</p> <p>The applicant did apply for pre-application advice ref. 18/064117/PREAPM.</p> <p>This representation is based on the Operating Schedule and the submitted plans:</p> <ul style="list-style-type: none"> • Ground floor - drawing number 179 rev B and dated 28.02.08. <p>The applicant is seeking the following on the throughout the premises:</p> <ol style="list-style-type: none"> 1. To delete the following conditions: 9. <i>Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary to his meal.</i> 10. <i>Suitable beverages other than intoxicating liquor (including drinking water) shall be equally available with or otherwise as an ancillary to meals served in the licensed premises.</i> 	

2. To extend permitted hours on Sunday for the supply of alcohol until 01:00 hours and Late Night Refreshment until 01:30 hours.
3. To extend the red line to include the external private forecourt for 'on' sales of alcohol.
4. To delete and amend conditions 11, 12, 13, 17 and 19.

I wish to make the following representations in relation to the above application:

1. The relaxation in restaurant use may cause an increase in Public Nuisance in the area, however conditions have been proposed to limit the impact of this.
2. The extension of hours on a Sunday may have the likely effect of causing an increase in Public Nuisance in the area.
3. The extension of the red line may cause an increase in Public Nuisance in the area, however conditions have been proposed to minimise this.
4. No representation.

The granting of the variation Premises Licence as presented may have the likely effect of causing an increase in Public Nuisance in the area.

Further correspondence from EH to the applicant received on 25 September 2018:

With regard to the outside capacity can you confirm what this is please.

I can confirm no operational noise complaints have been received about the premises.

In addition to your proposed condition I also propose the following:

All patrons to have vacated the premises by 01:30 hours Monday to Sunday.

I will be maintaining my representation as there is a residential representation and I may be able to assist at LSC.

Responsible Authority:	Metropolitan Police Service (<i>Withdrawn</i>)
Representative:	PC Adam Deweltz
Received:	21 August 2018

With reference to the above, I am writing to inform you that the Metropolitan Police, as a Responsible Authority, will be making a representation against this application.

It is our belief that if granted the application would undermine the Licensing Objectives in relation to The Prevention of Crime and Disorder and Public Nuisance.

Following the applicant's agreement of the Police conditions, the Police have withdrawn their representation.

2-B Other Persons**Resident representation**

Status:	Maintained	In support or opposed:	Opposed
----------------	------------	-------------------------------	---------

Received:	27 August 2018
------------------	----------------

Please consider this email my formal consultation response to the application for licensing variation for Murano, Ground floor, North Meadows House, 20-22 Queen Street. Your reference is 18/09370/LIPV

I strongly oppose this application on all four counts, as set out below:

Points 1., 2. and 3.: I live at [REDACTED], which is just beyond the corner of Queen St with Charles St. From my house, I can hear customers leaving Murano in a noisy way at closing time. It is not only in the immediate vicinity of Murano where they make noise, but also when they walk home or to their cars which can be parked outside my house (single yellow line). This is already the case when customers have to order food if they want to drink (alcohol): consider the disinhibiting effects of alcohol when customers do not have to order food if they want to order drink. It is not appropriate to this heavily residential area to make this venue supportive of on-street drinking. It is already the case that customers of Murano stand on the pavement smoking and lingering in a way which blocks the pavement, in daytime and night time. If drinking is allowed on the raised outside platform, this will cause noise nuisance, and certainly some customers will stray into the pavement, unless Murano has a full-time outdoors employee presence to manage this behaviour. Also, note that customers at the nearby pub The Footman (Charles St) routinely stray into the pavement even where a red rope is put up, unless a staff member supervises. 1 or 1.30 in the morning is late, and it will cause disturbance to my sleep for customers to be drinking outside as late as this. Note that there are other local residents who live even nearer to Murano than I do.

Point 4. This is not presented in a 'user-friendly' way for me to understand, as a local resident. I assume that the conditions being listed here for deletion are the same as those in the 'Conditions' tab. Condition 17 states 'No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to nuisance'. Deleting this condition is highly concerning - why should we not seek to minimise noise nuisance? It is particularly concerning in light of the application to allow on-street drinking. Again, it is not clear why we would not want to retain condition 19. in order to ensure the street landscape is kept clear and clean.

If you would like further clarification from me on these points please do email me.

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:	
Policy HRS1 applies	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> <p><u>For premises for the supply of alcohol for consumption on the premises:</u> Monday to Thursday: 10:00 to 23:30 Friday and Saturday: 10:00 to midnight Sundays immediately prior to Bank Holidays: Midday to midnight Other Sundays: Midday to 22:30</p>
Policy RNT1 applies	Applications will generally be granted and reviews determined, subject to the relevant criteria in Policies CD1, PS1, PN1 and CH1

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity

Report author:	Shannon Pring Senior Practitioner for Street Trading and Enforcement
Contact:	Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2016
3	Amended Guidance issued under section 182 of the Licensing Act 2003	August 2018
4	Environmental Health Service representation	05 September 2018
5	Metropolitan Police Service representation (Withdrawn)	21 August 2018
6	Resident representation	27 August 2018

There are no supporting documents from the Applicant.

Licence & Appeal History

Application	Details of Application	Date Determined	Decision
05/04663/LIPC	Conversion application	03.08.2005	Granted under Delegated Authority
08/00621/LIPT	Application to transfer the licence from Tealeaf Limited to Zen Central Restaurant.	11.02.2008	Granted under Delegated Authority
06/06468/WCCMAP	Master licence	16.04.2008	Granted under Delegated Authority
08/02354/LIPV	Application to vary the premises licence. The variation sought changes to the layout of the premises and to vary the terminal hour for the sale of alcohol.	16.04.2008	Granted under Delegated Authority
08/07720/LIPDPS	Application to vary the Designated Premises Supervisor.	23.08.2008	Granted under Delegated Authority
08/08560/LIPDPS	Application to vary the Designated Premises Supervisor.	01.10.2008	Granted under Delegated Authority
14/04537/LIPDPS	Application to vary the Designated Premises Supervisor.	08.07.2014	Granted under Delegated Authority
17/04547/LIPDPS	Application to vary the Designated Premises Supervisor.	05.06.2017	Granted under Delegated Authority

There is no appeal history

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers appropriate for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as appropriate for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Conditions: On Current Licence -

Mandatory:

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions related to the Sale of Alcohol

9. Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary to his meal.

Applicant proposes to delete condition 9

10. Suitable beverages other than intoxicating liquor (including drinking water) shall be equally available with or otherwise as an ancillary to meals served in the licensed premises.

Applicant proposes to delete condition 10

Conditions which reproduce the effect of any restriction imposed on these of the premises by specified enactments

11. Alcohol may be sold or supplied:
- (a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve from 10:00 to 01:00.
 - (b) On Sundays, other than Christmas Day or New Year's Eve, and on Good Friday: 12:00 to 23:30.
 - (c) On Christmas Day: 12:00 to 22:30;
 - (d) On New Year's Eve, except on a Sunday, 10:00 to 23:00.
 - (e) On New Year's Eve on a Sunday, 12:00 to 22:30.
 - (f) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

NOTE - The above restrictions do not prohibit:

- (a) during the first thirty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (b) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking table meals there if the alcohol was supplied for consumption as ancillary to the meals;
- (c) the sale or supply of alcohol to or the consumption of alcohol by any person residing in the licensed premises;
- (d) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (e) the sale of alcohol to a trader or registered club for the purposes of the trade or club;
- (f) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (g) the taking of alcohol from the premises by a person residing there;
- (h) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
- (i) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

In this condition, any reference to a person residing in the premises shall be construed as including a person not residing there but carrying on or in charge of the business on the premises.

Applicant proposes to delete condition 11

12. Alcohol shall not be sold or supplied unless the premises have been structurally and bona fide used, or intended to be used, for the purposes of habitually providing the customary main meal at midday or in the evening, or both, for the accommodation of persons frequenting the premises.

Applicant proposes to delete condition 12

13. The terminal hour for late night refreshment on New Year's Eve is extended to 05:00 on New Year's Day.

Applicant proposes to delete condition 13

Annex 2 – Conditions consistent with the operating Schedule

14. 'Off' Sales of Alcohol are to be in sealed containers only and for consumption off the premises.
15. No consumption of Alcohol shall be permitted outside the premises.

Applicant proposes to delete condition 15

16. Notices shall be prominently displayed at exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
17. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

Applicant proposes to delete condition 17

18. All waste is to be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
19. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, is swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.

Applicant proposes to delete condition 19

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Conditions proposed by the applicant to form part of the operating schedule

20. The supply of alcohol shall be by waiter or waitress service only.
21. The supply of alcohol shall only be supplied to customers seated at the premises (including the outside area).
22. All outside tables and chairs shall be rendered unusable by (23.00) each day.
23. The capacity of the outside area shall be limited to TBC customers.

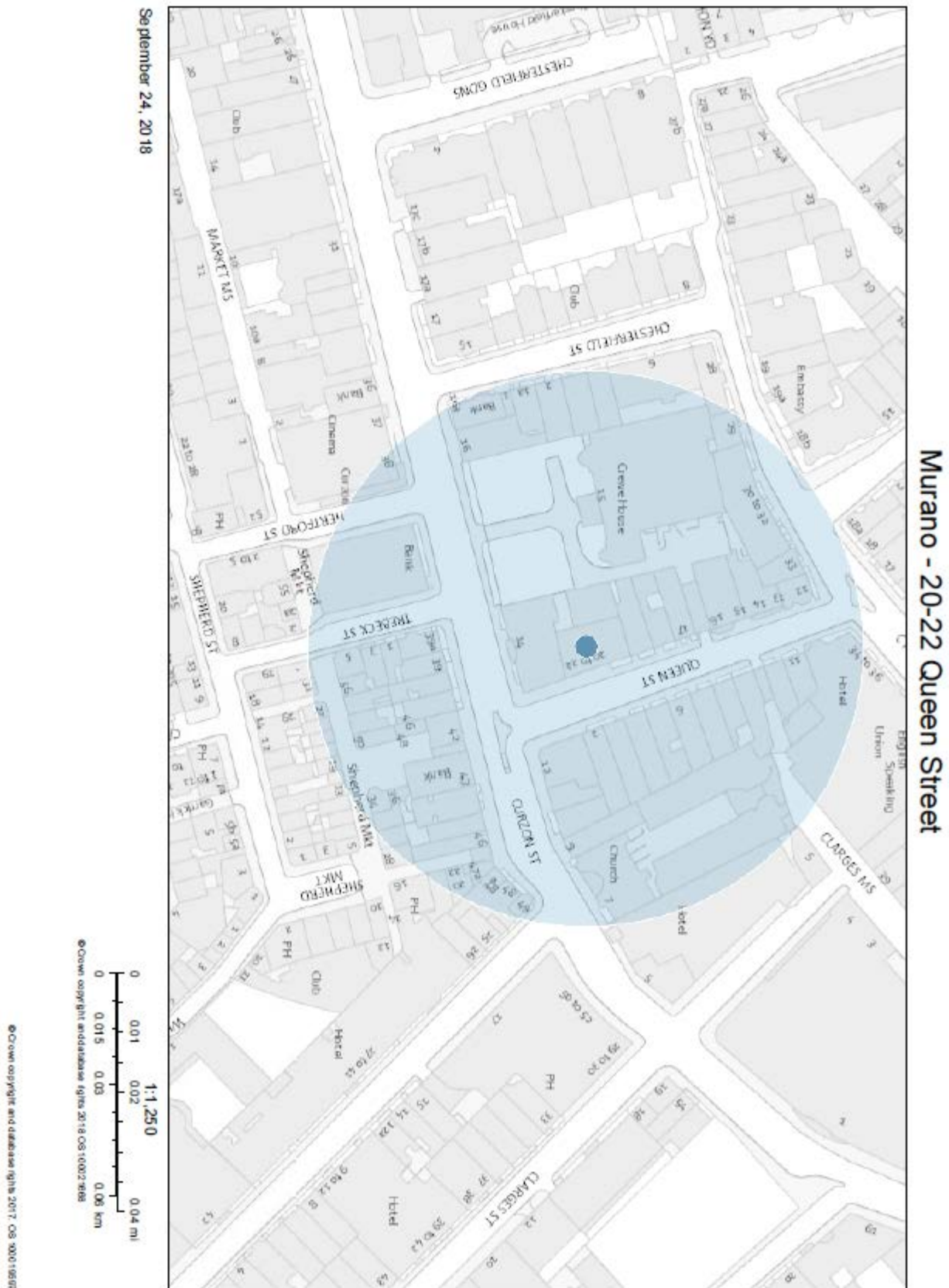
24. Alcohol consumed outside the premises building shall only be consumed by patrons seated at tables.
25. Substantial food and non-intoxicating beverages, including drinking water shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
26. The premises may remain open for the sale of alcohol, the provision of regulated entertainment and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.
27. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
28. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.

Conditions proposed by the Police and agreed by the applicant to form part of the operating schedule

29. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
30. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
31. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
32. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

Condition proposed by Environmental Health, not yet agreed by the applicant

33. All patrons to have vacated the premises by 01:30 hours Monday to Sunday.



Murano - 20-22 Queen Street

Resident count: 76

Licence Number	Trading Name	Address	Premises Type	Time Period
17/00308/LIPDPS	Tamarind Restaurant	Basement And Ground Floor South Meadows House 20 - 22 Queen Street London W1J 5PR	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
17/04547/LIPDPS	Murano	Ground Floor North Meadows House 20 - 22 Queen Street London W1J 5PR	Restaurant	Monday to Saturday; 10:00 - 01:30 Sunday; 12:00 - 00:00
18/00045/LIPDPS	Little House	2 Queen Street London W1J 5PA	Restaurant	Monday to Thursday; 08:00 - 01:30 Friday to Saturday; 08:00 - 02:30 Sunday; 08:00 - 22:30
12/08761/LIPN	L'Eto Caffè	Basement And Ground Floor 46 - 48 Shepherd Market London W1J 7QS	Cafe	Monday to Sunday; 08:00 - 20:30
17/01208/LIPN	Curzon Mayfair Cinema	38 Curzon Street London W1J 7TY	Cinema	Monday to Saturday; 09:00 - 02:30 Sunday; 10:00 - 02:30

12/01313/LIPN	Yazu Sushi	Basement Part And Ground Floor 46 Curzon Street London W1J 7UH	Restaurant	Monday to Saturday; 12:00 - 22:00
11/09867/LIPV	Noura	Basement And Ground Floor 16 Curzon Street London W1J 5HP	Restaurant	Monday to Friday; 10:00 - 00:30 Saturday; 10:00 - 01:30 Sunday; 12:00 - 00:00
15/08015/LIPDPS	Brasserie Al Hamra	52 Shepherd Market London W1J 7QU	Cafe	Monday to Saturday; 09:00 - 00:30 Sunday; 12:00 - 00:30
17/00926/LIPDPS	Private Members Club	Basement To First Floor 1A Chesterfield Street London W1J 5JG	Club or institution	Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 Sundays before Bank Holidays; 12:00 - 00:00
18/08882/LIPDPS	Le Boudin Blanc	5 Trebeck Street London W1J 7LT	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
18/07751/LIPDPS	Ferdi	Basement And Ground Floor 30 Shepherd Market London W1J 7QN	Shop	Monday to Saturday; 08:00 - 00:00 Sunday; 08:00 - 23:30

16/00527/LIPDPS	Chesterfield Hotel	34-36 Charles Street London W1J 5EB	Hotel, 4+ star or major chain	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
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Item No:	
Date:	4 October 2018
Licensing Ref No:	18/09429/LIPN - New Premises Licence
Title of Report:	40-42 William IV Street London WC2N 4DD
Report of:	Director of Public Protection and Licensing
Wards involved:	St James's
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Michelle Steward Senior Licensing Officer
Contact details	Telephone: 0207 641 6500 Email: msteward1@westminster.gov.uk

1. Application

1-A Applicant and premises			
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	10 August 2018		
Applicant:	Shaftesbury Covent Garden Limited		
Premises address:	40-42 William IV Street London WC2N 4DD	Ward:	St James's
		Cumulative Impact Area:	West End
Premises description:	There premises currently operates as 'Les Deux Salons' which is a restaurant/bar. The premises is currently licensed under reference 15/12087/LIPDPS. This application is for a shadow licence made on the same terms, conditions and plans of existing premises licence 15/12087/LIPDPS.		
Premises licence history:	The premises have been licensed since 2005. The full details of the premises licence history can be found at Appendix 3 of the report.		
Applicant submissions:	Please see Appendix 2 where premises licence 15/12087/LIPDPS is exhibited.		

1-B Proposed licensable activities and hours							
Late Night Refreshment:				Indoors, outdoors or both			Indoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	23:00	23:00	23:00	23:00	23:00	23:00	
End:	23:30	23:30	23:30	23:30	23:30	23:30	
Seasonal variations/ Non-standard timings:		These hours to be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.					

Sale by retail of alcohol				On or off sales or both:			Both
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	12:00
End:	23:30	23:30	23:30	23:30	23:30	23:30	22:30
Seasonal variations/ Non-standard timings:		These hours to be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.					

Recorded Music				On or off sales or both:			Indoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	12:00
End:	23:30	23:30	23:30	23:30	23:30	23:30	23:00
Seasonal variations/ Non-standard timings:			None applied for.				

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	10:00	10:00	10:00	10:00	10:00	10:00	10:00
End:	00:30	00:30	00:30	00:30	00:30	00:30	00:30
Seasonal variations/ Non-standard timings:			None applied for.				
Adult Entertainment:			Not applicable				

2. Representations

2-A	
Name:	████████████████████
Address and/or Residents Association:	████████████████████ ████████████████████
Received:	21 August 2018
<p>We are the owners of ██████████ at 40-42 William IV Street, the building above the premises in question.</p> <p>We strongly object to the use of the property below us in William IV Street, formerly called Les Deux Salons, whether it's the basement, ground floor or mezzanine level, as a bar, pub, or any type of drinking establishment.</p> <p>As Les Deux Salons it operated as a restaurant and we personally found no problems.</p> <p>The previous owners however, ran it as a bar (Pitcher & Piano) and it made for dreadful experiences for us, and I believe, all residents of our building.</p> <p>This included:</p> <ul style="list-style-type: none"> - very excessive late night noise from music, shouting, etc. We are on the 4th floor and could make out the content of every song and most shouting, given how loud it was (we often complained and nothing was ever done about it); - plenty of cigarette smoke coming up and into our flat, forcing us to close our living room windows. In hot summer nights, this meant we were forced to put up with extremely uncomfortable conditions in our own home; - the countless times we opened our ground floor access door in the mornings to pools of vomit and urine - needless to say, this was absolutely revolting. 	

For the above stated reasons, it was a relief when the previous owners left and the property became a restaurant, of good level, only. For the same reasons, we object to it ever becoming a bar again, if any respect for the local residents and community is to be had.

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:

Policy CIP1 applies:	<p>(i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.</p> <p>(ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.</p>
Policy PB2 applies:	It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas other than applications to vary hours within the Core Hours under Policy HRS1.
Policy HRS1 applies:	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> <p><u>For premises for the supply of alcohol for consumption on the premises:</u></p> <p>Monday to Thursday: 10:00 to 23:30 Friday and Saturday: 10:00 to midnight Sundays immediately prior to Bank Holidays: Midday to midnight Other Sundays: Midday to 22:30</p> <p><u>For premises for the supply of alcohol for consumption off the premises:</u></p> <p>Monday to Saturday: 08:00 to 23:00 Sundays: 10:00 to 22:30</p>

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity

Report author:	Michelle Steward Senior Licensing Officer
Contact:	Telephone: 0207 641 6500 Email: msteward1@westminster.gov.uk

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2016
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Resident representation	21 August 2018



City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part A

WARD: St James's
UPRN: 010033572178

Premises licence

Regulation 33, 34

Premises licence number:	15/12087/LIPDPS
Original Reference:	05/10158/LIPN

Part 1 – Premises details

Postal address of premises:

Les Deux Salons
Ground
40 - 42 William IV Street
London
WC2N 4DD

Telephone Number: Not Supplied

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Playing of Recorded Music
Late Night Refreshment
Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Playing of Recorded Music	
Monday to Saturday:	11:00 to 23:30
Sunday:	12:00 to 23:00
Late Night Refreshment	
Monday to Saturday:	23:00 to 23:30
Sale by Retail of Alcohol	
Monday to Saturday:	11:00 to 23:30
Sunday:	12:00 to 22:30

The opening hours of the premises:

Monday to Sunday: 10:00 to 00:30

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption both on and off the Premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

William IV Street Limited
Westbury 2nd Floor
145 - 157 St John Street
London
EC1V 4PY

Registered number of holder, for example company number, charity number (where applicable)

09276067

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name: Peter Prescott

Please note: It is the policy of the Licensing Authority not to display the address details of a designated premises supervisor.

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Licence Number: LBH-PER-0559
Licensing Authority: London Borough Of Hackney

Date: 27th January 2016

This licence has been authorised by Miss Yolanda Wade on behalf of the Director - Public Protection and Licensing.

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

7. The responsible person must ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,

- (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating Schedule

None

Annex 3 – Conditions attached after a hearing by the licensing authority

9. Substantial food and substantial beverages other than intoxicating liquor (including drinking water) shall be available during the whole of the permitted hours in all parts of the premises where intoxicating liquor is sold or supplied.
10. A noise limiter located in a separate and remote lockable cabinet from the volume control must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service's Community Protection Department so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured to the satisfaction of officers from the Environmental Health Service. The keys securing the noise limiter cabinet shall be held by the applicant only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement with the Environmental Health Service.
11. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service.
12. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
13. No person shall give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased.

NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
14. The approved arrangements at the premises, including means of escape provisions, fire warning and fire fighting equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
15. The certificates listed below shall be submitted to the Council annually.
 - i. Any emergency lighting battery or system
 - ii. Any electrical installation
 - iii. Any fire alarm system
16. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
17. No changes shall be made to the approved layout of the premises without the consent of the Council.
18. All exit doors shall be available at all material times without the use of a key, code, card or similar means.
19. All fire doors shall be maintained effectively self closing and not held open other than by an approved device.
20. Fire resisting doors to ducts, service shafts and cupboards shall be kept locked shut.
21. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.

22. Only hangings, curtains, upholstery and temporary decorations, complying with the relevant British (or where appropriate European) Standard shall be used. Where necessary these shall be periodically tested for flame resistance and re-treated as necessary.
23. Curtains and hangings shall be arranged so as not to obstruct fire safety signs, fire extinguishers or other fire fighting equipment.
24. Staff with specific responsibilities in the event of fire or other emergency, together with deputies, shall receive training and written instruction appropriate to their role.
25. The flue of any boiler or heating appliance shall be professionally cleaned at intervals not less than the minimum recommended by the appliance manufacturer.
26. Ventilation ducting and shafts generally shall be maintained in a clean condition.
27. Ventilation air filters shall be cleaned or changed for new filters periodically as may be necessary to maintain a satisfactory flow of air supply.
28. All interior surfaces of extract ventilation ducting serving kitchens and serveries shall be thoroughly cleaned at least annually.
29. Grease filters in extract ventilation hoods in kitchens and serveries shall be regularly cleaned e.g. weekly.
30. Any special effects or mechanical installations shall be arranged and stored so as to minimise any risk to the safety of those using the premises. The following special effects will only be used on 7 days prior notice being given to the Council where consent has not previously been given.
 - i dry ice and cryogenic fog
 - ii smoke machines and fog generators
 - iii pyrotechnics including fire works
 - iv firearms
 - v lasers
 - vi explosives and highly flammable substances.
 - vii real flame.
 - viii Strobe lighting.
31. Noise and vibration will not be allowed to emanate from the premises so as to cause a nuisance to nearby properties.
32. Notices will be prominently displayed at exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
33. No rubbish including bottles will be moved, removed or placed in outside areas between 2300 hours and 0800 hours.
34. Flashing or particularly bright lights on or outside the premises will not be permitted to cause a nuisance to nearby properties (save insofar as they are necessary for the prevention of crime).
35. At the close of business each day the premises are open for the purposes of the licence the licensee shall ensure that the pavement from the building line to the kerb edge immediately outside the premises, including the gutter/channel at its' junction with the kerb edge, is swept and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
36. All waste is to be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.

37. Rubber pads that will prevent noise nuisance arising from the movement of furniture shall be installed and maintained under the feet of the legs of all tables and chairs within the premises.
38. Cleaning is not to take place at the premises before 06:00.
39. There shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under the authority of a Sexual Entertainment Venue Licence.
40. The sale of alcohol and provision of late night refreshment is allowed from the end of permitted hours on New Year's Eve to the commencement time for those activities on New Year's Day.
41. The number of persons permitted in the premises at any one time shall not exceed:
Ground floor 120
First floor 110.
42. All windows and external doors shall be kept closed after 21:00 hours, or at any time when regulated entertainment takes place, except for the immediate access and egress of persons.
43. The premises licence holder shall ensure that any patrons smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.
44. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
45. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
46. A Challenge 21 or Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
47. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
48. Patrons permitted to temporarily leave and then re-enter the premises, eg to smoke, shall not be permitted to take drinks or glass containers with them.

Annex 4 – Plans

Attached



City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part B

WARD: St James's
UPRN: 010033572178

Premises licence
summary

Regulation 33, 34

Premises licence number:

15/12087/LIPDPS

Part 1 – Premises details

Postal address of premises:

Les Deux Salons
Ground
40 - 42 William IV Street
London
WC2N 4DD

Telephone Number: Not Supplied

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Playing of Recorded Music
Late Night Refreshment
Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Playing of Recorded Music	
Monday to Saturday:	11:00 to 23:30
Sunday:	12:00 to 23:00
Late Night Refreshment	
Monday to Saturday:	23:00 to 23:30
Sale by Retail of Alcohol	
Monday to Saturday:	11:00 to 23:30
Sunday:	12:00 to 22:30

The opening hours of the premises:

Monday to Sunday: 10:00 to 00:30

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption both on and off the Premises.

Name and (registered) address of holder of premises licence:

William IV Street Limited
Westbury 2nd Floor
145 - 157 St John Street
London
EC1V 4PY

Registered number of holder, for example company number, charity number (where applicable)

09276067

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Name: Peter Prescott

State whether access to the premises by children is restricted or prohibited:

Restricted

Date: 27th January 2016

This licence has been authorised by Miss Yolanda Wade on behalf of the Director - Public Protection and Licensing.

Licence & Appeal History

Application	Details of Application	Date Determined	Decision
05/10158/LIPN	New Premises licence application	24.11.2005	Granted by Licensing Sub-Committee
05/12335/LIPDPS	Application to vary the Designated Premises Supervisor.	08.12.2005	Granted under Delegated Authority
06/00904/LIPDPS	Application to vary the Designated Premises Supervisor.	09.02.2006	Granted under Delegated Authority
07/02384/LIPT	Application to transfer the premises licence from Pitcher & Piano Ltd to Marston's PLC.	04.07.2007	Granted under Delegated Authority
07/10545/LIPDPS	Application to vary the Designated Premises Supervisor.	21.12.2007	Granted under Delegated Authority
06/04924/WCCMAP	Master licence		
08/08516/LIPV	Application to vary the premises licence. The variation sought changes to the layout of the premises.	18.11.2008	Granted under Delegated Authority
10/01893/LIPT	Application to transfer the premises licence from Marston's PLC to Arbutus Restaurants Limited.	08.04.2010	Granted under Delegated Authority
10/01896/LIPDPS	Application to vary the Designated Premises Supervisor.	08.04.2010	Granted under Delegated Authority
10/05703/LIPVM	Application for a minor variation that sought changes to the layout of the premises.	19.08.2010	Granted under Delegated Authority
14/11131/LIPT	Application to transfer the premises licence from Arbutus Restaurants Limited to William IV Street Limited.	06.02.2015	Granted under Delegated Authority

14/11139/LIPDPS	Application to vary the Designated Premises Supervisor.	06.02.2015	Granted under Delegated Authority
15/02298/LIPV	Application to vary the premises licence. The variation sought changes to the layout of the premises and to extend the terminal hour for all licensable activities	21.05.2015	Granted by Licensing Sub-Committee
15/02493/LIPDPS	Application to vary the Designated Premises Supervisor.	07.07.2015	Granted under Delegated Authority
15/12087/LIPDPS	Application to vary the Designated Premises Supervisor.	27.01.2016	Granted under Delegated Authority

There is no appeal history

**CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND
CONDITIONS PROPOSED BY A PARTY TO THE HEARING**

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D+(D \times V)$$

Where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

9. Substantial food and substantial beverages other than intoxicating liquor (including drinking water) shall be available during the whole of the permitted hours in all parts of the premises where intoxicating liquor is sold or supplied.
10. A noise limiter located in a separate and remote lockable cabinet from the volume control must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service's Community Protection Department so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured to the satisfaction of officers from the Environmental Health Service. The keys securing the noise limiter cabinet shall be held by the applicant only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement with the Environmental Health Service.
11. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service.
12. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
13. No person shall give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased.
- NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
14. The approved arrangements at the premises, including means of escape provisions, fire warning and fire fighting equipment, the electrical installation and

mechanical equipment, shall at all material times be maintained in good condition and full working order.

15. The certificates listed below shall be submitted to the Council annually.
 - i. Any emergency lighting battery or system
 - ii. Any electrical installation
 - iii. Any fire alarm system
16. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
17. No changes shall be made to the approved layout of the premises without the consent of the Council.
18. All exit doors shall be available at all material times without the use of a key, code, card or similar means.
19. All fire doors shall be maintained effectively self closing and not held open other than by an approved device.
20. Fire resisting doors to ducts, service shafts and cupboards shall be kept locked shut.
21. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
22. Only hangings, curtains, upholstery and temporary decorations, complying with the relevant British (or where appropriate European) Standard shall be used. Where necessary these shall be periodically tested for flame resistance and re-treated as necessary.
23. Curtains and hangings shall be arranged so as not to obstruct fire safety signs, fire extinguishers or other fire fighting equipment.
24. Staff with specific responsibilities in the event of fire or other emergency, together with deputies, shall receive training and written instruction appropriate to their role.
25. The flue of any boiler or heating appliance shall be professionally cleaned at intervals not less than the minimum recommended by the appliance manufacturer.
26. Ventilation ducting and shafts generally shall be maintained in a clean condition.
27. Ventilation air filters shall be cleaned or changed for new filters periodically as may be necessary to maintain a satisfactory flow of air supply.
28. All interior surfaces of extract ventilation ducting serving kitchens and serveries shall be thoroughly cleaned at least annually.

29. Grease filters in extract ventilation hoods in kitchens and serveries shall be regularly cleaned e.g. weekly.
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 - ii smoke machines and fog generators
 - iii pyrotechnics including fire works
 - iv firearms
 - v lasers
 - vi explosives and highly flammable substances.
 - vii real flame.
 - viii Strobe lighting.
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34. Flashing or particularly bright lights on or outside the premises will not be permitted to cause a nuisance to nearby properties (save insofar as they are necessary for the prevention of crime).
35. At the close of business each day the premises are open for the purposes of the licence the licensee shall ensure that the pavement from the building line to the kerb edge immediately outside the premises, including the gutter/channel at its' junction with the kerb edge, is swept and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
36. All waste is to be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
37. Rubber pads that will prevent noise nuisance arising from the movement of furniture shall be installed and maintained under the feet of the legs of all tables and chairs within the premises.
38. Cleaning is not to take place at the premises before 06:00.
39. There shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under the authority of a Sexual Entertainment Venue Licence.
40. The sale of alcohol and provision of late night refreshment is allowed from the end of permitted hours on New Year's Eve to the commencement time for those activities on New Year's Day.

41. The number of persons permitted in the premises at any one time shall not exceed:

Ground floor 120
First floor 110.
42. All windows and external doors shall be kept closed after 21:00 hours, or at any time when regulated entertainment takes place, except for the immediate access and egress of persons.
43. The premises licence holder shall ensure that any patrons smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.
44. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
45. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
46. A Challenge 21 or Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
47. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
48. Patrons permitted to temporarily leave and then re-enter the premises, eg to smoke, shall not be permitted to take drinks or glass containers with them.

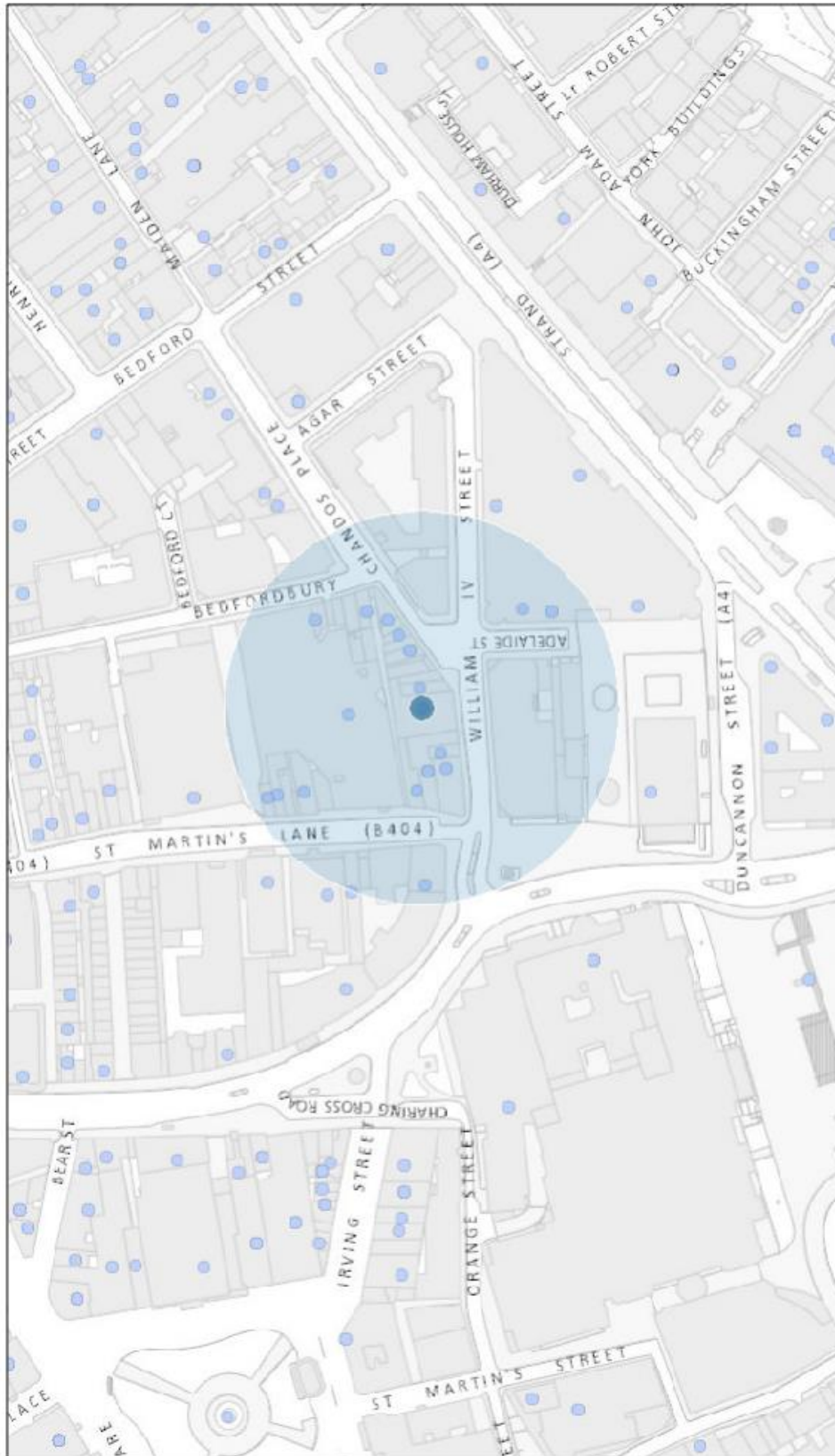
Conditions proposed by the Environmental Health

None

Conditions proposed by the Police

None

40-42 William IV Street



Resident count = 42

Premises within 75 metres of 40-42 William IV Street				
Licence Number	Trading Name	Address	Premises Type	Time Period
15/12087/LIPDPS	Les Deux Salons	Ground 40 - 42 William IV Street London WC2N 4DD	Restaurant	Monday to Sunday; 10:00 - 00:30
17/08693/LIPT	Hazuki Japanese Restaurant	Basement And Ground Floor 43 Chandos Place London WC2N 4HS	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
16/03895/LIPDPS	Rosetta	Basement And Ground Floor 38 William IV Street London WC2N 4DD	Cafe	Monday to Saturday; 07:00 - 23:30 Friday to Saturday; 07:00 - 00:00 Sunday; 07:00 - 22:30
17/07701/LIPDPS	Harp Public House	47 Chandos Place London WC2N 4HS	Public house or pub restaurant	Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 Sundays before Bank Holidays; 10:00 - 00:00
18/05907/LIPDPS	Bancone	39 William IV Street London WC2N 4DD	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
16/12993/LIPN	Not Recorded	30 St Martin's Lane London WC2N 4ER	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
18/02595/LIPT	The Chandos Public House	29 St Martin's Lane London WC2N 4ER	Pub or pub restaurant with lodge	Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00
16/08352/LIPV	English National Opera	London Coliseum 32 - 35 St Martin's Lane London WC2N 4ES	Theatre	Monday to Sunday; 09:00 - 00:00
06/04687/WCCMA P	The 2 Brydges Club	2 Brydges Place London WC2N 4HP	Club or institution	Monday to Saturday; 10:00 - 01:00 Sunday; 12:00 - 23:00
11/08058/LIPDPS	Notes Music And Coffee	31 St Martin's Lane London WC2N 4ER	Cafe	Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30

16/04272/LIPDPS	The Marquis	51-52 Chandos Place London WC2N 4HS	Public house or pub restaurant	Monday to Thursday; 10:00 - 23:30 Monday to Saturday; 10:00 - 00:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 Sunday; 12:00 - 00:00 Sundays before Bank Holidays; 12:00 - 00:00
06/08668/WCCMAP	Thai Pot Restaurant	1 Bedfordbury London WC2N 4BP	Restaurant	Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00
17/10257/LIPCH	The Lemon Tree Public House	4 Bedfordbury London WC2N 4BP	Public house or pub restaurant	Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00
13/03410/LIPN	Barrafina	10 Adelaide Street London WC2N 4HZ	Restaurant	Monday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 23:00
16/09313/LIPDPS	San Carlo Fumo	Basement And Ground Floor 37 St Martin's Lane London WC2N 4ER	Restaurant	Monday to Thursday; 07:00 - 23:30 Friday to Saturday; 07:00 - 00:00 Sunday; 07:00 - 22:30 Sundays before Bank Holidays; 07:00 - 00:00 New Year's Eve; 07:00 - 06:59
16/12336/LIPDPS	Tandoor Chop House	8 Adelaide Street London WC2N 4HZ	Restaurant	Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 23:00
15/02806/LIPN	La Roche Cafe	39 St Martin's Lane London WC2N 4ER	Cafe	Monday to Sunday; 08:00 - 23:00
18/07723/LIPDPS	Prezzo	Ground 10 St Martin's Place London WC2N 4JL	Wine bar	Monday to Saturday; 09:00 - 02:30 Sunday; 09:00 - 23:00

15/00994/LIPDPS	Cafe St Martins	40 St Martin's Lane London WC2N 4ER	Shop	Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30
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